



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্বৰ দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

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No. 798 Dispur, Tuesday, 16th December, 2025, 25th Agrahayana, 1947 (S. E.)

GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
HIGHER EDUCATION DEPARTMENT

NOTIFICATION

The 6th November, 2025

No. ECF.293830/2025/65.- In exercise of the powers conferred by sub-section (1) of section 32 and sub-section (5) of section 40 of the Bodoland University Act, 2009, the Governor of Assam hereby makes the following Statutes of the Bodoland University, in the manner hereinafter appearing, namely:-

CHAPTER - I PRELIMINARY

Short title and commencement	1.	(1)	These Statutes may be called the Statutes of the Bodoland University, 2025.
		(2)	They shall come into force on the date of their publication in the Official Gazette.
Definitions	2.	(1)	In these statutes, unless the context otherwise requires,- (a) "Academic Council" means the Academic Council of the University ; (b) "academic staff" includes any person in the service of the University who is appointed as a teacher, researcher, research officer, whether full time, temporary, ad-hoc, part time and on contract basis ; (c) "academic year" means the year commencing on the first day of August of a calendar year and closing with the thirty-first day of July of the succeeding calendar year immediately following ; (d) "Act" means the Bodoland University Act, 2009; (e) "Appendix" means an Appendix appended to these Statutes ; (f) "Board of Studies" means a Board of Studies of the University; (g) "complaints" means receipt of information about corruption and malpractice on the part of the members of the University;

- (h) “corruption” means improper and usually unlawful conduct inconsistent with official duty and the rights of others intending to secure a benefit for oneself or another which includes gratification, bribery, extortion and any other forms of corruption under the Prevention of Corruption Act, 1988 (Act No. 49 of 1988);
 - (i) “course fee” means and includes tuition fee and any other fees charged by the University;
 - (j) “employee” means any person duly appointed as an officer, teacher and other staffs of the University;
 - (k) “Examination Committee” means the Examination Committee constituted under these Statutes ;
 - (l) “Executive Council” means the Executive Council of the University ;
 - (m) “Faculty” means the teaching, research, and extension staff of the University or division of the University having the rank of Assistant professor and above ;
 - (n) “Finance Committee” means the Finance Committee of the University ;
 - (o) “fund” means the fund of the University ;
 - (p) “Gazette” means the Assam Gazette ;
 - (q) “members of the university” means and include Academic and Non-Teaching Staff of the Bodoland University ;
 - (r) “non-teaching staff” includes officers and employees of the University who are not appointed as a teacher, researcher, research officer and includes full-time, temporary, ad-hoc, part time, daily wager ;
 - (s) “Ordinance” means the Ordinances of the University;
 - (t) “Schedule” means a Schedule attached to these Statutes ;
 - (u) “section” means a section of the Act;
 - (v) “Statutes” mean Statutes of the University made under the Act;
 - (w) “UGC” means the University Grants Commission;
 - (x) “unfair” means any act to show or derive undue favour ;
 - (y) “University” means the Bodoland University;
 - (z) “warden” in relation to hall of Residence of the University means a Warden thereof;
- (2) Words and expressions used herein but not defined in these Statutes but defined in the Act, shall have the same meanings as assigned to them in the Act.

CHAPTER – II

OFFICERS AND TERMS AND CONDITIONS

Officers of the
University

3. The following shall be the Officers of the University:-
- (1) In addition to the officers specified in section 7 of the Act, the other officers of the University as per clause (i) of sub-section (2) of section 32 of the Act are as follows:-
 - (a) The Finance Officer;
 - (b) The Controller of Examination;

- (c) The Director of College and University Development Council;
 - (d) The Academic Registrar;
 - (e) The Director of Students' Welfare;
 - (f) The Librarian;
 - (g) The Joint Registrar;
 - (h) The Deputy Registrar (Academic);
 - (i) The Deputy Registrar (Administration);
 - (j) The Deputy Registrar (Examination);
 - (k) The Deputy Registrar (Finance);
 - (l) The Deans of Faculties;
 - (m) The Assistant Registrar.
- (2) Officers under the Common Pay Committee Scale of Pay are :-
- (n) The University Engineer;
 - (o) The University Law Officer;
 - (p) The Senior Medical Officer;
 - (q) Personal Secretary to Vice-Chancellor;
 - (r) Personal Secretary to Registrar;
 - (s) Personal Secretary to Finance Officer;
 - (t) The Medical Officer;
 - (u) The System Administrator;
 - (v) Superintendent (Section Officer) :

Provided that if more officers shall be required to facilitate the work of the University, such additional posts may be incorporated in the Statutes by the Executive Council from time to time.

