



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্ব দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

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No. 522 Dispur, Tuesday, 29th July, 2025, 7th Sravana, 1947 (S. E.)

GOVERNMENT OF ASSAM

ORDERS BY THE GOVERNOR

SPORTS & YOUTH WELFARE DEPARTMENT

NOTIFICATION

The 9th July, 2025

No. SYW. 273830/2.- In exercise of the powers conferred by sub-section (6) of section 4 and section 16 of the Assam State Youth Commission Act, 2022, the Governor of Assam is hereby pleased to make the following rules regulating the salary and allowances and other conditions of service of the Chairman, the Vice-Chairman and the Members of the Assam State Youth Commission, namely:-

Short title and
commencement

1. (1) These rules may be called the Assam State Youth Commission (Salary and Allowances and other Conditions of Service of Chairman, Vice-Chairman and Members) Rules, 2025.
- (2) They shall come into force on the date of its publication in the Official Gazette.

Definitions

2. In these rules, unless the context otherwise requires,-
 - (a) "Act" means the Assam State Youth Commission Act, 2022 (Assam Act No. XVIII of 2022) ;
 - (b) "Section" means a section of the Act ;
 - (c) Words and expressions used in these rules but not defined herein shall have the same meanings respectively assigned to them in the Act.

Salary of the Chairman, Vice-Chairman and Members	3.	(1) The Chairman shall be paid a salary of Rs. 1,00,000 (Rupees one lakh only) per month.
		(2) The Vice-Chairman shall be paid a salary of Rs. 75,000 (Rupees seventy five thousand only) per month.
		(3) The Members shall be paid a salary of Rs. 50,000 (Rupees fifty thousand only) per month.
		(4) The salary of the Chairman, Vice-Chairman and Members shall be paid with effect from the date of their joining.
		(5) No salary shall be paid to the Honorary Chairman, Honorary Vice-Chairman and Honorary Members nominated under sub-section (7) of section 4 of the Act.
Allowances and other conditions of service of Chairman, Vice-Chairman and Members	4.	The Chairman, Vice-Chairman and Members of the Commission, as the case may be, shall be entitled to draw travelling allowance, dearness allowance and shall also be entitled to leave, leave travel concession, medical treatment and hospital facilities at the rates admissible to an officer holding a post carrying the same pay in the State Government as revised from time to time.
Leave	5.	The Chairman, Vice-Chairman and Members of the Commission, as the case may be, shall be entitled to rights of leave as per admissibility to an officer holding a post carrying the same pay in the State Government, as revised from time to time.
Allowances of Honorary Chairman, Honorary Vice-Chairman and Honorary Members	6.	The travelling and daily allowances as admissible to the Chairman, Vice-Chairman and Members shall also be admissible for Honorary Chairman, Honorary Vice-Chairman and Honorary Members nominated under sub-section (7) of section 4 of the Act.
Allowances of co-opted members in committees	7.	The Chairman shall determine the travelling and daily allowances of the co-opted members in the Committees as per sub-section (3) of section 8 of the Act.
Salaries and allowances of the officers and other employees	8.	The remuneration and allowances to the officers and other employees appointed under sub-section (2) of section 5 of the Act shall be at par with equivalent officers and employees of the State Government. In case of deputation, the rules of the State Government shall prevail.
Removal from Office	9.	(1) If the Government in the Sports and Youth Welfare Department is of the opinion that there is sufficient grounds for removing a Chairman, Vice-Chairman or Member under sub-section (4) of section 4 of the Act, he or she shall be served with a show cause notice requiring him or her to reply, within the period specified

therein, but not exceeding fourteen days, specifying why he or she should not be removed from office for reasons recorded in such notice.

- (2) If such explanation is received within the time limit, the State Government may examine it on merits and pass appropriate orders. Before passing such orders, the State Government shall give an opportunity of being heard to such Chairman or Vice-Chairman or Member in person, if such a request in writing, for the same is made to the State Government.
- (3) If no explanation is received within the time limit fixed, the State Government may proceed on the presumption that the Chairman, Vice-Chairman or Member has no explanation to offer.
- (4) If, after examination of the entire matter under sub-rule (2), the State Government have come to the conclusion that there exists a ground for removing the Chairman, Vice-Chairman or Member under sub-section (4) of section 4 of the Act, they may pass an order for removal of the Chairman, Vice-Chairman or Member as the case may be, stating the reasons thereof and serve a copy thereof to the Chairman, Vice-Chairman or Member concerned.
- (5) An order for the removal of a Chairman, Vice-Chairman or Member under sub-rule (4) shall take effect from the date of issue of such order.

Declaration of
Financial and
other Interests

10. The Chairman or Member shall, before entering upon his office, declare his assets, and his liabilities and financial and other interests.

Preparation of
Annual Statement
of Account and
Annual Report

11. (1) The Commission shall maintain the annual statement of accounts under sub-section (1) of section 12 of the Act. The Annual Statement shall be recorded in the manner as in **Schedule-IA**, **Schedule-IB** and **Schedule-IC** respectively.
- (2) The Commission shall prepare the Annual Report under sub-section (1) of section 13 of the Act, as per **Schedule-II** and shall submit it to the State Government in Sports and Youth Welfare Department within 15 days of closure of a financial year.

