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ADMINISTRATION OF THE
UNION TERRITORY OF LAKSHADWEEP
LAKSHADWEEP FIRE FORCE
[HOME DEPARTMENT]
KAVARATTI-682555
Dated 03/09/2026

NOTIFICATION

F.No.03/11/2020-FIRE(PART) In exercise of the power conferred under of Section 69 of the Lakshadweep Fire and Emergency Service Regulation, 2026 (No.3 of 2026), the Hon'ble Administrator, Union Territory of Lakshadweep, make the rules namely:- **"The Lakshadweep Fire and Emergency Service Rule 2026"** and appoints the date of publication of this notification in the Lakshadweep Gazette as the appointed date, on which the provisions of the Lakshadweep Fire and Emergency Service Rule 2026, shall come in to force in the Union Territory of Lakshadweep.

By Order and in the name of Administrator, Union Territory of Lakshadweep

Sd/-
Chief Fire Officer
U T of Lakshadweep

F.No.03/11/2020-FIRE(PART) In exercise of the powers conferred under of Section 69 of the Lakshadweep Fire and Emergency Service Regulation, 2026 (No.3 of 2026), the Administrator, Union Territory of Lakshadweep hereby makes the following rules, namely:-

The Lakshadweep Fire and Emergency Services Rules, 2026

CHAPTER -I PRELIMINARY	
1. Short Title and Commencement	(1) These Rules may be called the Lakshadweep Fire and Emergency Services Rules, 2026; (2) It extends to the whole of the Union Territory of the Lakshadweep; (3) It shall come into force from the date of its publication in the Lakshadweep Gazette.
2. Definitions	In these rules, unless the context otherwise requires: - a) "Lakshadweep Fire and Emergency Service" means Lakshadweep Fire Force functioning under the administrative control of the Home Department, UT of Lakshadweep Administration. b) "Fire Prevention Wing" means the Fire Prevention Wing of the Lakshadweep Fire and Emergency Service as constituted by the Director/Chief Fire Officer; c) "Fire Safety Certificate" means the Fire Safety Certificate issued by the Lakshadweep Fire Force (Home Department) for compliance of minimum standards for fire prevention and fire safety of buildings or premises under these rules; d) "Fire and Emergency Services Training Centre" means Training Centre established under Section 33 of the Regulation; e) 'Forms' means forms appended to these rules; f) 'Schedule' means a 'schedule' appended to these rules; g) The words and expressions not defined in these rules, but defined in the Regulation, or Building Bye-laws or relevant Indian Standards or Specifications published by Bureau of Indian Standards shall have the same meaning as assigned to them in the Regulation or Building Bye-laws or relevant Indian Standards or Specifications published by Bureau of Indian Standards for construction and fire safety of buildings or premises and pandal.

CHAPTER-II THE FIRE AND EMERGENCY SERVICE	
3. Field formations of Lakshadweep Fire and Emergency Services	(1) Under sub-section (2) of Section 05 of the regulation, the field formations of Lakshadweep Fire and Emergency Services shall function in accordance with the Standing Orders issued by the Director/Chief Fire Officer from time to time. (2) Under sub-section (2) of Section 06 of the regulation, the uniform and badges of employees shall as be such as prescribed in **Schedule-I**
4. Distribution of duties amongst the various officers	Under sub-section (1) of Section 08 of the regulation, the Director/Chief Fire Officer may distribute the duties of Lakshadweep Fire and Emergency Services amongst various officers including the Deputy Chief Fire Officer in accordance with the Standing Orders issued by the Director/Chief Fire Officer from time to time.
CHAPTER - IV FIRE SAFETY OFFICER	
5. Appointment and Functions of Fire Safety Officer	(1) Under Sub-section (1) of Section 15 of the Regulation, for the purpose of effective fire prevention and life safety measures, every owner or occupier of such buildings as specified in **Schedule-II** of these rules shall appoint a Fire Safety Officer, and such appointment shall be made immediately from the commencement of the Regulation. The Fire Safety Officer shall possess qualifications and experience in the field of fire service as specified below:— (a) Any Fire Service personnel who has rendered at least five (5) years of regular service in any Government or private Fire Service organization; or (b) Any person holding a Certificate Course in Fire Safety/Fire fighting, or an equivalent qualification of minimum three (3) months duration, conducted by a recognised University, College, Training Institute, or Training Centre. (2) The compliance report to this effect shall be sent by the owner or occupier to the Station Fire Officer having jurisdiction. (3) Under Sub-section (2) of Section 15 of the Regulation, on receipt of the compliance report made under sub-rule (2), the jurisdictional Station Fire Officer shall, after due verification of the credentials of the candidate, submit a report to the Chief Fire Officer/Director through the Deputy Chief Fire Officer, and the Chief Fire Officer/ Director shall issue a certificate of enrolment of appointment of the Fire Safety Officer, under his seal and signature, in Form-J.