- (3) To carry out various functions in the University , the following posts may be created from time to time depending on necessity under Common Pay Committee Scale of pay:-
- (i) Library Professional Assistant ;
 - (ii) Junior Engineers (one civil, one electrical) ;
 - (iii) Assistant Cashier;
 - (iv) Upper Division Assistant;
 - (v) Account Assistant;
 - (vi) Library Assistant;
 - (vii) Lower Division Assistant;
 - (viii) Pharmacist;
 - (ix) Nurse;
 - (x) Laboratory Assistant;
 - (xi) Book Arranger;
 - (xii) Driver;
 - (xiii) Laboratory Bearer;
 - (xiv) Peon;
 - (xv) Chowkidar;
 - (xvi) Sweeper :

Provided that if more employees are required to facilitate the work of the University, such additional posts may be incorporated in the Statutes by the Executive Council from time to time.

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| Qualification and corresponding scale of pay | 4. | The qualifications for appointment to various posts under the University shall be determined by the Executive Council from time to time in consistence with the qualification as per the University Grants Commission or the Government of Assam. | | | | | | | | | | |
| Fitness | 5. | <p>(1) Appointment of persons by direct recruitment for a period of more than a year shall be subject to medical fitness report by a Medical Board constituted by the Registrar for the purposes.</p> <p>(2) No person shall be appointed to any post unless he or she possesses good character and antecedents.</p> | | | | | | | | | | |
| Methods of recruitment | 6. | <p>Recruitment to the posts may be made,-</p> <p>(i) by direct recruitment;</p> <p>(ii) by promotion;</p> <p>(iii) by appointment of employees borrowed from Government Departments and institutions; or</p> <p>(iv) by appointment on contract basis for a limited period.</p> | | | | | | | | | | |
| Appointments | 7. | The authority for all appointments shall be vested in the Executive Council and the Registrar shall issue appointment letter with prior approval of Executive Council in accordance with the provisions of the Act. | | | | | | | | | | |
| Promotion | 8. | <p>(1) Appointment to a post in any grade by promotion shall be made, whether in a permanent or officiating capacity, from amongst the employees serving in posts in the immediate lower grade.</p> <p>(2) Every appointment by promotion shall be by selection on the basis of seniority- cum -merit and efficiency with due regard to seniority.</p> <p>(3) The non-teaching technical as well as non-technical Class-III employees of the University shall be promoted on the basis of seniority and performance of the employee or as prescribed by Executive Council. The Departmental Promotion Committee shall meet periodically whenever vacancy exists and shall recommend the list of persons in order of seniority and good performance of duty by the employees to be appointed by the Executive Council.</p> | | | | | | | | | | |
| Selection Committees | 9. | <p>(1) There shall be two Selection Committees for selection of officers and teachers for making recommendation for appointment to the Executive Council of the University.</p> <p>(i) The Selection Committee for selection of the Officers of the University shall consist of the following :-</p> <table border="0"> <tr> <td>(a) The Vice Chancellor</td> <td>-Chairperson</td> </tr> <tr> <td>(b) One expert member nominated by the Chancellor</td> <td>- Member</td> </tr> <tr> <td>(c) One academician to be nominated by the Executive Council</td> <td>- Member</td> </tr> <tr> <td>(d) One academician to be nominated by the Government of Assam</td> <td>- Member</td> </tr> <tr> <td>(e) Two external expert members from outside the University to be co-opted by the Vice Chancellor as and when necessary</td> <td>- Members</td> </tr> </table> | (a) The Vice Chancellor | -Chairperson | (b) One expert member nominated by the Chancellor | - Member | (c) One academician to be nominated by the Executive Council | - Member | (d) One academician to be nominated by the Government of Assam | - Member | (e) Two external expert members from outside the University to be co-opted by the Vice Chancellor as and when necessary | - Members |
| (a) The Vice Chancellor | -Chairperson | | | | | | | | | | | |
| (b) One expert member nominated by the Chancellor | - Member | | | | | | | | | | | |
| (c) One academician to be nominated by the Executive Council | - Member | | | | | | | | | | | |
| (d) One academician to be nominated by the Government of Assam | - Member | | | | | | | | | | | |
| (e) Two external expert members from outside the University to be co-opted by the Vice Chancellor as and when necessary | - Members | | | | | | | | | | | |

Five members including the external member (when invited) shall form the quorum :

Provided that the Registrar shall be the Member Secretary of the Selection Committee except for the Selection Committee for the appointment of the Registrar in which case the Vice- Chancellor shall nominate one person as the Member Secretary in consultation with the Executive Council.