Interpretation

12. If any question arises relating to the interpretation of the rules, the decision of the Government in Sports and Youth Welfare Department shall be final.

SCHEDULE – IA**[see rule 11(1)]****RECEIPT AND PAYMENT ACCOUNT FOR THE PERIOD FROM 01/04 TO 31/03/**

Sl. No.	RECEIPTS	TOTAL	Sl.No.	PAYMENT	TOTAL
1.	Opening Cash and Bank Balance		1.	Security Expenses	
2.	Collection from Members		2.	Electrical Expenses	
3.	Interest Income		3.	Garden Expenses	
			4.	Housekeeping Expenses	
			5.	Repair and Maintenance Expenses	
			6.	Plumbing Expenses	
			7.	Salary Expenses	
			8.	Water Expenses	
			9.	Tax Paid	
			10.	Capital Expenditure	
			11.	Fixed Assets Purchased	
			12.	Closing Balance	
			13.	Cash and Bank Balance	

SCHEDULE – IB**[see rule 11 (1)]****INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH,**

Expenditure	Amount (in Rs.)	Income	Amount (in Rs.)
1. Accounting Charges 2. Audit Fees 3. Bank Charges 4. Rent for patient home 5. Depreciation 6. Fooding Expenses for patient 7. Fuel Expenses 8. Function Expenses 9. Electricity and 9 Water Expenses 10. Employees' State Insurance Corporation (ESIC) 11. Event Expenses/Press meeting 12. (Insurance Vehicle) 13. Computer Expenses 14. Miscellaneous and Refreshment Expenses 15. Paper and Periodicals 16. Patient Care Expenses 17. Postage and Courier 18. Printing and Stationery 19. Conveyance 20. Consumables 21. Transportation Expenses 22. TDS Return Filing Fees 23. Home Utility 24. Repairs and Maintenance 25. Salaries 26. Staff Welfare Expenses 25. Telephone Expenses 26. Travelling Expenses 27. Hobby Class Expenses 28. Driver and cleaner Salaries 29. GMDA 30. Locker Charge 31. Digital signature 32. Annual Fees 33. Painting expenses 34. Security Service 35. Training Expenses 36. Lawer Fees 37. Car Parking Expense 38. RTO Charges (Road Tax) 39. Excess of income over expenditure		1. Receipt 2. Interest on Fixed Deposit 3. Sponsorship for Event 4. Bank Interest(Details)	
Total :		Total :	

SCHEDULE – I C
ANNUAL STATEMENT OF ACCOUNTS
[see rule 11(1)]

BALANCE SHEET AS ON 31st MARCH.....YEAR

Liabilities	Amount (in Rs.)		Amount (in Rs.)
GENERAL FUND A/c. Opening Balance		<u>FIXED ASSETS:</u>	
Add: Excess of Income over Income transferred from I/E A/c. _____		As Per Schedule "B"	
		<u>LOANS & ADVANCES:</u>	
		As Per Schedule "C"	
		<u>SUNDRY DEBTORS:</u>	
		As Per Schedule "D"	
		<u>SECURITY DEPOSIT</u>	
		As Per Schedule "E"	
		<u>CURRENT ASSETS:</u>	
		<u>CASH AT BANK</u>	
		As per Schedule "F"	
		DEPOSIT AND ADVANCES	
		As per Schedule "G"	
		CASH IN HAND	
<u>SUNDRY CREDITORS:</u>			
As Per Schedule "A"			
Total :	0.00	<u>Income Tax Suspenses:</u>	0.00
		Total :	

SCHEDULE-II

[see rule 11(2)]

ANNUAL REPORT OF ASSAM STATE YOUTH COMMISSION: YEAR

1. FOREWORD:
2. INTRODUCTION:
 - (a) Location
 - (b) Vision
 - (c) Mission
 - (d) Objectives
 - (e) Functions
 - (f) International Organization for Standardization (ISO) compliance details (if applicable)
 - (g) Training Methodology and Assessment (for training institutes)
3. ORGANISATION STRUCTURE AND MAN-POWER:
 - (a) Organogram
 - (b) Man-power details
 - (c) Contact details of officers of the organisation.
4. Designated officers and activities under the Right to Information Act, 2005 and public grievances cell
5. Functional units or offices or centres under the organisation
6. Infrastructure details.
7. Capacity building initiatives (if any)
8. Memorandum of Understanding (Mou) details (if applicable)
9. Details of court cases (if any)
10. Important notification or circulars issued by the organisation (if any)
12. Recognition and awards (if applicable)
11. Key performance indicators or performance highlights or achievements
13. New initiatives
14. Publications (if any)
15. Upcoming important activities during the next financial year.
16. Audit report or expenditure statement for funds received from government or various sources.
17. Any other details relevant to the organisation
18. Photo gallery

KAUSAR JAMIL HILALY,

Special Secretary to the Government of Assam,
Sports & Youth Welfare Department.