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RIGHT TO INFORMATION

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THE ANDHRA PRADESH GAZETTE

PUBLISHED BY AUTHORITY

PART I EXTRAORDINARY

No.543 AMARAVATI, WEDNESDAY, AUGUST 13, 2025 **G.447**

NOTIFICATIONS BY GOVERNMENT

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REVENUE DEPARTMENT

(EXCISE-II)

THE ANDHRA PRADESH EXCISE (GRANT OF LICENCE OF SELLING BY BAR AND CONDITIONS OF LICENCE) RULES, 2025.

[G.O.Ms.No. 276, Revnue (Excise-II), 13th August, 2025.]

NOTIFICATION

In exercise of the powers conferred by Section 72 read with Sections 17, 28 and 29 of the Andhra Pradesh Excise Act, 1968 (Act 17 of 1968) and by Sections 12 read with 6 and 7 of the AP (Regulation of Trade in IMFL, FL) Act, 1993 (Act 15 of 1993) and in supersession of the Andhra Pradesh Excise (Lease of right of selling by bar and grant and conditions of licence) Rules, 2022 issued vide G.O.Ms.No.527 Revenue (Excise) Dept. Dt.13.07.2022 and amended from time to time and in partial modification of the orders issued in the reference 3rd read above, the Governor of Andhra Pradesh hereby makes the following Rules:

Rules

1. Short title, extent and commencement:-

(i) These rules may be called the Andhra Pradesh Excise (Grant of Licence of selling by Bar and conditions of licence) Rules, 2025.

(ii) They shall extend to all the areas where the Andhra Pradesh Excise Act, 1968 is in force.

(iii) They shall come into force at once.

2. Application:-

These rules shall apply for the grant of licence of selling by Bar, conditions governing thereof and transport of Indian Made Foreign Liquor and Foreign Liquor by such licensees.

3. Definitions:-

(1) In these rules unless the context otherwise requires: -

a. "Act" means the Andhra Pradesh Excise Act, 1968.

b. "APSBCL" means the Andhra Pradesh State Beverages Corporation Limited.

c. "Bar" means the privilege granted under these Rules to an establishment where food is served, for sale of Indian Made Foreign Liquor and Foreign Liquor, in loose or in sealed bottles for consumption on the licensed premises.

d. "Beer" includes ale, stout, porter and all other fermented liquors usually made from malt.

e. "Dry day" means a day on which no liquor shall be served in the licensed premises.

f. "Excise Adhesive Label" means the label designed and approved by, printed and supplied by under the supervision and control of the Commissioner of Prohibition and Excise, from time to time in different forms for the purpose of its affixture to sealed bottles of different varieties and sizes containing liquor.

g. "Foreign liquor" includes every liquor imported into India other than Indian Made Foreign Liquor.

h. "Form" means a form appended to these rules.

i. "Geetha Kulalu" shall mean the castes specified by the BC Welfare Department, Government of Andhra Pradesh for this purpose.

j. "Government" means the State Government of Andhra Pradesh.

k. "Highway" means National Highway or State Highway as notified by the competent authority.

l. "Indian Made Foreign Liquor" means liquor produced, manufactured or compounded in India after the manner of Gin, Brandy, Whisky or Rum imported from Foreign Countries and includes, Wine, Beer, Milk punch and other liquors consisting of or containing any such spirits but does not include Foreign liquor".

m. 'Licence' means licence granted under these rules.

n. 'Licensee' means holder of such licence.

o. "Licence period" ordinarily means the period of 36 months beginning from the 1st September of the first year and ending with 31st August of the third year or part thereof.

p. "Licensed Premises" means premises where IMFL and FL are permitted to be sold by the licensee.

q. "Micro Brewery" means a small Brewery as defined in A.P. Brewery Rules, 2006.

r. "Municipal Corporation, Municipality and Nagara Panchayat" shall mean Municipal Corporation, Municipality and Nagara Panchayat as specified by the Municipal Administration and Urban Development Department (MA&UD), Government of Andhra Pradesh along with 10 KM belt area from the periphery of Municipal Corporation and 3 KM belt area from the periphery of Municipality.

s. "Permit" means a permit issued under these rules.

t. "Population' means the figure of population as officially published in the latest census.

u. "Provisional Licence" means a temporary licence granted to the selected applicant under these Rules, subject to fulfilment of other conditions, pending grant of licence in Form-2B or Form-2B(R).

v. Ready to Drink alcoholic beverage means any low alcoholic beverage made from spirit or any alcoholic beverage as base with admixture of natural juices and / or artificial flavors, spices, coloring agents and sugar containing added alcohol of not more than 8% V/v, usually carbonated.

w. "Retail Excise Tax" means the annual Retail Excise Tax payable by the licensee subject to 10% increase Year on Year as specified under these Rules.

x. "Scheduled Areas" means the scheduled areas notified under paragraph 6 of the Fifth Schedule of the Constitution of India.

y. "Star Hotel" means 3-Star & above category hotels as certified by the competent authority of Government of India.

z. "Transport Permit" means a permit issued by the competent officer for transport of Indian Made Foreign Liquor & Foreign Liquor from the Government / Andhra Pradesh Beverages Corporation Ltd./ Andhra Pradesh State Beverages Corporation Ltd. depot to the licensed premises.

aa. "Tourism Centre" shall mean Tourism Centres notified by the Tourism Department, Government of Andhra Pradesh or Government of India for this purpose.

bb. "Wine" means the fermented juice of grapes or other fruits with or without the addition of sugar or jaggery, the fermentation being produced by the yeast naturally present on the skin of fruit or added externally and having alcoholic strength not exceeding 42% v/v by proof spirit and includes Fortified Wines, Red Wines, Sparkling Wines and Sweet Wines.

(2) The words and expressions used but not defined in these rules shall have the meanings assigned to them in the Andhra Pradesh Excise Act, 1968 and Andhra Pradesh Excise (Import, Export and Transport of Indian Made Foreign Liquor and Foreign Liquor - Permits) Rules, 2005.

4. Licenses (Location):-

Bar Licences may be granted in Nagar Panchayats, Municipalities and within 3kms from the periphery of such Municipalities, Municipal Corporations and within 10kms from the periphery of such Municipal Corporations, Tourism Centres (except places of religious tourism) as notified by the Department of Tourism of the Central Government or by the State Government in the Tourism policy, tourism resorts registered with the Tourism Department in order to promote tourism in the State, Star Hotels, Micro Breweries and in Airports.

Provided that the belt area of 10KM of a Municipal Corporation or 3KM of a Municipality, as the case may be, shall be limited to the Revenue district concerned only and in no case, it shall extend to the other Revenue district.

5. Forms of licenses:

(1) **Form-2B:** A licence in Form-2B may be granted to a successful applicant in the open category bars for sale of Indian Made Foreign Liquor and Foreign Liquor, other than IMFL brands with MRP Rs.99/- of 180 ml size (including different sizes), in glasses, pegs or in sealed bottles for consumption within the licensed premises but not for removing it out of the licensed premises.

(2) **Form-2B(R):** A licence in Form-2B(R) may be granted to a successful applicant in the category of bars reserved for Geetha Kulalu for sale of Indian Made Foreign Liquor and Foreign Liquor, other than IMFL brands with MRP Rs.99/- of 180 ml size (including different sizes), in glasses, pegs or in sealed bottles for consumption within the licensed premises but not for removing it out of the licensed premises.

(3) **Form-2B(SH):** A licence in Form-2B(SH) may be granted to the restaurant in a Star Hotel licensed by local authority to serve food, for sale of Indian Made Foreign Liquor and Foreign Liquor, other than IMFL brands with MRP Rs.99/- of 180 ml size (including different sizes), in glasses, pegs or in sealed bottles for consumption within the licensed premises but not for removing it out of the licensed premises.

(4) **Form-2B(MB):** A licence in Form-2B(MB) may be granted to the holder of a Micro Brewery licence granted under AP Brewery Rules 2006 for sale of Indian Made Foreign Liquor and Foreign Liquor, other than IMFL brands with MRP Rs.99/- of 180 ml size (including different sizes), in glasses, pegs or in sealed bottles for consumption within the licensed premises but not for removing it out of the licensed premises.

6. Grant of right to sell Indian Made Foreign Liquor and Foreign Liquor:

(1) Subject to the provisions of these rules, the right to sell IMFL and FL by Bar shall ordinarily be granted by way of licence issued after publishing a notification and inviting applications from the public except in the case of Bars located in Star Hotels, Microbreweries and Airports.

(2) In the case of Bars located in Scheduled Areas, the right to sell IMFL and FL by Bar shall be granted to local Scheduled Tribe candidates and in case there is no such applicant available it shall be granted to any other Scheduled Tribe candidate.

Provided that no Bar shall be established consequent to granting licence under these Rules in the Schedule Areas unless the Grama Sabha concerned gives its consent or is deemed to have given its consent to grant such licence to establish the Bar(s).

Explanation: For the purpose of this proviso, a Grama Sabha shall be deemed to have given its consent to establish the Bar(s), if it fails to indicate its consent or otherwise for establishment of the Bar(s) in village concerned within (4) weeks of seeking the same.

(3) Ten percent (10%) additional Bars over and above the number of Bars specified under Open Category Bars shall be reserved for allotment to Geetha Kulalu. These Bars shall be distributed and disposed of by following similar guidelines issued for distribution and disposal of A4 Shops reserved for Geetha Kulalu and subject to provisions of Rule 7.

7. Establishment of Bars:-

Subject to such directions, which the Government may issue in this regard from time to time, the Commissioner of Prohibition and Excise, having due regard to the requirement, public order, health, safety and other factors as he thinks fit, shall fix the number of Bars in both open category and reserved category meant for Geetha Kulalu in Municipal Corporations, Municipalities, Nagar Panchayaths and notified tourism centres (except religious tourism centres) and may relocate any un-disposed Bar(s) anywhere in the State as he thinks fit.

Provided that the number of Bars so fixed by the Commissioner of Proh. & Excise under this Rule shall not include the number of Bars in respect of Star Hotels, Microbreweries and Airports.