- (ii) The Selection Committee for Selection of Professor, Associate Professor, Assistant Professor and other teaching posts shall consist of the following members, namely:-
- (a) The Vice -Chancellor –Chairperson
 - (b) One academician to be nominated – Member by the Chancellor
 - (c) One academician to be nominated – Member by Executive Council
 - (d) One academician to be nominated – Member by the Government of Assam
 - (e) Two external experts in the concerned subject or relevant field from outside the University to be nominated by the Vice -Chancellor out of the panel approved by the Executive Council – Members
 - (f) The Dean of the concerned Faculty – Member
 - (g) Professor and Head of the Department – Member
 - (h) Registrar –Member Secretary

Five members including the external experts shall form the quorum. In case of selection for the post of the Professor, the Dean of Faculty of the Bodoland University may be nominated by the Vice -Chancellor instead of the Professor and Head.

- (2) Where the Committee does not find any of the candidates appearing before it suitable for appointment to a non-teaching post, the matter shall be placed before the Executive Council and the Executive Council shall be competent to appoint suitable persons on deputation or on contract on such terms and for such periods as it may decide.
- (3) The Executive Council while taking steps for recruitment of Officers and other employees shall ensure that they all possess such qualification as would enable them to shoulder the duties and responsibilities mentioned in the Act and the Statutes.
- (4) No act or proceeding of any Selection Committee shall be called in question on the ground merely because of the absence of any member or members of the Selection Committee.
- (5) For any meeting of the Selection Committee, the Registrar with the approval of the Vice-Chancellor shall give notice of the meeting to the members of the committee at least a fortnight before the date of the meeting.

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| Probation and confirmation in service | 10. | <p>(1) Every person appointed against the substantive post under the University, shall be placed under probation for a period of the one year, which under special circumstances may be extended by one more year.</p> <p>(2) Any person found unsuitable during probation shall be discharged from service without assigning any reason thereof,</p> <p style="padding-left: 40px;">(i) in the case of person appointed by probation, revert him or her to the post held by him immediately before such appointment; and</p> <p style="padding-left: 40px;">(ii) in the case of person appointed by direct recruitment, terminate his or her service from the University without assigning any reason.</p> <p>(3) Every person appointed to a substantive post under the University, shall on satisfactorily completing his or her period of probation, be eligible for confirmation in the post.</p> |
| Seniority list | 11. | <p>(1) Whenever in accordance with the Statutes any person is to hold an office or be a member of an authority of the University by rotation according to seniority, such seniority shall be determined according to the length of continuous service of such person in his or her grade and in accordance with such other principle as the Executive Council may from time to time prescribe.</p> <p>(2) It shall be the duty of the Registrar to prepare and maintain, in respect of each class of persons to whom the provisions of these Statutes apply, a complete and up-to-date seniority list in accordance with the provisions of clause (1).</p> <p>(3) If two or more persons have equal length of continuous service in a particular grade or the relative seniority of any person or persons is otherwise in doubt, the Registrar shall, on his or her own motion or at the request of any such person, submit the matter to the Executive Council whose decision thereon shall be final.</p> |
| Removal of employees | 12. | The Disciplinary Authority of the University may initiate disciplinary action against any Officer or Teachers or Employees of the University, call for his or her explanations containing the charges against him or her, and in extreme necessity, place such person under suspension if there is any possibility of his or her influencing the enquiry initiated against him or her by the authority. Before taking a final decision for removal, the disciplinary authority shall place it before the Executive Council for approval. |
| Age of superannuation | 13. | The rules of superannuation or retirement of teachers and officers under University Grants Commission scale of pay shall be in accordance with the rules and guidelines announced by the University Grants Commission (UGC) or All India Council for Technical Education (AICTE) from time to time. The age of superannuation for officers and other staffs under CPC (Common Pay Committee) scale of pay shall be in accordance with the applicable provisions of the State law. In case of those deputed from Government service, relevant rules of parent department shall be applicable. |
| Resignation | 14. | An employee may resign from his post in the University by giving at least 2 (two) months prior notice in writing to the competent authority of the University. The University may either accept the resignation or reject the same by giving reasons therefore. However, the University may, on genuine ground, accept the resignation immediately and release him or her forthwith. |