	(4) Under Sub-section (4) of Section 15 of the Regulation, in case of failure to appoint a Fire Safety Officer as specified in sub-rule (1), the Station Fire Officer having jurisdiction shall, after giving an opportunity of being heard and after approval of the Chief Fire Officer/Director (Fire Service), communicate to the relevant authority to take appropriate action under relevant law, as the case may be. (5) Nothing contained in this section shall preclude the Government from notifying any other authority, by order or notification, to act as the nominated authority for the purpose of this rule; and such authority, when so notified, shall exercise the powers and perform the functions in the manner prescribed there under.
CHAPTER - V FIRE AND EMERGENCY RESPONSE	
6. Deployment of Fire and Emergency Service resources during any fire response or any other emergency	Under Section 17 of the regulation, the Fire Officer shall ensure deployment of Fire and Emergency Service resources, equipment and fire personnel at standby duties during any fire response or any other emergency based on the assessment of fire and any other emergency in the area as per the Standing Order issued by the Director/Chief Fire Officer from time to time.
7. Supply of Water during fire-fighting operations.	Under Section 20 of the Regulation, any Fire Officer may, during fire-fighting or other emergency operations, draw water from any available source which he considers necessary for the efficient discharge of his duties, and every authority, owner or occupier having control over such water source shall make the required quantity of water available for that purpose at such rates, if any, as may be notified by the Government from time to time.
CHAPTER - VI PREVENTIVE MEASURES	
8. Classes of occupancies likely to cause a risk of fire	(1) Subject to any modification made by the Government by notification, the following classes of occupancies shall, for the purposes of sub-section (1) of Section 25 of the Regulation, be deemed to be occupancies likely to cause a risk of fire, namely:— (i) Hotels, resorts, guest houses, tourist huts and similar tourist accommodation having 30 or more rooms. (ii) Educational buildings, institutional buildings and assembly buildings having a total built-up area exceeding 500 square metres. (iii) Business, mercantile and office buildings having a total built-up area exceeding 1000 square metres. (iv) Industrial buildings involving manufacturing, processing, storage or handling of combustible, flammable or dangerous materials.

	(v) Storage buildings having a total built-up area exceeding 500 square metres. (vi) Buildings or premises used for storage, handling or sale of petroleum products, LPG, compressed gases, chemicals, fireworks or other dangerous substances. (vii) Mixed occupancy buildings have a floor area exceeding 500 square meters. (viii) Temporary structures, including mandaps, shamiyanas, tents or similar structures, having a covered area exceeding 1000 square metres. (2) The minimum standards for fire prevention and fire safety specified in **Rule 10** shall be provided and maintained by the owner or occupier of all buildings mentioned in sub-rule (1) of this Rule.
9. Form of declaration and verification of Fire Prevention and Fire Safety measures of Temporary structure	(1) Under sub-section (1) of Section 26 of the Regulation, the owner, organizer or erector of a temporary structure, including a mandap, shamiyana, tent or pandal, having a covered area of less than **1000 square metres**, shall submit a self-declaration in **Form-A** to the Officer-in-Charge of the jurisdictional Fire Station at least **48 hours** before the commencement of the programme or event. (2) Under sub-section (2) of Section 26 of the Regulation, the owner, organiser, or erector of such temporary structures shall display the declaration at a prominent place within the temporary structure. (3) Under sub-section (3) of Section 26 of the Regulation, in order to verify the self-declaration made by the erector of the temporary structure, the jurisdictional Officer-in-Charge of the Fire Station may enter and inspect such temporary structure within his jurisdiction to identify any shortcomings or deviations from the safety measures declared in the form by the owner or organiser. (4) If any shortcomings are found, the inspection report shall be submitted in **Form-B** to the Station Fire Officer having jurisdiction, who, after careful scrutiny of the report and after obtaining approval of the Deputy Chief Fire Officer, shall issue a notice in **Form-C** to the erector of the temporary structure directing the removal of such goods likely to cause fire hazard to a place of safety within four hours from the time of receipt of the notice. (5) If the directions issued by the Station Fire Officer are not complied with within the stipulated time, the temporary structure shall be removed in the manner prescribed under **Rule 10**. (6) Nothing contained in this rule shall preclude the Government from notifying any other authority, by order or notification, to act as the nominated authority for the purposes of this rule; and such authority, when so notified, shall exercise the powers and perform the functions in the manner prescribed thereunder.

