



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্ব দ্বাৰা প্ৰকাশিত

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GOVERNMENT OF ASSAM

ORDERS BY THE GOVERNOR

REVENUE & DISASTER MANAGEMENT (LA & A) DEPARTMENT

NOTIFICATION

The 15th December, 2025

No.LA&A.407860/71.- In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Assam is hereby pleased to make the following rules regulating the recruitment and the conditions of service of the persons appointed to the Assam Survey and Settlement Training Centre Teachers Service, in the manner hereinafter appearing, namely :-

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| Short title and commencement | 1. | (1) | These rules may be called the Assam Survey and Settlement Training Centre Teachers Service Rules, 2025. |
| | | (2) | They shall come into force on the date of their publication in the Official Gazette. |
| Definitions | 2. | | In these rules, unless there is anything repugnant in the subject or context:- |
| | | (a) | "Appointing authority" means the Director of Land Records and Surveys, Assam ; |
| | | (b) | "Committee" means the Selection Committee constituted under rule 11; |
| | | (c) | "Constitution" means the Constitution of India; |
| | | (d) | "Departmental Promotion Committee" means the Committee constituted under rule 13; |
| | | (e) | "Government" means the Government of Assam; |
| | | (f) | "Governor" means the Governor of Assam; |
| | | (g) | "service" means the Assam Survey and Settlement Training Centre Teachers Service; |

- (h) "select list" means the list as referred to in sub- rule (1) and (2) of rule 6;
- (i) "year" means the English calendar year.
- Classes and Cadres 3. The service shall consist of the following cadres, namely:-
- (i) Assistant Teacher (Modern Survey);
 - (ii) Assistant Teacher (Conventional Survey);
 - (iii) Assistant Headmaster;
 - (iv) Headmaster.
- Strength of the Service 4. The strength of each cadre of the service shall be such as may be determined by the Governor from time to time. The strength of the cadre of the service on the date of commencement of these rules shall be as shown in **Schedule-I**.
- Method of Recruitment 5. Recruitment to the service shall be made by the Appointing Authority according to the procedure mentioned hereinafter,-
- (1) Recruitment to the post of Assistant Teacher (Modern Survey) and Assistant Teacher (Conventional Survey) shall be made by direct recruitment in accordance with rule 6.
 - (2) Recruitment to the post of Assistant Headmaster shall be made by promotion on the basis of seniority-cum-merit from amongst the Assistant Teacher (Modern Survey) and Assistant Teacher (Conventional Survey) who have rendered at least 10 (ten) years of continuous service as Assistant Teacher (Modern Survey) and/or Assistant Teacher (Conventional Survey) on the first day of the year in which the promotion is made.
 - (3) Recruitment to the post of Headmaster shall be made by promotion in accordance with rule on the basis of seniority-cum- merit from amongst the Assistant Headmaster who have rendered at least 7(seven) years of continuous service as Assistant Headmaster on the first day of the year in which the promotion is made.
- Direct Recruitment 6. (1) Direct recruitment to the cadre of Assistant Teacher (Modern Survey) and Assistant Teacher (Conventional Survey) shall be made in accordance with the procedure hereinafter provided:-
- (a) Before the end of each year the Appointing Authority shall make an assessment regarding the likely number of vacancies to be filled up by direct recruitment during the next year and shall intimate the same to the Selection Committee together with the details about reservation of candidates belonging to Scheduled Castes, Scheduled Tribes or any other category as per reservation policy as laid down by the Government from time to time.

- (b) The Appointing Authority shall invite online applications through advertisement i.e. newspapers, website etc. in accordance with the general instruction in force in respect of only the actual number of vacant sanctioned post at the time and date of the advertisement in compliance with the Assam Financial Responsibility and Budget Management Act, 2005 and notwithstanding the outcome of any assessment made as per rule 6 (1)(a). Applications shall be received only in online mode during a prescribed window period as determined by the Selection Committee.
- (c) The Appointing Authority on receipt of applications in response to the advertisement, shall forward the applications to the Selection Committee together with details about vacancies and reservation as assessed under rule 6 (1)(a) and a copy of the advertisement to recommend the list of candidates eligible for direct recruitment.
- (d) The Selection Committee shall scrutinize the applications received on such date as may be fixed by the Committee and prepare the final list of eligible candidates, shortlisted and being eligible for appearing in the written examination.
- (e) The Selection Committee shall schedule a written competitive examination (Multiple Choice Question based), on such date as may be fixed by the Committee.
- (f) The Examination Center of the written competitive examination may be scheduled at Guwahati or in such other centers depending on the number of applications, as decided by the Selection Committee from time to time.
- (g) The syllabus and pattern for the written competitive examination (Multiple Choice Question based) along with viva-voce and practical examination shall be as per **Schedule-II**.
- (h) Only those candidates who have qualified in the written examination and is shortlisted by the Selection Committee, shall appear for the viva-voce and practical examination.
- (i) After conducting necessary test or interview and assessing the academic qualification of candidates, the Selection Committee shall prepare a list of successful candidates in order of performance of merit maintaining the reservation criteria in force and prepare a select list equal to the number of posts for which advertisement has been made and shall furnish

to the Appointing Authority. A copy of the merit list of candidates recommended by the said Committee in order of merit shall be furnished to the Appointing Authority for recruitment.