Provided further that the Commissioner of Prohibition and Excise may permit bars, subject to the directions and guidelines issued by the Government from time to time, in the areas of Urban Development Authorities, Metropolitan Development Authorities, Industrial corridors/hubs and Special Economic Zones (SEZs), other than the areas covered by the bars notified in ULBs and their belt areas and notified tourism centres, in due course as per requirement.

Provided also that bar licences may be granted to the applicants recommended by the Airport operator in Airports (except in Tirupati Airport), subject to the directions and guidelines issued by the Government from time to time.

8. Notification in the District Gazette: -

Where it is proposed to grant Licence to sell IMFL and FL by Bar, the License Issuing Authority (District Prohibition and Excise Officer) may call for applications for grant of Licences in the Municipal Corporations, Municipalities, Nagar Panchayaths and notified tourism centres (except religious tourism centres), as approved by the Commissioner of Prohibition and Excise, by issuing a notification in the District Gazette at least (7) seven working days in advance of the date of selection containing the following particulars, namely:-

(i) Serial number and name of the Municipal Corporations, Municipalities, Nagar Panchayaths and notified tourism centres (except religious tourism centres) where the Bar(s) will be established.

(ii) In the case of Bars to be located in Scheduled Areas, the same shall be separately listed and numbered serially.

(iii) The place of selection with time and date.

(iv) The last date, time and place for receipt of applications.

(v) The period of licence.

(vi) Procedure of online, hybrid or offline enrolment by the applicant(s) for registration and submission of applications.

(vii) Any other matter which may be considered by the License Issuing Authority necessary for information to the applicants.

Provided that the Licence Issuing Authority, subject to such directions as may be given by the Commissioner of Prohibition and Excise from time to time, may notify any changes in the particulars notified in the District Gazette including extension of last date, time and place for receipt of applications.

9. Persons not eligible to participate in the process of selection of applicants:-

The following persons shall not be eligible to participate in the selection process, namely:-

(a) A person who is below the age of 21 years;

(b) A person who has been convicted of any offences specified in clause(d) of sub-section (1) of Section 31 of the Act in respect of which he has been penalized or convicted within the preceding ten years;

(c) A person who has been convicted or whose licence has been cancelled for breach of any of the conditions of licence granted under Section 31 of the Act within the preceding ten years;

(d) A person who has been held guilty either in a departmental proceeding or in a Court, of an offence under Section 37 or 37-A of the Act for adulteration of toddy by mixing any article injurious to public health or otherwise within the preceding ten years;

(e) A person who is a defaulter of excise revenue;

(f) A person who is adjudged as an insolvent by a competent Court.

10. Impersonation in filing applications not allowed:

No person shall submit application on behalf of any other person unless he is authorized by such person.

11. Disqualifications:-

(i) No licence shall be granted to a person who is found ineligible under Rule 9.

(ii) If any person, who is disqualified under this rule, is found to be holding a licence, the licence shall be withdrawn in accordance with Section 32 of the Act and the Bar shall be re-notified/re-allotted for grant of fresh licence.

Provided that if such disqualification comes to the notice of the licensing authority before the licence is granted but after the selection process is completed, the selection authority shall conduct the selection process afresh after eliminating the disqualified applicant.

12. Officers authorized to conduct the selection process:

The District Collector shall be the Selection Authority to conduct the process of selection of applicants for grant of licence.

Provided that the Commissioner of Prohibition and Excise may, in his discretion, authorize the Deputy Commissioner of Prohibition & Excise or any other officer of the Prohibition and Excise Department, not below the rank of a District Prohibition and Excise Officer, to conduct the selection process.

Provided further that the Commissioner of Prohibition and Excise may authorize any District Collector to conduct the selection process in more than one district.

13. Submission of applications for enrolment for registration and selection for grant of licence: -

(1) (a) The applicant may submit any number of applications for any number of Bars for participation in the selection process of Bar through online, hybrid or offline mode.

(b) **Online mode:** In case the applicant opts for online mode for registration and submission of application, he shall fill in Form-B(R) and select Gazette Sl.No of the bar notified in a Unit i.e., Municipal Corporation / Municipality / Nagar Panchayat / Tourism centre. He shall pay Rs.5,10,000 (towards the Non-refundable application fee of Rs.5,00,000 (Rupees five lakhs only) and Processing Fee of Rs.10,000 (Rupees ten thousand only)) by way of Debit Card / Credit card / Net Banking. On successful payment, the applicant may download the documents in Form-1B (Application for grant of licence), Registration certificate in Form-BR1 and Entry Pass in Form-E1, which are system generated and no physical signatures of any officer is required on these documents.

(c) **Hybrid Mode:** In case the applicant opts for hybrid mode, he shall first register through online mode by filling Form-B(R) and select the Gazette Sl.No of the bar notified in a Unit i.e., Municipal Corporation / Municipality / Nagar Panchayat / Tourism centre and select the payment mode as manual in CFMS. He shall take system generated e-challan number and proceed to any State Bank of India (SBI) branch and make payment of Rs.5,10,000 (towards the Non-refundable application fee of Rs.5,00,000 (Rupees five lakhs only) and Processing Fee of Rs.10,000 (Rupees ten thousand only)) against the system generated e-challan number (transaction number). After successful payment, application will be confirmed by the System as completed and he can download the documents in Form-1B (Application for grant of licence), Registration certificate in Form-BR1 and Entry Pass in Form-E1, which are system generated and no physical signatures of any officer is required on these documents.

(d) **Offline Mode:** In case the applicant opts for offline mode for registration and submission of application, he shall pay Rs.5,00,000 (Rupees five lakhs only) towards Non-Refundable Application Fee by way of Citizen Challan facility provided in CFMS under appropriate Head of Account/ Demand Draft drawn on a scheduled Commercial bank situated anywhere in India and also Grameena Banks situated in Andhra Pradesh sponsored by Scheduled Commercial Banks in favour of the District Prohibition and Excise Officer.

The applicant shall also pay Rs.10,000 (Rupees ten thousand only) towards Processing Fee by way of Demand Draft / Bank Voucher / UPI in favour of Commissioner of Prohibition and Excise.

He shall then visit the notified Application Reception Centre with his details. The staff on duty at the counter will digitize his details by filling Form-B(R) and he shall select the Gazette Sl.No of the Bar notified in a Unit i.e., Municipal Corporation / Municipality / Nagar Panchayat / Tourism centre. The staff on

duty at the counter after receiving of the Challan/Demand Draft drawn as specified above and after verifying the Challan/ Demand Draft, enter the payment particulars and generate documents in Form-1B (Application for grant of licence), Registration certificate in Form-BR1 and Entry Pass in Form-E1 and provide printed copies of the above to the applicant. The DPEO will be responsible to receive genuine Challan / Demand Draft and safely hold, till these are remitted into Treasury.

(2) The applicant(s) shall also enclose the following along with the application:

(i) Two recent passport size photographs along with photostat copy of Voter ID Card/ Driving Licence / Passport / Bank Passbook/ AADHAR card/ Any other government approved Identity Card.

(ii) Scheduled Tribe Certificate and local Scheduled Area Residence Certificate (only in respect of local S.T. candidates applying for Bars in Scheduled Areas).

(iii) Caste Certificate and Residence Certificate in respect of applicants filing applications for the Bars reserved under Sub-Rule (3) of Rule 6.

(3) The online, hybrid or offline modes of registrations and submission of applications referred to above shall be specified in the District Gazette concerned along with details of Designated Centres and the applicants shall follow the procedure prescribed therein.

(4) For the applicants applying through Off-line mode, the Authorised Authority after due verification of the documents submitted by the applicant as laid down under sub-Rule (2) may issue Form-1B (Application for grant of licence), Registration certificate in Form-BR1 and Entry Pass in Form-E1 (system generated).

(5) The applications not accompanied by the relevant documents/ enclosures specified under sub-rule (2) shall be forthwith rejected by the Selection Authority.

(6) Every application shall be taken into consideration if it is presented on or before the prescribed date and time and no application shall be received after the prescribed date and time notified by the License Issuing Authority.

(7) The selection process shall be taken up at the place, time and date notified in the presence of the applicants who are available at the time of selection.

Provided that if the District Collector considers that the selection process should be postponed to a future date/time or shifted to a different venue for any reason he may do so by recording the reasons there-for and after notifying the same to the applicants.

(8) Selection Process:

(a) The selection process shall be taken up Bar-wise, as notified in the District Gazette.

Provided that the Commissioner may, for sufficient reason(s) to be recorded in writing, withdraw any Bar from the selection process before the same is commenced.

(b) At the commencement of the selection process, the Selection Authority shall first announce the names of persons and the number of persons who have filed applications for a particular Bar.

(c) No selection for grant of a bar licence shall be conducted, unless a minimum of four applications are received for that particular bar. In such case, the last date and time fixed for receipt of applications for that particular bar shall be extended till such date, as the Commissioner of Prohibition and Excise may direct.

(d) Where there are four or more applications received for a notified Bar, the selection among the applicants for grant of licence shall be conducted through drawl of lots by the District Collector, irrespective of the presence of the applicants.

(e) The District Collector, after selecting the applicant in respect of a Bar, may continue drawl of lots and select two more applicants from among the remaining applicants as reserve applicants, the first and the second who may, subject to the provisions of these rules, be allotted the bar in the order of selection, in case the selected applicant fails to comply with the conditions laid down under these rules.

(f) There shall be no restriction on the number of Bar licences a person can hold at a time.

(g) The successful applicant shall sign his name or affix his thumb impression against the relevant entry in the Register maintained for the purpose.

(9) The District Collector may, by order, reject any application on the ground that the applicant has indulged in impersonation referred to under Rule-10.

(10) The selected applicant shall follow the procedure prescribed under these Rules to obtain the licence.

14. Removal of certain persons from the place of selection:-

(1) No person other than the officers on duty and persons duly authorized by the District Collector shall enter the place of selection without presenting an entry pass in Form- E1 which is system generated and issued to the applicants duly affixing his passport size photograph.