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| Pay during suspension | 15. An employee under suspension shall, during the period of suspension, be entitled to subsistence allowance not exceeding an amount equivalent to half of the total pay, which is admissible to him or her immediately before the commencement of the suspension. If, for any reason, the enquiry cannot be completed and disposal of matter takes time beyond 6 (six) months, the employee so suspended, shall be entitled for 75% of the salary as substantive amount. However, the employee cannot engage himself or herself to any other job or vocation. |
| Allowance for additional charge | 16. (1) No allowance shall be admissible when an employee holding one post is placed in charge of the current duties of a post of equivalent status of his own basic post. The employee concerned shall receive pay in his basic post only irrespective of the duration of the additional charge.
(2) An employee holding one post when placed in charge of the duties of a lower post shall not receive any allowance for the additional work. |
| Leave and leave salary | 17. The employees shall be governed by the rules relating to leave salary and other cognate matters made by the Executive Council separately in this behalf. |
| Administrative control | 18. Subject to the general authority of the Vice-Chancellor, the officers declared by these Statutes to be the officers of the University, shall be under the administrative control of the Registrar including the Finance Officer, the Controller of Examination, the Director of College and University Development Council, the Academic Registrar the Director of Students' Welfare and the Librarian.
<p style="margin-left: 40px;">Subject to the control of the Executive Council and in accordance with section 13 of the Act, the Registrar shall exercise as the custodian of all records, common seal, properties of the University, and the officers and employees of the University shall be under the control of the Registrar who shall be responsible to the Vice -Chancellor for their dealings.</p> |
| Powers and duties of Officers | 19. The officers of the University shall be the whole time salaried officers of the University and shall exercise the following powers and perform the following duties:-
(1) The Joint Registrar shall exercise such powers and duties as may be delegated to him by the Registrar with prior approval of the Vice-Chancellor.
(2) The Deputy Registrar (Academic) shall exercise such powers and duties as may be delegated to him by the Academic Registrar with prior approval of the Vice-Chancellor.
(3) The Deputy Registrar (Administration) shall exercise such powers and duties as may be assigned to him by the Registrar with prior approval of the Vice-Chancellor.
(4) The Deputy Registrar (Examination) shall exercise such powers and duties as may be delegated to him by the Controller of Examination with prior approval of the Vice-Chancellor.
(5) The Deputy Registrar (Finance) shall exercise such powers and duties as may be delegated to him by the Finance Officer with prior approval of the Vice-Chancellor.
(6) The Deputy Librarian shall exercise such powers and duties as may be assigned to him by the Librarian with prior approval of the Vice-Chancellor. |

Subject to the control of the Executive Council, the powers and duties of the employees other than the Officer of the University shall be laid down by the Registrar from time to time with prior approval of the Vice-Chancellor.

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| Authorities of the University | 20. | <p>In addition to those specified in section 14 of the Bodoland University Act, 2009 the following shall also be the authorities of the University :-</p> <ul style="list-style-type: none"> (i) The Students' Welfare Council; (ii) The College Development Council (CDC); (iii) The Examination Committee; (iv) The University Planning Board; (v) The University Building and Works Committee; (vi) The University Vigilance Committee; (vii) The SPARSH (Sensitization, Prevention and Redressal of Sexual Harrashment) Committee; (viii) The Bodoland University Complaints Committee (BUCC); (ix) The Standing Committee for any emergency situation; (x) Such other authorities as may be constituted by the Executive Council. | | | | | | | | | | |
| The faculties | 21. | <ul style="list-style-type: none"> (1) The University shall include Dean of Faculties of Languages, Social Sciences, Science and Technology, Commerce, Professional Studies, Post-Harvest Technology, Humanities and such other Faculties as may be recommended by the Academic Council, and approved by the Executive Council. (2) Each Faculty shall, subject to the control of the Academic Council, have charge of the teaching the courses of study and the research work in such subjects as may be assigned to such Faculty by the Ordinances. (3) Each Faculty shall consist of, <ul style="list-style-type: none"> (a) The Dean; (b) The Heads of the Departments comprised in the Faculty; (c) Such teachers of the subjects assigned to the Faculty as may be nominated or selected to the Faculty by the Academic Council; (d) Such teachers of subjects not assigned to the Faculty but having, in opinion of the Academic Council, an important bearing on those subjects, as may be appointed to the Faculty by the Academic Council. | | | | | | | | | | |
| College Development Council | 22. | <ul style="list-style-type: none"> (1) The College Development Council (CDC) shall be established with the active and willing participation of various academic and administrative constituents in accordance with the University Grants Commission guidelines. The CDC shall be constituted with the following members: <table border="0" style="margin-left: 20px;"> <tr> <td>(i) The Vice-Chancellor</td> <td>- Chairperson</td> </tr> <tr> <td>(ii) The Rector</td> <td>- Member</td> </tr> <tr> <td>(iii) The Registrar</td> <td>- Member</td> </tr> <tr> <td>(iv) The Deans of Faculties</td> <td>- Members</td> </tr> <tr> <td>(v) Ten Principals of the affiliated Colleges to be Nominated by the Vice-Chancellor on rotation for a period of 2 (two) years</td> <td>- Members</td> </tr> </table> | (i) The Vice-Chancellor | - Chairperson | (ii) The Rector | - Member | (iii) The Registrar | - Member | (iv) The Deans of Faculties | - Members | (v) Ten Principals of the affiliated Colleges to be Nominated by the Vice-Chancellor on rotation for a period of 2 (two) years | - Members |
| (i) The Vice-Chancellor | - Chairperson | | | | | | | | | | | |
| (ii) The Rector | - Member | | | | | | | | | | | |
| (iii) The Registrar | - Member | | | | | | | | | | | |
| (iv) The Deans of Faculties | - Members | | | | | | | | | | | |
| (v) Ten Principals of the affiliated Colleges to be Nominated by the Vice-Chancellor on rotation for a period of 2 (two) years | - Members | | | | | | | | | | | |