10. Removal of encroachments or objects or goods likely to cause risk of fire or any obstruction to fire fighting	(1) Under sub-section (1) of Section 28 of the Regulation, whenever an inspection is carried out by the jurisdictional Officer-in-Charge of the Fire Station to ensure that the provisions of Section 28 are complied with, the inspection report shall be submitted in Form-B to the Station Fire Officer having jurisdiction. (2) The Station Fire Officer, after careful scrutiny of the report and after obtaining approval of the Director/Chief Fire Officer through the Deputy Chief Fire Officer, shall issue a notice in **Form-C** to the owner or occupier of the building or premises directing the removal of such goods likely to cause fire hazard to a place of safety within the period specified in the notice. (3) If the directions issued under sub-rule (2) are not complied with, the Station Fire Officer having jurisdiction shall submit a report to the Director/Chief Fire Officer through the Deputy Chief Fire Officer seeking approval to intimate the Sub-Divisional Magistrate having jurisdiction for appropriate action regarding the removal of encroachments, objects, or goods likely to cause fire risk in the building or premises. (4) The Sub-Divisional Magistrate having jurisdiction over the area shall take appropriate action within fifteen days in accordance with the provisions of Section 28 of the Regulation. (5) Under sub-section (6) of Section 28 of the regulation, an inventory (Panchnama) in **Form-D** shall be prepared for the goods or objects likely to cause fire or explosion, and such goods shall be removed from the building or premises in a safe manner appropriate to their nature. A copy of the Panchnama shall be sent to the jurisdictional Station Fire Officer. (6) Where the Station Fire Officer considers that such encroachments, objects, or goods pose an imminent risk of fire or obstruction to fire fighting, he may direct the Station House Officer having jurisdiction to seize or remove such encroachments, objects, or goods forthwith and report the matter to the Sub-Divisional Magistrate and Deputy Chief Fire Officer accordingly. (7) Nothing contained in this section shall preclude the Government from notifying any other authority, by order or notification, to act as the nominated authority for the purposes of this Rule; and such authority, when so notified, shall exercise the powers and perform the functions in the manner prescribed thereunder.
11. Minimum standards for fire prevention and fire safety for permanent structure / buildings or premises	(1) Under sub-section (1) of Section 29 of the Regulation, every owner or occupier, whether individually or jointly responsible for a building, structure or premises, shall provide, install, operate and maintain such fire prevention, fire protection and life safety measures as are appropriate to the occupancy, fire risk, occupant load and nature of use of the building or premises, in accordance with the applicable Building Bye-laws,

	where in force, and such standards, guidelines, technical specifications or directions as may be issued by the Government from time to time. (2) (a) Under sub-section (2) of Section 29 of the Regulation, any person proposing to construct, any of the buildings shall, apply for a Provisional Fire Safety Certificate (for Building Permit), along with the building plan, to the jurisdictional Station Fire Officer for approval of the fire protection systems and life safety measures: The following classes of buildings and premises apart from the classes of buildings and premises mentioned in sub section (2) of section 29 of the regulation shall require a Provisional Fire Safety Certificate (For Building Permit): (i) Hotels, resorts, guest houses, tourist huts and similar tourist accommodation having 30 or more rooms. (ii) Educational buildings, institutional buildings and assembly buildings having a total built-up area exceeding 500 square metres. (iii) Business, mercantile and office buildings having a total built-up area exceeding 1000 square metres. (iv) Industrial buildings involving manufacturing, processing, storage or handling of combustible, flammable or dangerous materials. (v) Storage buildings having a total built-up area exceeding 500 square metres. (vi) Buildings or premises used for storage, handling or sale of petroleum products, LPG, compressed gases, chemicals, fireworks or other dangerous substances. (vii) Mixed occupancy buildings have a floor area exceeding 500 square meters. (viii) Temporary structures, including mandaps, shamiyanas, tents or similar structures, having a covered area exceeding 1000 square metres. (b) The Fire Prevention Wing, constituted by the Director/Chief Fire Officer, shall scrutinize the building plans, drawings and other relevant documents to ensure that the proposed fire prevention, fire protection and life safety measures comply with these Rules and such standards, guidelines, technical specifications or directions as may be issued by the Government from time to time. (c) The report shall be submitted to the Director/Chief Fire Officer through the Deputy Chief Fire Officer for acceptance or rejection of the building plan. (d) Upon approval, the jurisdictional Station Fire Officer shall issue a Provisional Fire Safety Certificate in **Form-E**. In case of rejection, the reasons shall be recorded in writing and communicated to the applicant.