(2) When it comes to the notice of District Collector that any person at the place of selection and during the time of selection behaves or acts in a disorderly or riotous manner or in such other manner as it is likely to cause loss to the Government or forbids any person from participating, the District Collector may cause his removal from the place of selection.

15. Signature in the Register: -

Every applicant, who is selected for the grant of licence, shall sign his name or affix his thumb-impression against the relevant entry in the register maintained for the purpose. The District Collector shall also obtain the signatures of Reserve Applicants selected under Rule 13 (8) (e) and the remaining applicants in separate registers maintained for the purpose.

16. Licensing authority: -

The Deputy Commissioner shall be competent to grant the privilege of Bar, disposed under Rule 13 (8) and the District Prohibition and Excise Officer shall issue the Licence in the prescribed Form.

The Commissioner of Prohibition and Excise shall be competent to grant prior clearance under Rule 21 or any other cases where Prior Clearance is required as per Rules, subject to such directions and guidelines issued from time to time by the Government regarding different categories of Bars.

17. Selected applicant shall obtain licence: -

The selected applicant shall obtain Bar Licence after fulfilling the statutory and regulatory requirements in respect of the premises where the Bar will be located.

Provided that the selected applicant may be issued a Provisional Licence in Form-2B(P) by the District Prohibition & Excise Officer concerned on payment of prescribed Retail Excise Tax pending grant of licence in Form-2B or Form-2B(R) as the case may be, in the exigencies of administration.

18. Retail Excise Tax for Bars, mode of levying and method of payment:-

(1) The annual Retail Excise Tax for the Bar licence granted under open category and category of bars reserved for Geetha Kulalu shall be levied on the basis of population as detailed below:

Population Slab	Retail Excise Tax (RET) per annum in ₹ Lakhs for Open Category Bars	Retail Excise Tax (RET) per annum in ₹ Lakhs for Bars reserved for *Geetha Kulalu*
(1)	(2)	(3)
Up to 50,000	35	17.5
50,001 to 5,00,000	55	27.5
Above 5,00,000	75	37.5

Note: The annual Retail Excise Tax for each bar licence granted under open category and category of bars reserved for Geetha Kulalu shall be subject to 10% increase year on year.

Provided that the annual Retail Excise Tax of a Bar situated in the 10 KM belt from the periphery of a Municipal Corporation and in the 3 KM belt from the periphery of a Municipality, measured in a straight line on the horizontal plane, shall be at the rates of annual Retail Excise Tax of Bar situated within the limits of such Municipal Corporation and Municipality respectively.

Provided further that where the Bar falls within the belt area of a Municipal Corporation as well as a Municipality, the Retail Excise Tax payable shall be the Retail Excise Tax applicable to the Bar situated in the belt area of the Municipal Corporation.

Explanation :- For the purpose of this Rule, the belt area of 10KM of a Municipal Corporation or 3KM of a Municipality, as the case may be, shall be limited to the Revenue district concerned only and in no case it shall extend to the other Revenue district.

(2) The annual Retail Excise Tax for Bar licence in respect of Star Hotel shall be Rs.25,00,000 (Rupees twenty-five lakhs only) per annum, duly merging the existing components of annual Licence Fee and Non-refundable Registration Charge.

(3) The annual Retail Excise Tax for Bar licence in respect of Microbrewery shall be as per the population slabs as specified in column (2) of the table under sub-rule (1) and subject to increase of 10% year on year.

(4) The annual Retail Excise Tax in respect of licence granted during the currency of the licence period shall be on the following scales.

(a) Licence granted between 1st September and 30th November: Full annual Retail Excise Tax for each of the three years.

(b) Licence granted between 1st December and February 28th/29th : 3/4th of the annual Retail Excise Tax for the first year and full annual Retail Excise Tax for each of the remaining two years.

(c) Licence granted between 1st March and 31st May: ½ of the annual Retail Excise Tax for the first year and full annual Retail Excise Tax for each of the remaining two years.

(d) Licence granted between 1st June and 31st August: ¼ of the annual Retail Excise Tax for the first year and annual Retail Excise Tax for each of the two years.

(5) The annual Retail Excise Tax of a Bar licence granted under open category and category of bars reserved for Geetha Kulalu, Star Hotel and Microbrewery shall be

paid either in one lump-sum or in six equal instalments at the option of the successful applicant.

(6) Where the selected applicant opts to pay the annual Retail Excise Tax in six equal installments, he shall pay the first installment of the annual Retail Excise Tax of the first year for the Bar on the day of selection or the succeeding bank working day by way of Challan. He shall also submit a Bank Guarantee in Form-3B, for the amount equal to one sixth of the annual Retail Excise Tax valid till the expiry of the Licence period, issued by a Scheduled Bank situated in Andhra Pradesh, within thirty days of grant of licence.

(7) The Licensee of a Bar shall remit the annual Retail Excise Tax (RET) installments (Each installment is equal to 1/6th of the applicable annual Retail Excise Tax) by way of Challan as detailed in the table given below.

Installment of RET	Due Date for remittance
1st Installment	On the Day of selection or on the succeeding Bank working day
2nd Installment	20th October of the 1st Year
3rd Installment	20th December of the 1st Year
4th Installment	20th February of the 1st Year
5th Installment	20th April of the 1st Year
6th Installment	20th June of the 1st Year
7th Installment	20th August of the 1st Year
8th Installment	20th October of the 2nd Year
9th Installment	20th December of the 2nd Year
10th Installment	20th February of the 2nd Year
11th Installment	20th April of the 2nd Year
12th Installment	20th June of the 2nd Year
13th Installment	20th August of the 2nd Year
14th Installment	20th October of the 3rd Year
15th Installment	20th December of the 3rd Year
16th Installment	20th February of the 3rd Year
17th Installment	20th April of the 3rd Year
18th Installment	20th June of the 3rd Year

(8) The Retail Excise Tax shall be paid into the concerned Government treasury in the district in which the Licenced premises is located.

(9) In case the Licensee fails to remit the Retail Excise Tax instalment on the due date prescribed under sub-rule (6), he may remit the instalment amount subsequently subject to payment of penal interest as per Rules and Retail Excise Tax additionally as detailed below:

Within 10 days from the due date	10% of the Instalment amount
From 11th day to 20th day from the due date	20% of the Instalment amount
From 21st day to 30th day from the due date	30% of the Instalment amount

(10) In case of default in payment of any instalment, the Bank Guarantee amount shall be adjusted against the instalment of Retail Excise Tax and other dues. In such case the licensee shall be required to submit a fresh Bank Guarantee.

(11) If a licence is surrendered in the middle of the licence period, the Bank Guarantee and the Retail Excise Tax paid shall be forfeited to the Government.

(12) In case the licence is refused, the Retail Excise Tax paid shall be refunded.

19. Re-allotment in case of failure to submit Bank Guarantee or pay the installments due: -

(1) In case of failure to furnish the Bank Guarantee as required under Rule 18 (6) within the time specified, the selection made for the concerned Bar shall be cancelled by the District Collector and the amounts already paid shall be forfeited to the Government. In such case, the bar may be re-allotted to the reserve applicant selected under the provisions of Rule 13 (8) (e), and if no one is available, action may be taken to re-notify the Bar with prior permission of the Commissioner of Prohibition and Excise.

(2) In case the successful applicant fails to establish restaurant within (15) days from the date of grant of Provisional Licence, the Deputy Commissioner of Prohibition and Excise may extend the time for establishment of restaurant by another (15) days. In case the licensee fails to establish the restaurant within the extended period as well, the licence shall stand cancelled and the bar shall be allotted to the reserve applicant under the provisions of Rule 13 (8) (e), and if no one is available, action may be taken to re-notify the Bar with prior permission of the Commissioner of Prohibition and Excise.

(3) In case of failure to pay the instalments due, the licence of the bar shall be cancelled, and the bar shall be renotified.

(4) The selected applicant/Licensee shall continue to be responsible for the Retail Excise Tax of that Bar till the next successful applicant takes over.

20. Failure to comply with directions entails rejection of application:-

Failure to remit Retail Excise Tax or to rectify the defects or to comply with other directions relating to the premises, within the time allowed shall entail rejection of application.

21. Grant of prior clearance :-

(1) A person intending to establish Bar in Star Hotel or in Micro Brewery, as the case may be, may submit an application in Form-1A to the Commissioner of Prohibition and Excise, enclosing a challan of Rs.10,00,000 (Rupees Ten Lakhs only) paid towards non-refundable Retail Excise Tax for grant of prior clearance.

(2) The Commissioner having due regard to requirement and other factors as he deems fit and subject to such directions of the Government as may be issued from time to time in this regard, may grant prior clearance in Form-2A to such of the applicants covered under sub-rule (1).

Provided that the holders of bar licences in respect of Star Hotels and Micro Breweries existing on the date of commencement of these Rules and willing to continue shall not obtain prior clearance in Form-2A.

Provided further that the applicant selected for grant of licence under sub-rule (8) of Rule 13 need not obtain prior clearance in Form-2A.

Provided also that the selection or grant of prior clearance shall not confer any right on the applicant for grant of licence. The selected applicant or the holder of prior clearance shall not claim any compensation or loss in case the licence is not granted.

22. Counterpart agreement:

After making payment of Retail Excise Tax, it shall be the duty of the Selected applicant to execute a counterpart agreement in conformity with the tenor of the Licence in form 4-B on the stamp paper of the requisite value as per the provisions

of the Indian Stamp Act, 1899 before taking out a licence for the sale of Indian Made Foreign Liquor and Foreign Liquor by bar.

The counterpart agreement shall come into force with effect from the 1st September, of the 1st year of the licence period in respect of selection of bars on or before 1st September, and in case where the selection/licensing takes place on or after the 1st September of the 1st year of the licence period, the counterpart agreement shall come into force from the date of selection/licensing and valid for the left over part of the licence period.

23. Commencement of licence:

Mere selection of application does not entitle the applicant or confer on him any right to commence business until the licence has actually been issued. It shall be the responsibility of the successful applicant to comply with the statutory and regulatory requirements contemplated in Rule 18 within the time specified and execute the Counterpart Agreement referred to in Rule 22 and obtain a Provisional Licence or regular licence. If the successful applicant fails to do so, his selection shall stand cancelled automatically.