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| | | (vi) The Director, CDC | -Member
Secretary |
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- (2) One-third of the members shall form the quorum. The College Development Council shall meet at regular intervals at least twice in an academic year, to review the implementation of various programmes and activities.
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| Examination Committee | 23. | (1) There shall be an Examination committee having the following composition :- | |
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| | (i) | Vice-Chancellor | – Chairman |
| | (ii) | All Deans | - Member |
| | (iii) | The Registrar | - Member |
| | (iv) | Controller of Examinations | –Member
Secretary |
- (2) Ordinarily the committee shall meet at least thrice a year.
- (3) One-third of the members shall form the quorum.
- (4) The powers and duties of the Examination Committee shall be,-
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| | (i) | to accord approval for declaration of results of the Semester or Annual or Supplementary examination results; |
| | (ii) | to recommend to the Academic Council, the list of candidates for conferment of degrees based on the above results for passing the same post facto; |
| | (iii) | to scrutinize, alter and approve the recommendations of the Boards of Studies regarding appointment of paper setters and examiners for various examination; |
| | (iv) | to consider the cases of examination malpractices or indiscipline through Examination Disciplinary Committee and award punishment as deemed fit; |
| | (v) | to issue guidelines to the Moderation Boards as and when necessary. |
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| University Planning Board | 24. | (1) The Planning Board shall be the principal planning body of the University and its affiliated or constituent colleges for the infrastructure and overall development. The Planning Board shall consist of the following members :- |
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| | (i) | The Vice-Chancellor - Chairperson; |
| | (ii) | The Rector; |
| | (iii) | An eminent Academician from outside the University, as and when found necessary, nominated by the Vice - Chancellor; |
| | (iv) | All Deans of the Faculties; |
| | (v) | Five Principals of constituent or affiliated Colleges elected from among themselves; |
| | (vi) | The Director, College Development Council; |
| | (vii) | The Finance Officer; |
| | (viii) | The Director of Students Welfare; |
| | (ix) | The Engineer; and |
| | (x) | The Registrar - Member Secretary. |
- (2) All the members of the Board, other than the ex-officio members as

stated above, shall hold office for a term of two years on rotational basis.

- (3) One third of the members of the Planning Board shall form quorum for a meeting of the Planning Board.
- (4) The powers and duties of the University Planning Board shall be,-
 - (i) to prepare Master Plan for the University;
 - (ii) to approve the plan and estimate of buildings, roads, tanks, water supply, drainage, etc. of the University;
 - (iii) to advise on the development of the University and review the implementation of programmes in which it is to ascertain the lines of recommendations of the Executive Council and shall also have the power to suggest the Executive Council on any matter in connection therewith.