	(3) Under sub-section (3) of Section 29 of the Regulation, no authority shall issue an Occupancy Certificate in respect of any building falling under sub-rule (2) of this Rule unless the conditions of the Provisional Fire Safety Certificate have been complied with. (4) Where fire prevention, fire protection or life safety measures are not specifically provided under these Rules or any other applicable law for any class of building or occupancy, but are considered necessary in the interest of public safety, the Deputy Chief Fire Officer, with the approval of the Director/Chief Fire Officer and based on a fire risk assessment, may direct the owner or occupier to provide such additional fire prevention, fire protection and life safety measures as may be necessary. (5) Where the Government is of the opinion that it is necessary or expedient to do so, it may, by order and for reasons to be recorded in writing, relax or modify any requirement relating to fire prevention and firefighting and life safety measures under these rules for any class of occupancy or building constructed prior to the commencement of these rules. (6) In the case of an existing building, where the width of any staircase or doorway is less than that prescribed under these Rules, but the total exit width available is sufficient for the occupant load of the building, such building shall be deemed to comply with the exit width requirements under these Rules. (7) Under sub-section (4) of Section 29 of the Regulation, the owner or occupier **shall obtain a Fire Safety Certificate for all buildings** specified under **sub-rule (2) of this Rule**. (8) The owner or occupier shall apply for grant of Fire Safety Certificate in **Form-F** along with the relevant plans, drawings, and self-certified compliance certificate or self-appraisal in **Form-G**, and other required documents to the jurisdictional Station Fire Officer. (9) The owner may authorize a representative, who shall either be a Bonafide family member or a regular employee, through a power of attorney for submission of the application through the official online Fire Service portal. (10) No person other than the owner or his authorized representative shall canvass or pursue the case for obtaining the Fire Safety Certificate. (11) Any person who, without lawful authority or authorization from the owner or occupier, canvasses, represents or acts on behalf of an applicant for obtaining a Fire Safety Certificate shall be liable for action under section 41 of the Regulation. (12) Nothing contained in this section shall preclude the Government from notifying any other authority, by

	order or notification, to act as the nominated authority for the purposes of this section; and such authority, when so notified, shall exercise the powers and perform the functions in the manner prescribed thereunder.
12. Issuance of Fire Safety Certificate and its renewal	(1) (a) Under Sub-section (1) of Section 30 of the regulation, on receipt of the application to the Station Fire Officer under sub-rule (8) of rule 11, the building or premises shall be inspected by the Station Fire Officer having jurisdiction in the area under Section 31 of the Regulation, with a view to ascertain the availability and operability of the fire prevention and fire safety measures as mentioned in **Sub-rule (1) of Rule 11**, who shall submit his report to the Chief Fire Officer/Director through the Deputy Chief Fire Officer with recommendation for grant or refusal of Fire Safety Certificate. (b) On receipt of the report under this Rule, if the Chief Fire Officer/Director approves the grant of the Fire Safety Certificate, a fire officer not below the rank of Station Fire Officer shall issue a Fire Safety Certificate in **Form-H** within one month from the date of receipt of application. The period during which the application is returned with observations for compliance and remains with the applicant shall not be counted towards the timeline of one month for issuance of the Fire Safety Certificate. (c) The owner or occupier of the building or premises shall follow the conditions as may be specified in the Fire Safety Certificate. (2) In case of rejection of an application for grant of Fire Safety Certificate by the Chief Fire Officer/Director, a fresh application shall be made by the owner or occupier under Sub-rule (8) of Rule 11, duly complying with the requirements as communicated within the time period stipulated in the notice and, if the said objections are found to be in compliance with the fire safety measures as required, the Fire Safety Certificate shall be issued. (3) The Fire Safety Certificate issued under Sub-rule (1), unless sooner cancelled, shall be valid for a period of five years for all buildings. Provided that the Government, by a general or special order, may increase such period of validity of the Fire Safety Certificate after recording the reasons therefore. (4) After receipt of the Fire Safety Certificate, the owner or occupier or Fire Safety Officer of such buildings as specified in the Regulation shall furnish a certificate in **Form-I** in the month of July each year regarding the maintenance of fire protection systems and life safety measures in a building or premises being in good and efficient condition as specified under sub-section (6) of Section 29 of the Regulation. (5) Photocopies of the Fire Safety Certificate issued under **Sub-rule (1) of this rule** shall be displayed at prominent place. (6) Application for renewal of the Fire Safety Certificate granted under **sub-rule (1) of this rule** shall be made in **Form-G**,