- (j) The Select list of candidates received from the Committee shall be published in the Official Gazette and at such other places as the Committee may consider proper.
- (2) The Select list of candidates mentioned in sub-rule (1) of rule 6 above shall remain valid for 12 (twelve) calendar months from the date of the publication of the Select list in the Official Gazette.
- (3) In the event of the Committee being unable to recommend sufficient number of candidates to fill up all the vacancies in a year, it shall, in consultation with the Appointing Authority, repeat the procedure as mentioned hereinbefore under sub-rule (1) of rule 6 for recommending a subsequent list in that year;

Provided that the Appointing Authority shall not make appointment of any candidates from the subsequent select list until all the candidates of the earlier list of the same year eligible for appointment have been offered the appointment.

- (4) The Appointing Authority, with the approval of the Government may authorize any other agency to conduct the examination and preparation of select list for direct Recruitment.

Qualification for Direct Recruitment

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| Age | 7. The candidate shall not be less than 21 years of age and not more than 40 years as on 1st day of January of the year in which the application is made or as per norms laid down by the Government from time to time: |
| | <p>Provided that in case of candidate belonging to Special categories there shall be relaxation in accordance with the general orders issued by the Government from time to time:</p> <p>Provided that there is no upper age limit restriction for candidates serving in temporary or permanent capacity in the same department, if any.</p> |
| Qualifications | 8. The academic and desirable qualifications (experience) of a candidate for direct recruitment shall be as in Schedule-III of this rules and as decided by the Government from time to time. |
| Physical Fitness | 9. A candidate for direct recruitment shall be, <ul style="list-style-type: none"> (i) of sound health, both mentally and physically and free from organic defect or bodily infirmity likely to inference with the efficient performance of his or her duties; and |

- (ii) required to undergo medical examination before appointment to the service.
- Character 10. A candidate for direct recruitment shall produce to the Selection Committee along with his or her application certificate of good character from,
- (i) the Head of the Institution in which he or she studied last;
 - (ii) two responsible persons who are well acquainted with (but not related to) the candidate.
- Selection Committee 11. There shall be a Selection Committee headed by the Director of Land Records and Surveys etc., which shall consist of following members, namely:-
- (i) Director of Land Records and Surveys etc., Assam -Chairperson
 - (ii) Representative nominated from the Revenue and Disaster Management Department -Member
(in the rank of Joint Secretary to the Government of Assam)
 - (iii) Representative nominated from the Tribal Affairs (Plain) -Member
(not below the rank of Joint Secretary to the Government of Assam)
 - (iv) Principal, Assam Survey and Settlement Training Centre -Member Secretary
 - (v) Representative nominated from the O/o the District Employment Exchange -Member
 - (vi) Representative nominated from the O/o the Joint Director of Survey -Member
 - (vii) Representative nominated from the Assam Science Technology and Environment Council -Member
 - (viii) Senior Financial and Accounts Officer or Financial and Accounts Officer, Director of Land Records and Surveys etc., Assam -Member
- General Procedure for promotion 12. (1) Before the end of each year, the Appointing Authority shall make an assessment of the likely number of vacancies to be filled up by promotion with regard to the vacancies to the number of Teachers in order of seniority as are eligible for promotion.

- (2) The Appointing Authority shall then furnish to the Departmental Promotion Committee the following documents and information with regard to as many officers in order of seniority as eligible for promotion:-
 - (a) information about the number of vacancies;
 - (b) list of officers in order of seniority, eligible for promotion indicating the cadre to which the case of promotion is to be considered;
 - (c) character rolls and personal files of the officers listed;
 - (d) any other documents and information as may be considered necessary by the Appointing Authority.
- (3) The Appointing Authority shall simultaneously request the Departmental Promotion Committee to recommend within one month a list of Teachers, found suitable for promotion in order of preference.
- (4) The selection shall be made on the basis of Seniority with due regard to merit.
- (5) The Departmental Promotion Committee after examination of the documents and information furnished by the Appointing Authority shall recommend to the Appointing Authority a list of Teachers equal to the number of vacancies, in order of preference, found suitable for promotion.
- (6) The Appointing Authority on receipt of the lists recommended by the Departmental Promotion Committee shall consider the list prepared by the Departmental Promotion Committee along with Annual Confidential Report for a period of three years and approve the list unless it considers any change is necessary. If the Appointing Authority considers it necessary to make any change in the list received from the Departmental Promotion Committee, he shall inform the Departmental Promotion Committee of the changes proposed and after taking into account the comments, if any, of the Departmental Promotion Committee may approve the list finally with such modifications if any, as may, in his opinion, be just and proper.
- (7) The recommendations of the Selection Committee shall be forwarded to the Appointing Authority by the Administrative Department with such other records as may be considered necessary for its approval.
- (8) The List as approved by the Appointing Authority shall be the Select List and it shall remain valid for 12 calendar months from the date of approval by the Commission.