Building and
Works Committee

25. (1) The University Building and Works Committee shall be an authority of the University and shall be constituted as follows, namely:-
 - (i) Registrar – Chairman
 - (ii) Finance Officer – Member
 - (iii) Director, CDC - Member
 - (iv) One member of the Executive Council to be nominated from among its members - Member
 - (v) Two Teacher representative nominated by the Vice-Chancellor - Member
 - (vi) One Executive Engineer from Public Works Department or Central Public Works Department – Member;
 - (vii) Head of the Engineering Cell of the University – Convenor.
- (2) One third members present in the meeting shall form the quorum.
- (3) Subject to the control and supervision of the Executive Council, the University Building and Works Committee shall have the following functions and duties, namely:-
 - (i) to invite and approve plans of buildings, roads, tanks, water supply, drainage and other structures of the University;
 - (ii) to invite and accept tenders for the construction of building roads, tanks, water-supply, drainage and other structures of the University; and
 - (iii) to do all other acts incidental or appertaining to construction of buildings, roads, tanks, water-supply, drainage and other structures of the University.

University
Vigilance
Committee

26. (1) The University Vigilance Committee shall be formulated with an intention to maintain transparency and integrity in the governance of the University and to increase the efficiency as well as productivity through various preventive measures relating to corruption.

- (2) The Vice-Chancellor shall constitute a 3 (three) members committee from amongst the officers or academic staff of the University and entrust them to enquire into the allegation, irregularities or notices brought to the information of the Vice-Chancellor by any person. On the basis of the report of the Committee, the Vice-Chancellor shall initiate action as deemed fit and proper.
- SPARSH (Sensitization, Prevention and Redressal of Sexual Harrassment) Committee 27. (1) The University shall constitute the SPARSH (Sensitization, Prevention and Redressal of Sexual Harrassment) Committee in accordance with the guidelines of the University Grants Commission to take proactive steps towards gender sensitization and prevention of discrimination against women.
- (2) The University shall address the matter of sexual harassment at workplace including gender inequality and right to work with dignity and uphold the provisions envisaged in Article 15, 42 and 51 A (e) of the Constitution of India.
- Bodoland University Complaints Committee 28. There shall be Bodoland University Complain Committee (BUCC) to be constituted by Executive Council to receive the complaints and give suggestions, fact finding and hearing that would work with the dignity of promoting justice.
- Standing Committee 29. There shall be a Standing Committee under the Chairperson of the Vice - Chancellor comprising all executive officers and in-charges of administrative branches and nominated members of teachers to deal with emergency matters pending approval of the Executive Council. The Registrar shall convene the meeting of Standing Committee if and when necessary.
- Works Supervising Committee 30. There shall be a Supervising Committee under the Chairperson of Registrar with the technical expert members of civil, electrical works, etc. from Assam Public Works Department or other institutions or agencies to supervise work done by the contractors or firms or construction committee or engineering cell and to verify if the works are done as specified in the plan and estimate and the Committee shall recommend for the payment of running or final bills.
- Requisition Meeting 31. In case of emergency, when the Vice -Chancellor or the Rector is not able to act, the Registrar shall call a requisition meeting of the Executive Council forthwith and take its directions for conducting the work of the University.
- Finance Officer 32. (1) The Finance Officer shall be appointed by the Executive Council after being recommended by the Selection Committee constituted for the purpose.
- (2) The Finance Officer shall be a whole time permanent salaried officer of the University.
- (3) The emoluments and other terms and conditions of service of the Finance Officer shall be in accordance with the University Grant Commission norms.
- (4) When the office of the Finance Officer falls vacant, or when the Controller of Examination is, by reason of illness or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such other Officer or Faculty as the Vice Chancellor may appoint for the purpose.
- (5) Exercise general supervision over the funds of the University and shall advise as regard its financial policy.