	and shall be processed as per **sub Rule (1) and (2) of this Rule**. (7) (a) Under the provisions of Sub-section (2) and Sub-section (3) of Section 31, on receipt of information or complaint from any person, or after suo motu inspection carried out under Section 31 of the Regulation, the Station Fire Officer having jurisdiction in the area, on finding violation of the mandatory provisions under which the Fire Safety Certificate was granted, shall note such violations and submit the same to the Chief Fire Officer/Director. (b) The Station Fire Officer having jurisdiction in the area, after approval of the Chief Fire Officer/Director , shall issue a show cause notice within 48 hours of receipt of such observation for cancellation of the Fire Safety Certificate issued, after giving the owner or the occupier or the person authorized by them, as the case may be, an opportunity to show cause within fifteen days of the date of service of notice for— (i) violation of any of the provisions of the Regulation or these rules or any of the conditions prescribed in the Fire Safety Certificate; or (ii) non-compliance or incomplete compliance of directions issued under the Regulation or these rules; (iii) or preventing inspection under the Regulation and these rules, either by obstruction or non-cooperation, etc. (8) The owner or occupier of the building or premises, as the case may be, against whom the notice was issued under these rules, shall comply with the instructions so described within the stipulated period mentioned in the notice. (9) On failure of compliance by the owner or occupier, the Director/Chief Fire Officer shall obtain confirmation of violation of the conditions from the jurisdictional Station Fire Officer and cancel the Fire Safety Certificate forthwith, and action shall be taken under Section 41 of the Regulation. Further, the Chief Fire Officer/Director shall report the matter to the authority concerned to cancel the permission for operation of such building or premises. (10) In order to ensure the safety of immediate life and property in a building or premises which is non-compliant or has incomplete compliance, the fire officer shall report the matter for sealing as prescribed under Section 62 of the Regulation. (11) If the fire and life safety measures as required are found complied with, then after the inspection procedure as detailed in **Rule 11**, the Fire Safety Certificate shall be restored. (12) Nothing contained in this section shall preclude the Government from notifying any other authority, by order or notification, to act as the nominated authority for the purposes of this rule; and such authority, when so notified,

	shall exercise the powers and perform the functions in the manner prescribed thereunder.
13. **Scope of Qualified Agency**	(1) Under section 30 of the Regulation, a Qualified Agency shall carry out inspections in respect of such classes of buildings or occupancies as may be notified by the Government from time to time. (2) All process relating to empanelment, inspection, reporting and monitoring of the Qualified Agency shall be as per notification issued by the Government in this regard.
14. **Eligibility to Act as Qualified Agency**	(1) No individual or agency shall be eligible for grant of a licence to act as a Qualified Agency unless at least one member or technical person permanently engaged by the agency possesses the following **Educational Qualification and Experience (any one of the following):** (i) A Divisional Officers Course certificate awarded by the National Fire Service College (NFSC), Ministry of Home Affairs, Government of India, with **three years of post-qualification experience** in a State/UT Fire Service in a post not below Station Fire Officer or equivalent; or (ii) Technical specialization in Fire Safety/**Fire Engineering / Civil Engineering / Electrical Engineering / Mechanical Engineering / Industrial Safety / Disaster Management / Chemical Science** from a recognized university, with a minimum of **three years of domain experience** in the field of fire services or **three years of experience** in fire protection engineering, installation, commissioning, maintenance of fire protection systems such as sprinkler systems, hydrant networks, fire pumps, detection and alarm systems, smoke management systems, etc.; (2) Where any professional / consultant or consultancy firm, have been empaneledas qualified agency in any other State/UT, such professional shall be deemed to have been empaneled in the Union Territory of Lakshadweep for the said purpose. (3) The applicant/agency must possess **adequate machinery, instruments, testing tools and requisite equipment** necessary for conducting inspections of fire prevention and fire protection systems as required for empanelment.
CHAPTER - VII FIRE AND EMERGENCY SERVICE TRAINING INSTITUTE	
15. Establishment of Fire and Emergency Training Institute	(1) The govt. may establish Fire and Emergency Service Training Centre in the UT of Lakshadweep or may seek support of any other recognized Institute or Training Centre functioning in other States/UTs till the time such centre is established in the UT of Lakshadweep. The Fire and Emergency Services Training Centre shall conduct courses of instruction, training, certification and refresher programmes in fire prevention, fire protection, firefighting, rescue and emergency response for Fire and Emergency Services personnel, Fire Safety Officers referred to in sub-section (5) of section 15 of the Regulation, private