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| Departmental Promotion Committee | 13. | <p>(1) A member of the service appointed as Assistant Teacher (Modern Survey), Assistant Teacher (Conventional Survey) and Assistant Headmaster shall be eligible for promotion to the next higher post, subject to vacancy, on being considered by a Departmental Promotion Committee constituted as follows, namely:-</p> <ul style="list-style-type: none"> (i) Director of Land Records and Surveys etc., Assam -Chairperson (ii) Representative nominated by the Revenue and Disaster Management Department (in the rank of Joint Secretary to the Government of Assam) -Member (iii) Additional Director of Land Records and Surveys etc., Assam -Member (iv) Principal, Assam Survey and Settlement Training Centre -Member Secretary (v) Senior Financial and Accounts Officer or Financial and Accounts Officer, Director of Land Records and Surveys etc., Assam -Member (vi) Registrar, O/o the Director of Land Records and Surveys etc., Assam -Member <p>(2) The Departmental Promotion Committee shall give effect to promotions as per eligibility under sub rule (2) and (3) of rule 5 and after consideration of parameters, as may be decided by the Committee and the extant rules of the Government.</p> |
| Disqualification | 14. | <p>(1) No person shall be eligible for recruitment to the service ,if,-</p> <ul style="list-style-type: none"> (a) he/she is not a citizen of India; (b) if he has more than one wife living or in case of a female candidate who has married a person whose wife is living: <p style="padding-left: 40px;">Provided that the Governor may, if satisfied, that there are special grounds for doing so, exempt any person from the operation of this clause;</p> <ul style="list-style-type: none"> (c) A candidate or applicant shall follow the conditions for small family norms as indicated in Personnel Department's OM No. ABP.69/2019/17, Dated 06.11.2019 and other Government orders issued from time to time; |

- (d) The candidate shall be a permanent resident of Assam. As a domicile proof of the candidate, one of the documents viz. Permanent Resident Certificate or Voter Identity Card or Employment Registration is required to be enclosed.

N.B.: State Government employees of Assam is not required to submit any documents regarding domicile proof, but they shall have to submit No Objection Certificate (NOC) from their respective employer.

- (2) No person who attempt to visit and ensure support for his candidature directly or indirectly by any recommendation, either written or oral or by any other means shall be appointed to the service.

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| Reservation | 15. In all cases of appointment by direct recruitment, there shall be reservation in case of candidates belonging to the Scheduled Castes and Scheduled Tribes as per the provision of the Assam Scheduled Caste and Scheduled Tribes (Reservation of Vacancies in Services and Posts) (Amendment) Act, 2012 and rules framed there under. There shall also be reservation for candidates belonging to Other Backward Classes including MOBC as per Government instructions contained in O.M. No. TAD/BC/68/20 II /Pt.-I/136 dated 4th Nov., 2013 for direct recruitment only. General orders in respect of reservation in favor of other categories of candidates including women and physically handicapped as issued by Government from time to time and as is in force shall have to be followed in publication of advertisement as well as selection of candidates. |
| Appointment | 16. Subject to the provision of sub-rule (2) of rule 6, appointment under rule 6 shall be made by the Appointing Authority in accordance with the order of preference determined in the Select list referred to in sub-rule (1) of rule 6 of these rules. |
| Joining time | 17. A person shall join within the specific period in terms of the appointment orders from the date of receipt of the orders, failing which the appointment or promotion shall be cancelled unless the Appointing Authority extends the period, which shall not in all exceed three months. |
| Training | 18. A member of the service may be required to undergo such training and pass such departmental examination as may be prescribed by the Government from time to time |
| Seniority | 19. The seniority of a member in the cadre appointed by direct recruitment shall be determined according to the order of preference in the list recommended by the Selection Committee for appointment, who joins within the specific period from the date of receipt of the order or within the extended period as mentioned in rule 17. |
| Confirmation | 20. Subject to availability of permanent vacancy in the respective cadre, a member shall be placed, to seniority against the permanent vacancy for a period of five years before he or she is confirmed against the permanent vacancy. |

