



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্ব দ্বাৰা প্ৰকাশিত

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GOVERNMENT OF ASSAM

ORDERS BY THE GOVERNOR

ADMINISTRATIVE REFORMS, TRAINING,

PENSION AND PUBLIC GRIEVANCES DEPARTMENT

EXECUTIVE ORDER

The 5th May, 2026

ECF.No.375863 .-

In consultation with Finance Department, Govt. of Assam and based on the existing Rule 193(a) and Rule 193(b) of Assam Treasury Rules 2017, ARTPPG (PPG) Department is directed to issue the following revised guidelines regarding issuance of duplicate copy of Pension Payment Order (PPO) in instances of its loss or wear & tear so as to alleviate the hardship faced by the pensioners whose either portion of PPO has been lost or misplaced :

- I. In case of loss of Pensioner's portion of PPO, the concerned Treasury Officer shall continue renewal of Pensioner's portion of PPO without reference to the Pension Sanctioning Authority i.e the Accountant General, Assam & Director of Pension, Assam by following the Rule 193 of Assam Treasury Rules, 2017.
- II. In case of loss of Disburser's portion of PPO by the concerned Bank Branch/Centralised Pension Processing Centre (CPPC), the Bank or CPPC who has lost the disburser's portion of PPO shall immediately report to the concerned Treasury Officer with proper justification and circumstances leading to such loss of the disburser portion of PPO along-with a detailed report of last payment made.

- III. All cases of loss of Disburser's portion of PPO shall be routed through the concerned Treasury Officer for verification and authentication before submission to the concerned Pension Sanctioning Authority. This shall be accompanied by a formal request to the Pension Sanctioning Authority for duplicate issuance of disburser's portion of the lost PPO.
- IV. On receipt of such formal request and adequate justification from the CPPC / Bank Branch through the concerned Treasury regarding loss of disburser's portion of PPO, the concerned Pension Sanctioning Authority i.e. the Accountant General, Assam & Director of Pension, Assam as the case may be, may re-issue the disburser's portion of the Pension Payment Order (PPO).
- V. Necessary safeguard measures such as proper record in the PPO Register and preservation/destruction of old PPOs as envisaged under Rule 193 shall be strictly adhered to, to avoid circumstances of misuse.

This issues with the concurrence of Finance (Estt-B) Department.

MAHMOOD HASSAN,
Secretary to the Government of Assam,
Administrative Reforms, Training, Pension
& Public Grievances Department.