24. Grant of Bar licence :-

(1) The holder of prior clearance under Rule 21 or the applicant selected for grant of licence under Rule 13, as the case may be, may apply in Form-1B for grant of licence in Form-2B / Form-2B(R) / Form-2B(SH) / Form-2B(MB) to the District Prohibition and Excise Officer concerned.

(2) The District Prohibition and Excise officer, after making such enquiry as he may think necessary, to ascertain the bona fides of the applicant and verifying the particulars furnished in the application shall examine the suitability of the premises for granting Bar and forward the same to the Deputy Commissioner of Prohibition and Excise concerned along with his report.

(3) The Deputy Commissioner, after causing such enquiry as he may deem fit, may grant the licence.

25. Restrictions on the grant of Licence:-

(1) The selected applicant shall select suitable premises for sale of IMFL and FL anywhere in the Urban Local body notified in the District Gazette inviting applications, i.e., within the Municipal Corporation and Municipality including their belt areas, Nagar Panchayat and in Tourism centre, as the case may be.

(2) A licence in Form-2B / Form-2B(R) / Form-2B(SH) / Form-2B(MB) shall not be granted:

a. Unless the premises has:

(i) A minimum plinth area of 200 Sq. Meters for the bar situated in the ULB with population exceeding 5 Lakhs;

Provided that for the bars situated in a ULB with population up to 5 Lakhs and in the belt area of Municipal Corporation / Municipality, the minimum plinth area shall be 150 Sq. Meters.

(ii) Sanitation facilities like wash basins, washrooms separately for ladies and gents.

(iii) Facility of cooking and serving complete meals to the consumers as licensed by local authority by providing a kitchen with a minimum plinth area of 15 Sq. Meters.

Provided that the selected applicant under Rule 13 may establish Restaurant within (15) days from the date of grant of licence following all norms and regulatory approvals.

(iv) Air conditioning or Air-cooling facility in consumption rooms and halls of licensed premises.

(v) Adequate vehicle parking arrangement.

b. Within 100 meters from educational institutions recognized by the Government, places of public worship such as Temples registered with the Endowments Department, Mosques registered with the Wakf Board, Churches established and managed by a registered Christian organization or Society and Hospitals.

c. Within 500 meters of predominantly residential area, but licenses may be granted if the proposed premises is located on a main road used for shopping purposes.

Provided that the restrictions in clauses (a) to (c) shall not apply to Star Hotels.

d. Within a distance of 500 Mts. of the outer edge of the National or State Highway or of a service lane along the Highway and the premises shall not be either visible or directly accessible from a National or State Highway.

Provided that in case of areas comprised in local bodies with a population of 20,000 or less, the distance shall be 220 Mts.

Provided further that the restrictions under sub-rule (2) (d) shall not apply to the Bars established within the Municipal areas.

e. Unless the applicant produces within (30) days from the date of grant of Provisional Licence, Trade Licence from the local authority concerned and relevant Licence under the Food Safety and Standards Act-2006 issued by competent authority for operation of the restaurant.

f. Unless the applicant produces lease deed on a Stamp paper for the proposed licensed premises from the owner of the premises.

g. Unless the applicant produces the approved drawings / plan of the licensed premises.

Explanation:- For the purpose of this rule

i. "Place of public worship" means a temple registered with the Endowment Department, Mosque registered with Wakf Board and Church "established and managed by a registered Christian organization / society" and includes such other religious institutions, as the State Government may by order specify in this behalf;

ii. "Educational Institutions" means any Primary school, Middle School and High School recognized by the State Government or Central Government, Junior College or any College affiliated to any University established by law:

iii. "High Way" means National Highway or State Highway as notified by the competent authority.

iv. "Hospital" means any hospital which is managed or owned by a local authority, State Government or Central Government or any private hospital and has a provision of more than thirty (30) beds.

(3) The distances referred to above shall be measured from the mid-point of the entrance of the proposed Bar premises along with the nearest path by which pedestrian ordinarily reaches the outer edge of the National / State Highway or Service lane, mid-point of the nearest gate of the hospital, educational institution or place of public worship, if there is a compound wall and if there is no compound wall to the mid-point of the nearest entrance of the educational institution/ place of public worship, or the entrance of the first house of the predominantly residential area.

26. Period of Licence:-

Every licence shall be valid for three years commencing from 1st September of the first year ending with 31st August of the third year, subject to payment of Retail Excise Tax as prescribed.

Provided that the licence issued on or after 1st September shall be valid up to 31st August of the third year.

Provided further that a licence granted for a part of the licence period shall be valid for such period as may be specified by the licensing authority.

Provided also that every licensee shall commence his business from 1st September, or such other date as may be specified in the licence and shall keep the Bar open every day during the hours fixed till the expiry of the licence period with sufficient stock of Indian Made Foreign Liquor & Foreign Liquor unless the closure of the Bar is ordered by the competent authority for the period specified.

27. On death of applicant / licensee:-

A licence issued under these rules shall be only to the person named therein and on his death the heir or legal representative may apply for continuance of the licence for the leftover licence period in his name to the Commissioner of Prohibition and excise within thirty days of the death of the licensee. The Commissioner of Prohibition and Excise may, at his discretion, continue the licence in the name of the heir or legal representative of the deceased licensee, subject to fulfillment of eligibility conditions.

In case the applicant dies before the selection process or the selected applicant dies before grant of licence, the legal heir of the applicant or the selected applicant, as the case may be, permitted to participate in the selection process or obtain the licence duly complying with the provisions laid down under Rules 13, 18 and 22. In case the legal heir of the applicant or the selected applicant is not willing to participate in the selection process or obtain the licence after fulfilling the formalities prescribed under Rule 13, 18 and 22, the Bar shall be disposed of by fresh selection process.

28. Payment of Bar additional ARET:

(1) The bar licensee shall be permitted to purchase liquor / beer from APSBCL Depots on the same price charged for A4 shops and the ARET additionally levied on Bars shall be collected from the Bar licensee on or before the due date of Retail Excise Tax installment for the preceding months. The Bar licensee shall be required to submit a bank guarantee in Form-3B equal to 1/6th of annual Retail Excise Tax as security towards payment of Bar additional ARET, valid till the end of licence period, before obtaining Provisional Licence or regular licence.

(2) The licence holder of the bar, shall not be issued stocks of IMFL and FL by the APSBCL Depot concerned, unless the District Prohibition and Excise Officer confirms in writing the submission of Bank Guarantee by the licensee towards ARET additionally levied on Bars.

(3) In case of failure by the licence holder to pay the ARET additionally levied, the Bank Guarantee submitted by the licence holder shall be invoked and adjusted towards the additional ARET due and the licensee shall be required to submit a fresh Bank Guarantee equal to 1/6th of annual Retail Excise Tax valid till the end of licence period.

(4) The AP State Beverages Corporation Limited shall issue necessary guidelines to ensure furnishing the details of additional ARET due from each licensee, for the specific period at periodical intervals for smooth collection of additional ARET along with Retail Excise Tax installments.

(5) In case the average of six months' collectible ARET additionally levied on Bar exceeds the value of the Bank Guarantee so furnished, the licence holder shall be required to increase the value of the Bank Guarantee equal to the total average additional ARET demand.

29. Transport permit:-

The transport permit may be issued authorizing movement of Indian Made Foreign Liquor and Foreign Liquor within the State from the units of the Andhra Pradesh State Beverages Corporation Ltd., to the licensed premises. Such transport shall be governed by Andhra Pradesh Excise (Import, Export and Transport of Indian Made Foreign Liquor and Foreign Liquor - Permits) Rules, 2005. The SHO shall monitor the Transport permits issued to the Bar licensees and submit weekly reports to the District Prohibition and Excise Officer concerned.

30. Sale permitted at the licensed premises only:-

(1) The licensee shall sell the liquor only at the premises specified in the licence.

(2) No change or alteration of the licensed premises shall be made during the licence period without the prior approval of the Deputy Commissioner of Prohibition and Excise.

Provided that such change or alteration may be permitted for valid reasons by the Deputy Commissioner subject to payment of an alteration fee of Rs.1,00,000 (Rupees one lakh only).

(3) No shifting of the licensed premises shall ordinarily be permitted during the licence period from one location to another. However, shifting of the licensed premises may be considered by the Commissioner of Prohibition and Excise for valid reasons within the same Municipality and Municipal Corporation including its belt areas, Nagar Panchayat, as the case may be, subject to payment of 1% of the applicable annual Retail Excise Tax or Rs.50,000 (Rupees fifty thousand only), whichever is higher, as shifting fee and on production of trade licence granted by the local authority concerned.

31. Licence and plan of the licensed premises to be exhibited:-

The proforma licence shall be exhibited in a conspicuous place in the licensed premises. The Licensee shall also exhibit the approved drawings / plan of the licensed premises for verification by the Inspecting authorities.

32. Hours of Business:-

The Licensee shall transact business from 10.00 AM to 12.00 midnight only, subject to such directions as may be issued by the Government from time to time.

33. Dry Days:-

The Licensed premises shall be closed and no business be transacted on the following days declared as dry days:-

(i) 26th January - Republic day
(ii) 15th August - Independence day
(iii) 2nd October - Gandhi Jayanthi.

Provided that the licensee shall not be entitled to any compensation whatsoever for the closure of the licensed premises.

34. Licensee not to transfer the licence without authority:-

(1) No licensee shall except with the sanction of the Commissioner of Prohibition and Excise transfer his licence to any other person. The Commissioner of Prohibition and Excise may allow such transfer of licence on payment of the prescribed fee and

on production of a certificate from the licence issuing authority to the effect that no dues are pending and no cases involving contravention of Excise Act and Rules framed there under are pending against him and also on production of Sales Tax and Income Tax Returns for last two years

(2) The fee payable by any licensee for the privilege of having the transfer of his licence to any other person shall be 25% of the applicable annual Retail Excise Tax.