- (6) Perform such other financial functions as may be assigned to him by the Executive Council or as may be prescribed in the Ordinances.
- Controller of Examinations 33. (1) The Controller of Examinations shall be appointed by the Executive Council after being recommended by the Selection Committee constituted for the purpose;
- (2) The Controller of Examinations shall be a whole time permanent salaried officer of the University;
- (3) The emoluments and other terms and conditions of service of the Controller of Examinations shall be in accordance with the norms of the University Grants Commission;
- (4) When the office of the Controller of Examination falls vacant, or when the Controller of Examination is, by reason of illness or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such other Officer or Faculty as the Vice Chancellor may appoint for the purpose.
- Director of College Development Council 34. (1) The Director of College Development Council (CDC) shall be appointed by the Executive Council after being recommended by the Selection Committee constituted for the purpose.
- (2) The Director, College Development Council (CDC) shall be a whole time permanent salaried officer of the University.
- (3) The emoluments and other terms and conditions of service of the Director of College Development Council (CDC) shall be in accordance with the norms of the University Grants Commission.
- (4) When the office of the Director of College Development Council (CDC) is vacant or when the Director of College Development Council is, by reason of illness or absence or any other cause, unable to perform the duties of his or her office, the duties of the office shall be performed by such person as the Vice Chancellor may appoint for the purpose.
- (5) The Director, College Development Council shall hold meetings of the college Principals with a view to apprising them of the ways in which the College Development Council can function effectively for the development of Colleges. In brief, the Director, College Development Council shall be responsible for implementation of all the mandates of the College Development Council in right perspective.
- (6) The Director, College Development Council shall inspect colleges and Institutions for according permission and affiliation and affiliate the colleges with the permission of the competent authority in accordance with the rules.
- (7) The duties of a Director of College Development Council shall be dedicated towards implementation of activities of the College Development Council in proper order.
- Academic Registrar 35. (1) The Academic Registrar shall be appointed by the Executive Council after being recommended by the Selection Committee constituted for the purpose.
- (2) The Academic Registrar shall be the whole time permanent salaried officer of the University.
- (3) The emoluments and other terms and conditions of service of the Academic Registrar shall be in accordance with the norms of the University Grants Commission.

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| | (4) | When the office of the Academic Registrar falls vacant, or when the Academic Registrar is, by reason of illness or any other cause, unable to perform the duties of his or her office, the duties of the office shall be performed by such other Officer or Faculty as the Vice-Chancellor may appoint for the purpose. |
| Director of Students Welfare | 36. | <p>(1) The Director of Students' Welfare shall be appointed by the Executive Council after being recommended by the Selection Committee constituted for the purpose.</p> <p>(2) He or she shall be a whole time permanent salaried officer of the University.</p> <p>(3) The emoluments and other terms and conditions of service of the Director of Students' Welfare shall be in accordance with the norms of the University Grants Commission.</p> <p>(4) When the office of the Director of Students' Welfare falls vacant, or when the Director of Students' Welfare is, by reason of illness or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such other Officer or Faculty as the Vice-Chancellor may appoint for the purpose.</p> <p>(5) He or she shall work for the welfare and development of the students community and protect them from any kind of anti-social elements and harassment.</p> <p>(6) He or She shall look after the maintenance of congenial atmosphere among the students within the University campus.</p> |
| Librarian | 37. | <p>(1) The Librarian shall be appointed by the Executive Council on the recommendations of the Selection Committee constituted for the purpose and he or she shall be a whole-time permanent salaried officer of the University.</p> <p>(2) The emoluments and other terms and conditions of service of the Librarian shall be in accordance with the norms of the University Grants Commission.</p> <p>(3) When the office of the Librarian falls vacant, or when the Librarian is, by reason of illness or any other cause, unable to perform the duties of his office, the duties of the office shall be performed by such other officer or faculty as the Vice-Chancellor may appoint for the purpose.</p> <p>(4) The Librarian shall deal with provision and maintenance of information in many formats, including physical books, electronic resources, magazines, newspapers, audio and video recordings, maps, manuscripts, photographs and other graphic materials, bibliographic databases, and web-based and digital resources.</p> <p>(5) He or She shall also provide other information services, including: computer provision and training.</p> <p>(6) The Librarian shall exercise such powers and perform such duties as may be assigned to him or her by the Executive Council.</p> |

CHAPTER – III

TEACHERS OF THE UNIVERSITY

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| Teacher or Faculty service condition | 38. | (1) The Faculty or Teacher of the University shall be the Professors, Associate Professors, Assistant Professors, Students' Counselors and such other persons engaged in teaching or research or extension activities of the University as may be designated by the Executive Council on the recommendations of the Academic Council. |
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Code of
professional
ethics

- (2) The qualifications, emoluments, service conditions, leave rules etc. of recognized teachers shall be in accordance with the guidelines or norms of the University Grants Commission or All India Council for Technical Education.
39. Teachers and their responsibilities:-
- (i) Whoever adopts teaching as a profession assumes the obligation to conduct himself or herself in accordance with the ideal of the profession. A teacher is constantly under observation of his or her students and the society at large.
 - (ii) Every teacher shall see that there is no incompatibility between his or her precepts and practice. The national ideals of education which have already been set forth and which he or she shall seek to inculcate among students shall be his or her own ideals.
 - (iii) The teachers shall be calm, patient and communicative by temperament and amiable in disposition.
 - (iv) The Faculty or Teacher shall ,
 - (a) adhere to a responsible pattern of conduct and manner expected of them by the community;
 - (b) manage their private affairs in a manner consistent with the dignity of the profession;
 - (c) seek to make professional growth continuous through study and research;
 - (d) express free and frank opinion by participation at professional meetings, seminars, conferences etc. towards the contribution of knowledge;
 - (e) maintain active membership of professional organizations and strive to improve education and profession through them;
 - (f) perform their duties in the form of teaching, tutorial, practical, seminar and research work conscientiously and with dedication;
 - (g) co-operate and assist in carrying out functions relation to the educational responsibilities of the university such as: assisting in appraising applications for admission, advising and counseling students as well as assisting the conduct of university examination, including supervision, invigilation and evaluation;
 - (h) participate in extension, co-curricular and extra-curricular activities including community service;
 - (i) fully and enthusiastically participate in the corporate life of the University; and
 - (j) be required to submit a personal appraisal report at the end of each year in the manner as per norms of the University Grants Commission.

