



THE ASSAM GAZETTE

অসাধাৰণ

EXTRAORDINARY

প্ৰাপ্ত কৰ্তৃত্ব দ্বাৰা প্ৰকাশিত

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GOVERNMENT OF ASSAM

ORDERS BY THE GOVERNOR

ADMINISTRATIVE REFORMS, TRAINING,

PENSION AND PUBLIC GRIEVANCES DEPARTMENT

NOTIFICATION

The 18th May, 2026

eCF No. PPG/643293-58.-

Sub: Inclusion of penalty provision for delay in pension processing

In the interest of ensuring timely processing of pension cases and strict adherence to the timelines prescribed by the Government, the Governor of Assam is pleased to order the following:-

Imposition of Penalty:

Penalty shall be imposed on the Heads of Offices (HOOs) where pension cases are found to be unduly delayed, in violation of the SOPs and timelines prescribed vide OM No. PPG(P) 88/99/Pt.1/19 dated 23.06.2003.

Identification of Delayed Cases:

A list of delayed pension cases shall be generated on a monthly basis from the Kritagyata portal and circulated to the concerned Heads of Offices, with copies to the respective District Commissioners and Senior-most Secretaries of the Departments.

Rate and Mode of Recovery:

Financial recovery shall be made at the rate of Rs. 250 per day, subject to a maximum of Rs. 5,000, from the officials responsible at each stage of pension processing.

The recovery shall be effected through the FinAssam portal from the salary bill and reflected as deduction in the following month.

Responsibility of DDOs:

The Drawing and Disbursing Officers (DDOs) shall ensure that recoveries are made as per these provisions and that the list of such recoveries is furnished to the ARTPPG Department.

All Departments, Directorates, and subordinate offices shall ensure strict compliance with the prescribed timelines to avoid such penalties.

This Notification shall come into force with immediate effect.

PATIBANDLA ASHOK BABU,
Commissioner & Secretary to the Government of Assam,
Administrative Reforms, Training, Pension
and Public Grievances Department.