(3) Mere change in the name by keeping the entity intact does not amount to transfer of licence. In such cases the Commissioner of Prohibition and Excise may allow change in the trade name subject to payment of fee of Rs.10,000 (Rupees ten thousand only) and on production of certificates referred to in sub-rule (1) above.

(4) Conversion of proprietary concern into a partnership firm or a company or a partnership firm into a proprietary concern or a company or vice versa shall amount to transfer of licence.

35. Licensee not to declare any person to be or not to be his partner:-

No licensee shall, except with the prior permission of the Commissioner of Prohibition and Excise, get any other person included as partner to his business, or get an existing partner excluded so long as the partnership nature of the business does not change.

Provided that the Commissioner of Prohibition and Excise may, after such enquiry as he deem fit, permit the licensee at his request, to get any person(s) included as partner(s) or exclude any existing partner(s), so long as the partnership nature of the business does not change, on payment of a fee of 5% of applicable annual Retail Excise Tax.

Provided further that where there was dissolution of partnership it shall be notified to the Commissioner of Prohibition and Excise.

36. Licensee not to stock unauthorized Indian Made Foreign Liquor and Foreign Liquor:-

The Licensee shall not stock or sell in the licensed premises Indian Made Foreign Liquor and Foreign Liquor of any kind which he is not authorized to buy, stock or sell under the provisions of Act or Rules, Regulations or Orders made there under.

37. The licensee not to stock Indian Made Foreign Liquor or Foreign Liquor at unauthorized place:-

The licensee shall not stock Indian Made Foreign Liquor and Foreign Liquor in any place other than the licensed premises. The licensee shall be held responsible for any Indian Made Foreign Liquor and Foreign Liquor unauthorizedly kept outside or nearby the licensed premises.

38. Licensee to sell Indian Made Foreign Liquor and Foreign Liquor of specified Strength:-

The Commissioner may, authorize the sale of any special brands of Indian Made Foreign liquor of weaker strength in a particular area, in a particular category of liquor, if he is satisfied with the wholesomeness or purity of such liquor.

39. Indian Made Foreign Liquor or Foreign Liquor not to be adulterated:-

The Indian Made Foreign Liquor and Foreign Liquor offered for sale or stored in the licensed premises shall not be of substandard, deteriorated, spurious or adulterated and the licensee shall not tamper with the Indian Made Foreign Liquor and Foreign Liquor in any manner so as to alter their quality, strength, nature or quantity.

40. Adulterated Indian Made Foreign Liquor or Foreign Liquor to be seized:-

It shall be competent for the inspecting officer, on finding any Indian Made Foreign Liquor and Foreign Liquor unfit for use, substandard, adulterated or spurious or in respect of which it is believed that some substance has been admixed so as to make it unfit for consumption by any process or manner, to stop it from being sold and to seize the same forthwith and take necessary further action as per the provisions of the Act.

41. Indian Made Foreign Liquor and Foreign Liquor shall not be given or sold to certain persons:-

No Indian Made Foreign liquor or Foreign Liquor shall be sold or given to the following persons namely:-

(i) Lunatics;
(ii) Persons known or believed to be in a state of drunkenness;
(iii) Persons about whom it is known or suspected that they are likely to participate in the commission of sedition, insurrection, breach of peace or any other similar offence threatening public peace and tranquillity;
(iv) Employees of the Police, Prohibition & Excise and Railway Departments or chauffeurs of motor vehicles while engaged in discharging their duties;
(v) Soldiers in uniform and the camp servants of military officers in their uniform;
(vi) Persons below (21) years of age.

42. Restrictions on the sale of liquor to the customers:-

The licensee shall sell Indian Made Foreign Liquor and Foreign Liquor, Beer, Wine or Ready to Drink varieties, as the case may be, to the customers in sealed bottles, glasses or pegs for consumption within the licensed premises only but not for removing it out of the licensed premises.

43. Bottles for sale to carry labels:-

Every bottle of Indian Made Foreign liquor or Foreign Liquor in a Bar shall carry Excise Adhesive Label on the cap of the bottle in addition to the manufacturer's label as approved by the Commissioner of Prohibition and Excise.

44. Sale of only duty paid Indian Made Foreign Liquor or Foreign Liquor:-

(1) The licensee shall sell only duty paid Indian Made Foreign Liquor and Foreign liquor

(2) The Licensee shall purchase Indian Made Foreign Liquor and Foreign liquor from the allotted depot of Andhra Pradesh State Beverages Corporation Ltd only on such terms as may be prescribed. However, the Commissioner of Prohibition and Excise may permit the licensee to purchase the requirement of Indian Made Foreign Liquor and Foreign Liquor from any other Depot of Andhra Pradesh State Beverages Corporation Ltd.

45. Standard measures to be kept:-

The licensee shall use only standard measures, as may be prescribed by the Commissioner of Prohibition and Excise from time to time. The measures shall be got duly stamped by the Department of Legal Metrology.

46. Certain acts prohibited in the licensed premises:-

Notwithstanding any permit/ licence granted by any authority, gambling, dancing, any other acts of disorderliness or obscenity within the licensed premises shall be strictly prohibited.

47. Harbouring of certain persons prohibited:-

Persons, who are known or believed to have been convicted of any non-bailable offences and habitual offenders, shall not be employed nor shall they be allowed to assemble or remain in the licensed premises, and if such persons visit licensed premises the matter shall be forthwith reported to the nearest Police Station by the licensee.

48. Provision for a night watchman:-

No person other than a watchman shall be allowed to stay in the licensed premises during night time beyond the hours specified for closure of business.

49. Employment of servants:-

(1) No women shall be employed for sale of Indian Made Foreign Liquor and Foreign liquor without the special permission of the Commissioner of Prohibition and Excise. No male person shall be appointed for such a purpose without the prior permission of the District Prohibition and Excise officer and every such person whether male or female before being employed shall obtain from the District Prohibition and Excise officer, a Nowkarnama in Form-5B, on payment of a fee of Rs.10,000 (Rupees ten thousand only) per annum.

(2) No nowkarnama shall be granted to the following persons:

(i) Persons below twenty-one years of age;
(ii) Persons suffering from any contagious diseases;
(iii) Persons of unsound mind;
(iv) Persons whose Nowkarnama or licenses have previously been cancelled within the preceding three years;
(v) Persons convicted of any offence under the Andhra Pradesh Excise Act, 1968 (Act 17 of 1968), A.P. Prohibition Act, 1995 (Act 35 of 1995) or the Narcotics Drugs and Psychotropic Substances Act, 1985 (Central Act 61 of 1985) within the preceding ten years;
(vi) Persons convicted under Section 482 to 489 of the Indian Penal Code, 1860 (Central Act 45 of 1860) / relevant provisions of the Bharatiya Nyaya Sanhita;
(vii) Defaulters in payment of amounts due to the State Government under the Andhra Pradesh Excise Act or the Rules made thereunder.

(3) All illegal things done in connection with the transport, possession or sale of Indian Made Foreign Liquor and Foreign Liquor or known to have been done in contravention of the provisions of the Act or the Rules made there under by the servants of the licensee shall forthwith be reported to the District Prohibition and Excise Officer concerned, by the licensee, and such orders regarding continuance or otherwise of such servants in service as may be issued by the District Prohibition and Excise Officer shall be carried out by the licensee.

(4) Every act of the authorized agent or servant shall be deemed to be an act of the licensee.

50. Intimation to Prohibition and Excise Officer:-

The Excise officer of Andhra Pradesh State Beverages Corporation Limited depot shall mark a copy of the transport permit to the Station House Officer concerned, who shall inspect and verify the consignment within 3 days of the dispatch of the stocks from the Andhra Pradesh State Beverages Corporation Limited depot. If the consignment is not verified within the stipulated time mentioned in the rule, the licensee can take the stocks into account and sell them.

51. Consignments to be opened only in the presence of the Prohibition & Excise Officer:-

The licensee shall open the boxes or packages of all Indian Made Foreign Liquor and Foreign Liquors received in the licensed premises only in the presence of and after inspection by the local Prohibition & Excise Officer or in his absence by any other Prohibition & Excise Officer duly authorized in this behalf. If any box, packet, package or bottle is found doubtfully, carelessly or insufficiently sealed, the licensee shall produce it forthwith before the Prohibition & Excise Officer for noting down such damages.

52. No breakages or losses in transit allowed:-

The licensee is not entitled as against the Government, to any compensation or refund or reduction of duty for any loss in breakage while stocks are in transit.

53. Licensee to maintain accounts:-

(1) The licensee shall maintain full and day to day accounts of Indian Made Foreign Liquor and Foreign Liquor received and disposed of in Form-6B, the pages of which are machine numbered serially. He shall also maintain such other returns as may be required by the Commissioner of Prohibition and Excise, and he shall, for each month, send monthly statements and returns before the 5th of the following months in the forms as may be fixed by the Commissioner to the District Prohibition and Excise Officer and Station House Officer concerned. All registers shall be got authenticated before use by the District Prohibition and Excise Officer.

(2) All Bars in the State shall be equipped with required systems and equipment as prescribed by Commissioner of Prohibition and Excise with full automation to update day to day transactions including reading of Excise Adhesive Labels.

(3) The Bar licensee shall install (02) CCTV Cameras at the liquor counter(s), with live streaming facility to Command Control Centre installed in the office of the Commissioner of Prohibition and Excise.

(4) The transportation of IMFL and FL from APSBCL Depots to Bars shall be carried under GPS tracking mechanism as prescribed by the Commissioner of Prohibition and Excise.

54. Entries in the daily accounts register:-

(1) The licensee shall enter in the Register in Form-6B, the full particulars of transport permit of passes and documents or trip sheets, pertaining to the stocks received by him.

(2) The moment a bottle is opened, the licensee shall make an entry in the Daily sales register and record the loose balance in each bottle at the end of the day.

55. Licensee to maintain brand-wise accounts:-

The licensee shall also maintain daily brand-wise account in Form-7B, and furnish a statement before the 5th of each month to the District Prohibition and Excise Officer and Station House Officer concerned. The District Prohibition and Excise Officer shall authenticate the Register before use and the pages shall be machine numbered serially.

