



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্ব দ্বাৰা প্ৰকাশিত

PUBLISHED BY THE AUTHORITY

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GOVERNMENT OF ASSAM
ORDERS BY THE GOVERNOR
ADMINISTRATIVE REFORMS, TRAINING,
PENSION AND PUBLIC GRIEVANCES DEPARTMENT

NOTIFICATION

The 17th March, 2026

eCF No. PPG/522512-95.-

Sub: Inclusion of GIS calculation in sanction orders relating to retirees and adherence to prescribed rules.

In pursuance of the decision taken in the meeting held on **05/12/2025** between the Accountant General (A&E), Assam and the Finance Department regarding adverse balance under the State Government Employees Group Insurance Scheme (GIS), the Government of Assam is pleased to order as follows:

a) Henceforth, all sanction orders issued in respect of GIS payment to retiring Government employees shall invariably contain the detailed GIS calculation, indicating subscription, interest, recoveries/adjustments and the final admissible amount.

b) The GIS calculation shall be made strictly in accordance with the rules and instructions contained in the Office Memorandum No. ARTPPG (P) 267/2022/52 dated 17/08/2022 and the GIS Ready Reckoner, including the method prescribed for adjustment of shortfall of subscription with interest, wherever applicable.

c) The Drawing and Disbursing Officers (DDOs) shall ensure that the calculation is prepared correctly as per the aforesaid rules and that the same forms an integral part of the sanction order. No GIS sanction order shall be treated as complete unless the calculation is duly recorded therein.

All concerned Departments, Directorates, Treasuries and Authorities involved in processing of GIS cases are hereby directed to ensure strict compliance with this order with immediate effect.

MAHMOOD HASSAN,
Secretary to the Government of Assam,
Administrative Reforms, Training, Pension
and Public Grievances Department.