CHAPTER –IV
CONFERMENT OF HONORARY DEGREES, DEGREES, DIPLOMAS, CERTIFICATES, MEDALS ETC.

Conferment and withdrawal of degrees

40. (1) Honorary Degrees:-

- (i) The Executive Council may on the recommendation of the Academic Council and by a resolution passed by a majority of not less than two-third of the members present and voting, make proposals to the Chancellor for the conferment of honorary degrees:

Provided that in case of emergency, the Executive Council may on its own motion, make such proposals.

- (ii) The Executive Council may by a resolution passed by a majority of not less than two-third of the members present and voting, withdraw with the previous sanction of the Chancellor, any honorary degree conferred by the University.

(2) Degree:-

In accordance with the regulations, the University shall institute courses of study and hold examinations to grant and confer Bachelor, Master, Doctorate and Research degrees and academic distinctions on persons who have pursued and passed a course of study or carried out research in the University or a Institution recognized by the University as per the guidelines of the University Grants Commission (UGC) or the All India Council for Technical Education (AICTE) .

(3) Diplomas, Certificates, medals, etc.:-

In accordance with the regulations, the Vice Chancellor may award to the enrolled students and other persons who completed non-degree courses offered or sponsored by the University, appropriate diplomas, certificates, medals etc. as deemed by the Academic council in the best interest of the University.

(4) Withdrawal of degrees :-

The Executive Council may, by a special resolution passed by a majority of not less than two-third of the members present and voting, withdraw any degree of academic distinction conferred on, or any certificate or diploma granted to, any person by the University for good and sufficient cause:

Provided that no such resolution shall be passed until a notice in writing has been given to that person calling upon him or her to show cause within such time as may be specified in the notice why such a resolution should not be passed and until his or her objections, if any, and any evidence he or she may produce in support of them, have been considered by the Executive Council.

CHAPTER-V
AFFILIATION AND INSPECTION

Affiliation and Inspection

41. (1) Colleges or institutions may seek affiliation to the University and be admitted to such privileges of the University as the Executive Council may decide.

(2) Affiliation shall be granted to a college or institute subject to the conditions stipulated in section 38 of the Act.

- (3) The college or institute seeking affiliation shall make an application to the Registrar, Bodoland University, in the prescribed format as per the guidelines of the University Grants Commission (UGC) or the All India Council for Technical Education (AICTE) or the National Council For Teacher Education (NCTE) with supporting documents and pay the processing fees as approved by the University from time to time.
- (4) After scrutiny of the application for affiliation, the University shall conduct an inspection for physical verification of the infrastructure and amenities of the college or institute.
- (5) The application for affiliation may be rejected if it is found upon inspection that the college or institute has not fulfilled the requirements of grant of affiliation, in which case the college or institute may make an appeal to the Registrar for reconsideration and where a decision for re-inspection is made in favor of the college or institute, the college or institute shall pay the processing fee for inspection again.
- (6) The University may conduct inspection of the affiliated college or institute from time to time as a part of academic audit, and if it is found that the college or institute has contravened the requirements of grant of affiliation, the University shall take appropriate action by way of suspension or withdrawal of affiliation as the case may be.
- (7) The procedure for affiliation and inspection shall be made in accordance with the guidelines of the University Grants Commission published from time to time and also as prescribed by the Ordinances.

CHAPTER-VI

MISCELLANEOUS

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| General | 42. | <ol style="list-style-type: none">(1) Any matter not expressly provided in these Statutes, shall be decided under the direction of the Executive Council.(2) The power of interpreting these Statutes is reserved to the Executive Council. |
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NARAYAN KONWAR

Secretary to the Government of Assam,
Higher Education Department.