56. Statements of accounts to be furnished: -

The licensee shall furnish on requisition any statement of accounts, statistics or any other particulars to the licensing authority or to any other officer of the Prohibition & Excise Department not below the rank of a Prohibition & Excise Sub Inspector.

57. Monetary transactions with officers prohibited:-

Any kind of monetary transactions unconnected with the official purpose between the licensee and the personnel of the Prohibition & Excise, Police, Revenue Department and the personnel of the Andhra Pradesh State Beverages Corporation Ltd is strictly prohibited.

58. Officers authorized to inspect premises:-

Any officer not below the rank of a Prohibition & Excise Sub-Inspector may enter and inspect the licensed premises during the working hours and inspect and verify all the accounts, registers and stocks. It shall be competent for such inspecting officer to take such samples as might be necessary, or to take charge of such records and registers as might be necessary, and it shall be incumbent on the licensee to offer reasonable assistance for such inspecting officers to inspect, verify and to take samples. For any records removed from the premises, the Prohibition & Excise Officer shall give a receipt or in the alternative make an entry in the inspection book in this regard.

59. Inspection book to be maintained:-

An inspection book in Form-8B, with machine numbered pages shall be kept in the bar for the use of the inspecting officers, and the licensee shall be responsible for the safe custody of it. The inspection book shall be the property of the Government and shall be handed over to the Prohibition & Excise Officer concerned on expiry of the period of licence.

60. Licence to be surrendered to the licensing authority on expiry:-

Every licence granted under these rules, either jointly or severally to the licensee(s) named therein shall on its expiry be deemed to have been surrendered by the licensee to the District Prohibition and Excise officer.

61. Licence to be cancelled under certain circumstances:-

If any licence or permit has been obtained by misrepresentation or by any other fraudulent means, the licence or permit so obtained is liable to be cancelled and the licensee or the permit holder is also liable for prosecution.

62. Person holding more than one licence, liable jointly and severally for all licenses:-

If any licensee holds more than one licence and if any one of them is suspended or cancelled under the provisions of the Act or the Rules made thereunder, the Commissioner may, for reasons to be recorded in writing order that all or any of the remaining licenses or permits be cancelled.

63. Licensee to abide by the provisions of the Act etc.,:-

Every holder of the licence under these rules shall comply promptly with all orders or directions issued from time to time under the Act, and the Rules and orders made there under and shall abide by all the conditions of the licence.

64. Suspension, withdrawal or cancellation of a licence:-

A licence may be suspended, cancelled or withdrawn in accordance with the provisions of Section 31 or 32 of the Act. The bar may be re-allotted on cancellation or withdrawal, by conducting fresh selection process.

65. Stocks on cancellation or withdrawal of licence:-

If a licence is cancelled or withdrawn during the currency of the Licence period the whole stock of Indian Made Foreign Liquor and Foreign Liquor found in the bar shall be seized. The stock so seized shall be sold to any other licensee(s) through APSBCL and the proceeds of the sale shall after deduction of the expenses and any other sum due to the Government be refunded to the licensee provided that the licence is not cancelled on account of a criminal case.

66. No Remission for closure: -

The Licensee shall not be entitled to remission of Retail Excise Tax or compensation on account of closure of the licensed premises when the same is ordered to close under Section 20 of the Act.

67. Existing Rules cease to operate :

(1) The Andhra Pradesh Excise (Lease of right of Selling by bar, grant and Conditions of Licence) Rules, 2022 (Bar Rules 2022) shall cease to operate on commencement of these Rules. However, the licenses granted and continuing, under Bar Rules 2022 shall continue to operate on the terms and conditions of the same Rules till 31.08.2025.

(2) The licences granted under the Andhra Pradesh Excise (Lease of right of Selling by bar, grant and Conditions of Licence) Rules, 2022 in respect of Star hotels and Micro-breweries existing on the date of commencement of these rules shall be continued by issuing fresh licences subject to payment of annual Retail Excise Tax and fulfillment of other conditions laid down under these Rules.

68. Removal of difficulties:-

If there is any doubt or dispute regarding the application or interpretation of any of these rules, the decision of the Commissioner of Prohibition and Excise thereon shall be final.

Form-B(R)
(See Rule 13)

Enrollment / Registration Form

(1) Name of the Applicant :

(2) Full Residential Address :

(3) Age :

(4) Registered Mobile No. :

(5) Aadhar Number :

Form-1B

(See Rule 13)

Application for Grant of Bar Licence of GSL No._____as Notified in the District Gazette

Affix latest passport size photograph of the applicant

[Barcode]

Application No. _____

GAZETTE No._____ DATED _____

DISTRICT :

1. Name of the Applicant :
2. Age
3. Full Residential Address :
4. Mobile No. :
5. Identity Proof (Aadhar Card / Voter ID Card / Bank Passbook/ Driving Licence / Passport / Other) :
6. Identity Proof Number :
7. Gazette Serial Number of The Bar :
8. Nagar Panchayat/ Municipality /Municipal Corporation / Tourism Centre of the Bar as notified in the Gazette :
9. Individual/partnership Firm/Company/LLP (give details):

(to be filled by the applicant)

Individual | partnership | Company

I hereby declare that the particulars given above are true to the best of my knowledge and belief. If at a later stage any of the facts are found to be false the licence may be cancelled and I may be prosecuted as per the Andhra Pradesh Excise Act, 1968 or the Rules made thereunder.

I hereby declare that I am not disqualified under Rule 11 of the A.P. Excise (Grant of Licence of Selling by Bar and Conditions of Licence) Rules 2025.

I hereby, undertake to abide by the Rules and Licence Conditions prescribed under the Andhra Pradesh Excise Act, 1968 and I shall abide by the decision of the Selection Authority in all matters connected with my application(s).

Signature of the Applicant

Place:

Date:

Form-BR-1
(Rule 13)
REGISTRATION CERTIFICATE

[Barcode]

Reg. No._____ DATED _____

1. Name of the Applicant :
2. Age
3. Full Residential Address :
4. Mobile No. :
5. Identity Proof

   (Aadhar Card / Voter ID Card / Bank Passbook/ Driving Licence / Passport / Other) :
6. Identity Proof No
7. Gazette Serial No. of the Bar :
8. Nagar Panchayat/ Municipality / Municipal Corporation / Tourism Centre of the Bar as notified in the Gazette :

This certifies that the applicant has registered with the Licensing Authority, duly paying the Processing Fee and Non-refundable Application Fee as required under the Rule 13 of A.P. Excise (Grant of Licence of selling by Bar and conditions of Licence) Rules 2025 for participation in the selection process for the above said Bar.

Registration is subject to the verification and validity of the documents filed and payments made. In the event of any fraudulent activity, the applicant shall be prosecuted as per the Andhra Pradesh Excise Act, 1968 and the Rules made thereunder.

Authorized signatory

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*This document is system-generated and signature is not required

Form-E1
ENTRY PASS
DISTRICT: _____
(See Rule 14)

GOVERNMENT OF ANDHRA PRADESH
PROHIBITION AND EXCISE DEPARTMENT

[Barcode]

Affix Latest Passport Size Photograph of the Applicant

Serial No.( ) Date:

(To contain Gazette Sl.No. of the Bar with token Sl.No.)

Sri_____Age_____ Residential address_____
is authorized to participate in the selection process of the following Bar.

a) Gazette Serial No. _____
b) Nagar Panchayat/
Municipality/
Municipal Corporation
/
Tourism Centre_____

Participation is subject to the verification and validity of the documents filed and payments made. In the event of any fraudulent activity, the applicant shall be prosecuted as per the Andhra Pradesh Excise Act, 1968 and Rules made thereunder.

Authorized signatory

*This document is system-generated and signature is not required

FORM-1A

(SEE RULE-21)
(AFFIX COURT FEE STAMP OF Rs.5/-)

APPLICATION FOR PRIOR CLEARANCE FOR GRANT OF LICENCE

(1). Name of the Applicant :

(2). Full residential address

(3). Applicant's status :
Individual/Partnership Firm Company/LLP (give details)

(4). Details of Hotel / Restaurant licences issued by competent Local authority. :

(5). Details of plinth area of the premises to be licensed and its location. :

(6). Details of any other licenses held by him. :

(7). Date on which he is likely to commence business. :

(8). Details of payment of Non-refundable Application Fee :

I hereby declare that the particulars given above are true to the best of my knowledge and belief. If at a later stage any of the facts are found to be false, the licence may be cancelled and I may be prosecuted as per the Andhra Pradesh Excise Act, 1968 and the Rules made thereunder.

I hereby, undertake to abide by the Rules and licence conditions prescribed under the Andhra Pradesh Excise Act, 1968.

Signature of the Applicant

FORM-2A

(See Rule - 21)

Prior Clearance for Grant of Bar Licence

Cr.No. **Date:**

Sri _____S/o. _____R/o._____ holder of trade licence for the year _____issued by the local authority (Nagar Panchayath / Municipality / Municipal Corporation / Village) in the name and style of M/s _____ area / locality _____ at D.No._____Town/City _____ is granted prior clearance for grant of licence for selling by Bar. The Prior Clearance is valid for 45 days from the date of issue.

The grant of prior clearance shall not confer any right on the applicant for grant of licence in Form-2B(SH) / Form-2B(MB). The Prior Clearance holder shall apply separately for grant of Bar licence to the District Prohibition and Excise Officer concerned, fulfilling all the requirements under the rules. The holder shall not claim for any compensation or loss in the event of not granting licence.

Commissioner of Prohibition and Excise.

To Sri_____

Copy to the Deputy Commissioner of Prohibition and Excise _____

Copy to the District Prohibition and Excise Officer _____

FORM-2B(P)
(See Rule - 17)

OFFICE OF THE DISTRICT PROHIBITION AND EXCISE OFFICER (District)
Provisional Licence for the sale of Indian Made Foreign Liquor and Foreign liquor by Bar

Sri_____S/o_____R/o _____ is the selected applicant for grant of Bar licence for the **Gazette Sl. No._____** for the Licence Period from **01-09-2025 to 31-08-2028**.

