

भारत सरकार
GOVERNMENT OF INDIA



लद्दाख का राजपत्र The Ladakh Gazette

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Part II - Section 3

केन्द्र-शासित प्रदेश लद्दाख प्रशासन
ADMINISTRATION OF UNION TERRITORY OF LADAKH

Notification

Leh, 07th July, 2026

S.O.217 :- In exercise of the powers conferred by section 4 read with section 8 of the Jammu and Kashmir Public Services Guarantee Act, 2011 (Act No. IX of 2011) (hereinafter referred to as the 'said Act'), in its application to the Union Territory of Ladakh; the Administration of Union Territory of Ladakh, hereby notifies the following public services, timelines and the designated officers / appellate authorities for the purposes of the said Act, in respect of the Departments specified in the table below, namely:-

S.No .	Name of the Service	Timeline	Designated Officer	First Appellate Authority	Second Appellate Authority
Housing & Urban Development Department					
1	Building Plan Approval	15 days	Executive Officer	Director, Urban Local Bodies	Commissioner/Secretary HUDD
2	Issuance of Occupancy	05 days	Executive Officer	Director, Urban Local	Commissioner/Secretary HUDD

	Certificate			Bodies	
3	Trade License	30 days	Executive Officer	Director, Urban Local Bodies	Commissioner/Secretary HUDD
Industries & Commerce Department					
1	Registration of Societies under Societies Registration Act, 1860	30 days from the date of application and issuance of dated acknowledgement	Joint Director, Industries & Commerce	Director, I&C	Administrative Secretary, I&C
Legal Metrology Department					
1	Issuance of Dealer License (Weights & Measures)	15 days	Deputy Controller	Deputy Controller	Administrative Secretary, Food, Civil Supplies & Consumer Affairs (FCS&CA)
2	Issuance of Repairer License (Weights & Measures)	15 days	Deputy Controller	Deputy Controller	Administrative Secretary, Food, Civil Supplies & Consumer Affairs (FCS&CA)
Agriculture Department					
1	Issuance of Fertilizer License	15 working days	District Agriculture Officer (Extension) Leh	Director/Joint Director	Chief Agriculture Officer, Leh/Kargil
2	Issuance of Seed License	15 working days	District Agriculture Officer (Extension) Leh	Director/Joint Director	Chief Agriculture Officer, Leh/Kargil
Fire & Rescue Service Department					
1	Issuance of Fire License	20 days	Deputy Director, F&RS	Staff Officer to DGP/Director, F&RS	DGP/Director, F&RS
State Taxes Department					
1	Issuance of Motor Spirit and diesel oil License	15 days	Petrol Taxation Officer / State Taxes Officer Leh	Chief Petrol Taxation Officer/Director or Accounts and Treasuries	Commissioner/Administrative Secretary, Finance department
Geology & Mining Department					
1	Issuance of Quarry License	30 days	Deputy Director (Geology & Mining)	Joint Director, Industries & Commerce concerned	Director, Industries & Commerce
2	Minor Mineral Unit License	30 days	Deputy Director (Geology & Mining)	Joint Director, Industries & Commerce concerned	Director, Industries & Commerce
Tourism & Culture Department					
1	Registration of Accommodation Unit	15 days	Assistant Director, Tourism, Leh & Kargil, Tourist		

			Officer, Zaskar		
2	Registration of Tour Operators	15 days	Assistant Director, Tourism, Leh & Kargil, Tourist Officer, Zaskar	Director, Tourism	Administrative Secretary, Tourism Department
Cooperative Department					
1	Registration of Cooperative Societies	30 days	Additional Registrar Cooperative Department	Additional Registrar Cooperative Department	Administrative Secretary Cooperative Department
Public Works (R&B) Department					
1	Road Cutting Permission	22-25 days	For Small Works upto Rs 10 Lakh- Concerned Executive Engineer, For Major Works from Rs. 10.01 Lakh to Rs 50.0 Lakh- Concerned Superintending Engineer, For Major Works from Rs. 50.01 Lakh to Rs. 200.0 Lakh Chief Engineer For Major Works above Rs. 200.0 Lakh- Secretary PWD	For Small Works- Superintending Engineer Concerned. For Major Works- Chief Engineer / Secretary PWD	

By order of the Lt. Governor (Administrator), Union territory of Ladakh

Sd/-
(Rudra Goud P.T) IAS
 Administrative Secretary,
General Administration Department

Copy to the:

1. All Administrative Secretaries, UT Administration of Ladakh.
2. Director General of Police, UT of Ladakh.
3. Deputy Commissioner / CEO, LAHDCs, Leh and Kargil.
4. Deputy Commissioners, Changthang, Drass, Nubra, Sham and Zaskar.
5. All Head of Department / Chief Engineers, UT of Ladakh.
6. Director, NIC, UT of Ladakh for uploading on UT website.

7. OSD to Hon'ble Lt. Governor, UT of Ladakh for kind information of Hon'ble Lt. Governor.
8. OSD to the Chief Secretary, UT of Ladakh for kind information of the Chief Secretary, UT of Ladakh.
9. E-Office.

(Dorjay Gailson) JKAS
Under Secretary
General Administration Department

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