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| Gradation List | 21. | There shall be prepared and published a gradation list containing the name of all members of the service in order of seniority and such other particulars as date of birth, date of appointment or date of joining in service etc. |
| Pay | 22. | All appointment in the service shall be made in the time scale of pay as may be prescribed by the Government from time to time. The scale of pay of the posts on the date of commencement of these rules as shown in Schedule-I . |
| Other Conditions of Service | 23. | Except as provided in these rules, all matters relating to pay and allowances, leave, pension, discipline and conditions of service shall be regulated by the general rule and/or orders of the Government for the time being in force. |
| Relaxation | 24. | Where the Government is satisfied that the operation of any of these rules causes hardship in any particular case, it may, dispense with or relax the requirement of that rule to such extent and subject to such conditions as it may consider necessary for dealing with the case in a just and equitable manner. |
| Interpretation | 25. | If any question arises as to the interpretation of these rules the decision of the Government shall be final. |
| Repeal and Saving | 26. | The rules corresponding to these rules and in force immediately before commencement of these rules are hereby repealed:

Provided that all orders made or action taken under the rules so repealed or under any general orders ancillary thereto shall be deemed to have been validly made or taken under the corresponding provision of these rules. |

The Notification comes into force with immediate effect.

LAMCHONGHOI SWEETY CHANGSAN,
Additional Chief Secretary to the Government of Assam,
Revenue & Disaster Management Department.

SCHEDULE-I

(See rule 4 and 22)

Strength of each cadre of the Service and the time scale of pay

Sl. No.	Category of posts	Number of Posts (Permanent)	Time Scale of pay (as per ROP, 2017)
1	Assistant Teacher (Modern Survey)	3	P.B.: Rs. 14000/- - 70000/- + G.P. : 6400/-
2	Assistant Teacher (Conventional Survey)	3	P.B.: Rs. 14000/- - 70000/- + G.P. : 6400/-
3	Assistant Headmaster	1	PB: Rs.14000/- - 70000/- +G.P. : 7400/-
4	Headmaster	1	P.B.: Rs. 14000/- - 70000/- +G.P. : 8000/-
	Total	8	

SCHEDULE-II

[See rule 6(1)(g)]

Syllabus and pattern of marks of the Written, Viva-Voce and Practical Examination

(1) The syllabus and pattern for the written competitive examination (Multiple Choice Question based) shall be as follows:-

(a) Syllabus for Assistant Teacher (Modern Survey) Written Examination:

Sl. No.	Topic	Mark (Multiple)
1	Geographic Information System (GIS)	20
2	Global Positioning System (GPS)	20
3	Differential Global Positioning System (DGPS)	20
4	Electronic Total Station (ETS)	20
5	Remote Sensing	20
	Total	100

(b) Syllabus for Assistant Teacher (Conventional Survey) Written Examination:

Sl. No.	Topic	Mark (Multiple)
1	Chain Survey	20
2	Plane Table Survey	20
3	Theodolite Survey	20
4	Survey Theory	20
5	Mathematics	20
	Total	100

(2) Viva-Voce for Assistant Teacher (both Modern Survey and Conventional Survey): 10 Marks

(3) Practical Exam for Assistant Teacher (both Modern Survey and Conventional Survey): 10 Marks

SCHEDULE-III

(See rule 8)

Academic and Desirable(Experience) Qualification for Direct Recruitment

SI. No.	Name of Post	Academic and Desirable(Experience) qualification
1	Assistant Teacher (Modern Survey)	(i) Academic: Post-Graduation in Geography or Geo informatics or GIS and Remote Sensing or Geology with sound knowledge of subjects like GIS, Modern Surveying, GPS or DGPS or ETS, Computer Aided Design, Digital Cartography and Remote Sensing (OR) Graduation in Geography or Geology from a recognized University along with minimum one year specialized course on GIS, GPS or DGPS or ETS, AutoCAD or Remote Sensing from a recognized educational institute. (ii) Desirable: Minimum 2 (two) years of experience as Assistant Teacher or Assistant Faculty or Researcher in the relevant subjects in any Government or Government Recognized institute. (Candidates serving in temporary or permanent capacity in the same department having such relevant experience shall be given weight age).
2	Assistant Teacher (Conventional Survey)	(i) Academic: Post Graduation in Science or Graduation in Civil Engineering from a recognized Educational Institute. (ii) Desirable: Minimum 3 (three) years of work experience as Assistant Teacher or Assistant Faculty in the field of relevant subject in any Government or Government recognized Institute. (Candidates serving in temporary or permanent capacity in the same department having such relevant experience shall be given weight age).