He has paid the first installment of annual Retail Excise Tax for the Bar as required under Rule 18 and he is hereby issued a Provisional Licence to sell Indian Made Foreign Liquor and Foreign liquor by Bar with effect from 01-09-2025 at a premises selected by him, which is not in violation of Rule-25. He shall fulfill all the conditions as required under Rule 18, 22 and other relevant provisions of the Andhra Pradesh Excise (Grant of licence of Selling by Bar and Conditions of Licence) Rules, 2025 and obtain the prescribed licence in Form-2B/2B(R). This Provisional Licence is issued in exigency of administration to protect government revenue.

This provisional Licence is valid till - -2025 and subject to following conditions.

1) No liquor shall be sold for removal from the licensed premises.
2) The licence holder may purchase or stock Indian Made Foreign Liquor and Foreign Liquor, other than IMFL brands with MRP Rs.99/- of 180 ml size (including different sizes), in bottles of all sizes including Ready to Drink varieties.
3) The license holder is permitted to sell all kinds of Indian Made Foreign Liquor and Foreign Liquor, other than IMFL brands with MRP Rs.99/- of 180 ml size (including different sizes).
4) The licensee is prohibited from purifying, colouring and flavouring the liquor or making any material therewith and from blending another kind of liquor with it or to keep in his possession other than authorized liquor under this licence.
5) The Licensee is prohibited from bottling liquors.
6) The possession or sale of diluted beer by the licensee is prohibited.
7) All Indian Made Foreign Liquor and Foreign Liquor sold under this licence shall be duty paid and obtained from the wholesale depot of Government / Andhra Pradesh Beverages Corporation Limited / Andhra Pradesh State Beverages Corporation Limited.
8) The licensee shall pay the ARET additionally levied on Bars, as per the payment mechanism prescribed under these Rules.
9) The licensee shall maintain and furnish to the District Prohibition and Excise Officer statistics showing the consumption of all kinds of liquors separately.
10) The licence shall be subject to cancellation or suspension at will by the Commissioner of Prohibition and Excise.
11) The Licensee shall not act in any manner prejudicial to the interest of the revenues of the Government.

DISTIRICT PROH & EXCISE OFFICER.

To
The Selected applicant.

Copy to the Station House Officer, Proh. & Excise Station, _____.
Copy to the DM, APSBCL, IML Depot,_____with a request to issue stock till - -2025 and subsequently on the production of copy of the regular licence whichever is earlier.
Copy submitted to the Asst. Commissioner of Proh.& Excise, Enft., for kind information.
Copy submitted to the Deputy Commissioner of Proh.& Excise, for kind information.
Copy submitted to the Commissioner of Proh. & Excise, A.P., for kind information.

FORM-2B
(See Rule - 5)
(Licence for the sale of Indian Made Foreign Liquor/ Foreign Liquor by Bar to be consumed on the premises)

I, _____ District Prohibition and Excise Officer_____ in consideration of the payment of Retail Excise Tax of Rs._____ (Rs. only), the receipt of which is hereby acknowledged and hereby licence you to sell all kinds of Indian Made Foreign Liquor and Foreign Liquor, other than IMFL brands with MRP Rs.99/- of 180 ml size (including different sizes), on the premises bearing No._____ the details of which are as follows:

BOUNDARIES
1. East :
2. West :
3. North :
4. South :

Municipal Corporation/ Municipality/ Nagar Panchayat/ Village/ Tourism Centre within the marginally noted boundaries during the licence period commencing from the 20_ ending with 20_ subject to the following conditions and stipulations to be observed by you the said viz.,

1) No liquor shall be sold for removal from the licensed premises.
2) The licence holder may purchase or stock Indian Made Foreign Liquor and Foreign Liquor, other than IMFL brands with MRP Rs.99/- of 180 ml size (including different sizes), in bottles of all sizes including Ready to Drink varieties.
3) The license holder is permitted to sell all kinds of Indian Made Foreign Liquor and Foreign Liquor, other than IMFL brands with MRP Rs.99/- of 180 ml size (including different sizes).
4) The licensee is prohibited from purifying, colouring and flavouring the liquor or making any material therewith and from blending another kind of liquor with it or to keep in his possession other than authorised liquor under this licence.
5) The Licensee is prohibited from bottling liquors.
6) The possession or sale of diluted beer by the licensee is prohibited.
7) All Indian Made Foreign Liquor and Foreign Liquor sold under this licence shall be duty paid and obtained from the wholesale depot of Government / Andhra Pradesh Beverages Corporation Limited / Andhra Pradesh State Beverages Corporation Limited.
8) The licensee shall pay the ARET additionally levied on Bars, as per the payment mechanism prescribed under these Rules.
9) The licensee shall maintain and furnish to the District Prohibition and Excise Officer statistics showing the consumption of all kinds of liquors separately.
10) The licence shall be subject to cancellation or suspension at will by the Commissioner of Prohibition and Excise.
11) The Licensee shall not act in any manner prejudicial to the interest of the revenues of the Government.

Date: Day of 20 District Prohibition and Excise Officer

FORM-2B(R)
(See Rule - 5)
(Licence for the sale of Indian Made Foreign Liquor/ Foreign Liquor by Bar to be consumed on the premises)

I, _____ District Prohibition and Excise Officer_____ in consideration of the payment of Retail Excise Tax of Rs._____ (Rs._____ only), the receipt of which is hereby acknowledged and hereby licence you to sell all kinds of Indian Made Foreign Liquor and Foreign Liquor, other than IMFL brands with MRP Rs. 99/- of 180 ml size (including different sizes), on the premises bearing No._____ the details of which are as follows:

BOUNDARIES
1. East :
2. West :
3. North :
4. South :

Municipal Corporation/ Municipality/ Nagar Panchayat/ Village/ Tourism Centre within the marginally noted boundaries during the licence period commencing from the 20_ ending with 20_ subject to the following conditions and stipulations to be observed by you the said viz.,

1) No liquor shall be sold for removal from the licensed premises.
2) The licence holder may purchase or stock Indian Made Foreign Liquor and Foreign Liquor, other than IMFL brands with MRP Rs.99/- of 180 ml size (including different sizes), in bottles of all sizes including Ready to Drink varieties.
3) The license holder is permitted to sell all kinds of Indian Made Foreign Liquor and Foreign Liquor, other than IMFL brands with MRP Rs.99/- of 180 ml size (including different sizes).
4) The licensee is prohibited from purifying, colouring and flavouring the liquor or making any material therewith and from blending another kind of liquor with it or to keep in his possession other than authorised liquor under this licence.
5) The Licensee is prohibited from bottling liquors.
6) The possession or sale of diluted beer by the licensee is prohibited.
7) All Indian Made Foreign Liquor and Foreign Liquor sold under this licence shall be duty paid and obtained from the wholesale depot of Government / Andhra Pradesh Beverages Corporation Limited / Andhra Pradesh State Beverages Corporation Limited.
8) The licensee shall pay the ARET additionally levied on Bars, as per the payment mechanism prescribed under these Rules.
9) The licensee shall maintain and furnish to the District Prohibition and Excise Officer statistics showing the consumption of all kinds of liquors separately.
10) The licence shall be subject to cancellation or suspension at will by the Commissioner of Prohibition and Excise.
11) The Licensee shall not act in any manner prejudicial to the interest of the revenues of the Government.

Date: Day of 20 District Prohibition and Excise Officer

FORM-2B(SH)
(See Rule - 5)
(Licence for the sale of Indian Made Foreign Liquor/ Foreign Liquor by Bar to be consumed on the premises)

I, _____ District Prohibition and Excise Officer_____ in consideration of the payment of Retail Excise Tax of Rs._____ (Rs. only), the receipt of which is hereby acknowledged and hereby licence you to sell all kinds of Indian Made Foreign Liquor and Foreign Liquor, other than IMFL brands with MRP Rs.99/- of 180 ml size (including different sizes), on the premises bearing No._____ the details of which are as follows:

BOUNDARIES
1. East :
2. West :
3. North :
4. South :

Municipal Corporation/ Municipality/ Nagar Panchayat/ Village/ Tourism Centre within the marginally noted boundaries during the licence period commencing from the 20_ ending with 20_ subject to the following conditions and stipulations to be observed by you the said viz.,

1) No liquor shall be sold for removal from the licensed premises.
2) The licence holder may purchase or stock Indian Made Foreign Liquor and Foreign Liquor, other than IMFL brands with MRP Rs. 99/- of 180 ml size (including different sizes), in bottles of all sizes including Ready to Drink varieties.
3) The license holder is permitted to sell all kinds of Indian Made Foreign Liquor and Foreign Liquor, other than IMFL brands with MRP Rs. 99/- of 180 ml size (including different sizes).
4) The licensee is prohibited from purifying, colouring and flavouring the liquor or making any material therewith and from blending another kind of liquor with it or to keep in his possession other than authorised liquor under this licence.
5) The Licensee is prohibited from bottling liquors.
6) The possession or sale of diluted beer by the licensee is prohibited.
7) All Indian Made Foreign Liquor and Foreign Liquor sold under this licence shall be duty paid and obtained from the wholesale depot of Government / Andhra Pradesh Beverages Corporation Limited / Andhra Pradesh State Beverages Corporation Limited.
8) The licensee shall pay the ARET additionally levied on Bars, as per the payment mechanism prescribed under these Rules.
9) The licensee shall maintain and furnish to the District Prohibition and Excise Officer statistics showing the consumption of all kinds of liquors separately.
10) The licence shall be subject to cancellation or suspension at will by the Commissioner of Prohibition and Excise.
11) The Licensee shall not act in any manner prejudicial to the interest of the revenues of the Government.

Date: Day of 20 District Prohibition and Excise Officer

FORM-2B(MB)
(See Rule - 5)
(Licence for the sale of Indian Made Foreign Liquor/ Foreign Liquor by Bar to be consumed on the premises)

I, _____ District Prohibition and Excise Officer_____ in consideration of the payment of Retail Excise Tax of Rs._____ (Rs. only), the receipt of which is hereby acknowledged and hereby licence you to sell all kinds of Indian Made Foreign Liquor and Foreign Liquor, other than IMFL brands with MRP Rs.99/- of 180 ml size (including different sizes), on the premises bearing No._____ the details of which are as follows:

BOUNDARIES
1. East :
2. West :
3. North :
4. South :

Municipal Corporation/ Municipality/ Nagar Panchayat/ Village/ Tourism Centre within the marginally noted boundaries during the licence period commencing from the 20_ ending with 20_ subject to the following conditions and stipulations to be observed by you the said viz.,

1) No liquor shall be sold for removal from the licensed premises.
2) The licence holder may purchase or stock Indian Made Foreign Liquor and Foreign Liquor, other than IMFL brands with MRP Rs. 99/- of 180 ml size (including different sizes), in bottles of all sizes including Ready to Drink varieties.
3) The license holder is permitted to sell all kinds of Indian Made Foreign Liquor and Foreign Liquor, other than IMFL brands with MRP Rs. 99/- of 180 ml size (including different sizes).
4) The licensee is prohibited from purifying, colouring and flavouring the liquor or making any material therewith and from blending another kind of liquor with it or to keep in his possession other than authorised liquor under this licence.
5) The Licensee is prohibited from bottling liquors.
6) The possession or sale of diluted beer by the licensee is prohibited.
7) All Indian Made Foreign Liquor and Foreign Liquor sold under this licence shall be duty paid and obtained from the wholesale depot of Government / Andhra Pradesh Beverages Corporation Limited / Andhra Pradesh State Beverages Corporation Limited.
8) The licensee shall pay the ARET additionally levied on Bars, as per the payment mechanism prescribed under these Rules.
9) The licensee shall maintain and furnish to the District Prohibition and Excise Officer statistics showing the consumption of all kinds of liquors separately.
10) The licence shall be subject to cancellation or suspension at will by the Commissioner of Prohibition and Excise.
11) The Licensee shall not act in any manner prejudicial to the interest of the revenues of the Government.

Date: Day of 20 District Prohibition and Excise Officer

FORM-3B
(See Rule 18 / Rule 28)
Bank Guarantee

In consideration of the Governor of Andhra Pradesh hereinafter called "the Government" having agreed to exempt Sri_____hereinafter called "said Licensee" from the demand under the relevant rules of Andhra Pradesh Excise (Grant of licence of selling by Bar and conditions of licence) Rules 2025 and as agreed under the terms and conditions agreed dated _____ made between District Prohibition and Excise Officer and said Licensee for the fulfillment by the said Licensee of the terms and conditions contained in the said rules and said agreement on production of a Bank Guarantee for Rs. _____ (Rupees in words____only)

We (hereafter) (Indicate the name of the Bank) referred to as "the Bank" at the request of the Licensee do hereby undertake to pay the Government an amount not exceeding Rs ____(Rupees in words____only) against any liability of the said Licensee to the Government arising by reason of any breach of the said contract of the said rules and the agreement.

(1) We (indicate the name of the Bank) do hereby undertake to pay amounts due and payable under this guarantee without any demur, merely on a demand from the Government. Any such demand made on the Bank shall be conclusive both as regards breach of the terms and conditions and the amount due under the rules and the contract. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.____ (Rupees in words____only).

(2) We also undertake to pay interest at the rate of 18% for the period over and above 15 days from the date of receipt of demand of claim for payment in writing from you to the date of actual payment made by us.

(3) We undertake to pay to the Government any money so demanded or notwithstanding any dispute or disputes raised by the Licensee(s) in any suit or proceeding pending before any court or Tribunal relating thereto in the absence of jurisdiction or prohibitory order, our liability under this present being absolute and unequivocal.

(4) The Government is free to demand the amount guaranteed either completely or in parts as it may suit them.

The payment so made by us under this bond shall be a valid discharge of our liability for payment thereunder and the Licensee(s) shall have no claim against us for making such payment.

(5) We (indicate the name of the Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the Government under or its claims satisfied or charged to till office/Department Ministry of_____ certify that the terms and conditions of the said agreement have been fully and properly carried out by the said Licensee(s) and accordingly discharge this guarantee.

(6) We (indicate the name of the Bank) further agree with the Government that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Licensee (s) from time to time any of the powers exercisable by the Government against the said Licensee(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Licensee(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

(7) This guarantee will not be discharged due to the change in the constitution of the Bank or the Licensees.

(8) We (indicate the name of the Bank) undertake not to revoke this guarantee during its currency except with the previous consent of the Government in writing.

(9) We (indicate the name of the Bank) lastly state that this guarantee will remain in force for a period of ____ months from the date of execution or clearance certificate obtained from the government whichever is later.

Date the day of 20

For (indicate the name of the Bank)

FORM-4B

(See Rule - 22)

(Counterpart Agreement to sell Indian Made Foreign Liquor, Foreign Liquor/Beer, Wine and Ready to Drink varieties as required under Section 29 of the Andhra Pradesh Excise Act, 1968)

I / We_____, S/o_____age_____ years have severally / jointly obtained the Licence in Form_____under the name and style of M/s_____ period from_____to _____ at premises No._____on payment of Retail Excise Tax of Rs._____.

I/We do hereby affirm, agree and covenant with the licensing authority:

i) That, I/We shall be severally/ jointly responsible to abide by the terms and conditions of the Licence as laid down in the licence in Form-2B / Form-2B(R) / Form-2B(SH) / Form-2B(MB), dated_____and the Andhra Pradesh Excise (Grant of Licence of selling by Bar and conditions of licence) Rules, 2025.

ii) That, I/ We shall abide by the provisions of Andhra Pradesh Excise Act, 1968 and the Rules and orders issued there under existing and also those that would be issued from time to time.

iii) That, I/ We shall abide by all general conditions applicable to the sale of intoxicants and also the instructions issued by the Commissioner of Prohibition and Excise, in this regard from time to time.

iv) That, I/ We shall be bound to pay the applicable Retail Excise Tax, Bar additional ARET, Excise duty, other taxes, Cess and security deposit, or any enhanced applicable Retail Excise Tax, Bar additional ARET, Excise duty, other taxes, Cess and security deposit and the like levied from time to time.

v) That, I/ We shall be bound to pay the penalties or privilege fee levied from time to time.

vi) That, I/ We hereby agree that the licence is liable to be cancelled on the basis of any adverse report of investigation for any lapse which amounts to contravention of any Rule or any condition of licence or any other provision of Law and also for any conviction in any criminal case at any time either in the past or in future.

vii) If the licence is surrendered in the middle of the licence period, I/ We shall not be eligible for refund of Retail Excise Tax.

viii) That, if I/ We fail to pay the Retail Excise Tax, Bar additional ARET, Excise duty, other taxes, Cess and security deposit, Penalties or Privilege fee etc., if any, due to the Government on time, the licence is liable to be cancelled and the entire amount so due, without prejudice to any other mode of recovery, may be recovered by way of distraining my/ our movable and immovable property whatsoever I/ We possess and selling the said properties under the Andhra Pradesh Revenue Recovery Act.

This agreement is executed in favour of the licensing authority and the said authority may enforce the above terms and conditions agreed to by me/ us.

Place:
Date: Signature of the Licensee/Licensees.

Witnesses:
1.
2.

I____ certify that Sri / Sarvasri _____ S/o _____ R/o.H.No. _____Name of the locality, village or town_is known to me / identified by Sri / Sarvasri____known to me, executed the agreement and signed before me.

Signature of the Licensing Authority
Official Designation and Seal

FORM-5B
(See Rule - 49)
Nowkarnama

District :

1 Nagar Panchayat / Municipality / Municipal Corporation / Village / Tourism Centre :

2 (i) Name of the Bar :

(ii) Number of the licence & Date :

3 (i) Name of the Licensee :
(ii) Address :

4 (i) Name of the Agent or the authorized servant :
(ii) Date of Birth/Age :
(iii) Father's name :
(iv) Identification marks of the agent or the authorized servant :

5 Signature or thumb impression of the agent or the authorized servant.

6 Signature or thumb impression of the licensee

Seal:
Place:
Date:

District Prohibition and Excise Officer

Note:-

(i) The agent or the authorized servant shall sign or affix his thumb impression before the District Prohibition and Excise Officer.
(ii) The District Prohibition and Excise Officer shall attest the signature or thumb impression and also sign across the photograph or the agent/authorized servant under his official seal in token of its correctness.
(iii) The nowkarnama shall be issued induplicate and the duplicate retained in the office of the District Prohibition and Excise Officer.

FORM-6B
(See Rule- 53)
DAILY ACCOUNT REGISTER

(Separate page should be set apart for each type of liquor with an index in the front page of the Register)

Name of the Licensee Licence No. and Date

Sl. No.	Date, Month And year	Opening Stock		Receipts		Issues	
		No. of Bottles	L/Q/P/N/ D	No. of Bottles	L/Q/P/N/ D	No. of Bottles	L/Q/P/ N /D
1	2	3	4	5	6	7	8

Balance		No.of date of T.P. In respect of receipts Shown in Col.5, 6	Signature of the Licensee	Remarks
No. of Bottles	L/Q/P/N/ D			
9	10	11	12	13

FORM-7B

(See Rule -55)

Daily Brand-wise Account Register.

(Separate page should be set apart for each type of liquor with an index in the front page of the Register)

Name of the Licensee Licence No. and Date

Date	Item	Opening Stock	Receipts	Issues
		L/Q/P/N/D	L/Q/P/N/D	L/Q/P/N/D
1	2	3	4	5

Balance	Signature of the Licensee
L/Q/P/N/D	
6	7

FORM-8B
(See Rule - 59)
Inspection Book

1)	Date of Inspection	:
2)	Time of Inspection	:
3)	Name of the Officer Inspecting with his designation	:
4)	Quantity of liquors as per stock books	:
5)	Quantity found actually in stock	:
6)	Difference if any, and the reasons given by the licensee	:
7)	General conditions of the licensed Premises	:
8)	Other remarks or directions, if any	:

Signature of the Officer inspecting

MUKESH KUMAR MEENA,
Principal Secretary to Government (FAC).

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