	candidates, and personnel of Government and non-Government establishments. (2) Under sub-section (3) of Section 33 of the Regulation, the procedure for conducting courses of instruction and training in fire prevention, fire protection, firefighting and emergency response, including the manner of conducting such courses, the training standards to be followed, the syllabus, duration, assessment and certification, and all matters connected therewith or incidental thereto, shall be such as may be specified by the Director by general or special order or guidelines.
CHAPTER - VIII **LEVY OF FIRE TAX,FEE AND OTHER CHARGES**	
16. **Levy of fire tax**	**Under sub-section (2) of Section 35 of the Regulation**, Fire tax shall be levied by the local authority in the form of a surcharge on the total amount of the property tax (by whatever name called) or in the form as decided by the Government by an executive order and at the rate as may be notified by the government keeping in view the administrative expenses in the maintenance of the Fire and Emergency Services.
17. **Cost of collection of Fire Tax**	**Under sub-section (2) of Section 36 of the regulation:** a. On receipt of the statement of the collection of Fire Tax from the local authority, for every quarter, the local authority shall credit a sum of 1% of the collection as collection charges due to the local authority. b. The collection Charge under **sub-rule(1)** shall be credited to the head of account of the respective local authority , while the balance namely 99% of the collection , shall be paid to by the local authority to the Lakshadweep Fire and Emergency Services on presentation of a bill by the Fire Service by pre-audit counter. c. The payment made to Fire Service under **sub-rule (2)** shall be credited to the Government Head of Account “Fire Protection and Control” which shall be called the Fire Prevention and Life Safety Fund as specified under **Section 39** of the regulation.

18. Fee on deployment of Fire and Emergency Service :	(1) The Fee on deployment of the members of Lakshadweep Fire and Emergency Services along with the necessary equipment and appliance beyond the jurisdiction of Lakshadweep under the **sub-section(1) of the Section 37** of the Regulation , shall be charged as per notification/order of the Government. (2) The fee under **sub-rule (1)** shall be payable within one month from the date of service of the notice of demand by the Chief Fire Officer/Director of Lakshadweep Fire Force. Any unpaid amount shall be recovered as an arrear of land revenue. (3) No Fee shall be charged whenever the deployment of members of Fire Service or equipment and appliances or both is made under **Section 57** of the regulation where a valid agreement on reciprocal basis in public interest exists. (4) **Under sub-section (4) of Section 37 of the Regulation:** The Charges for the deployment of members of Lakshadweep Fire Force along with the necessary equipment and appliance for standby for a specific duration where the regulation is in force shall be charged as per notification/order of the Government.
19. **Deposit of fees, charges, fire tax and penalties, etc.**	(1) Under **Section 39** of the regulation, all proceeds of fees, charges, fire tax, and penalties recovered under this Regulation shall be credited to the Fire Prevention and Life Safety Fund under the Head of Account **"Fire Protection and Control**."
CHAPTER-XI OFFENCES AND PENALTIES	
20. Compounding of offences	(1) The Deputy Chief Fire Officer may compound offences punishable under section 44 and 45 of the regulation and under these rules, punishable with fine up to and including ₹5,000 (rupees Five thousand only) . (2) The Director/Chief Fire Officer may compound any offence under section 44 and 45 of the regulation and under these rules punishable with fine exceeding ₹5,000 (rupees five thousand only). **Provided that no compounding shall be applicable for omission of installation of mandatory provisions as required under rule 11;** (3) All such compounding fee shall be deposited with DDO (Fire), Lakshadweep Fire and Emergency Services through bank draft/pay order payable at Kavaratti or through an online payment gateway

CHAPTER – XII
APPEAL

21. Appeal

(1) The following officers as enumerated in the table below shall be the Appellate Authority for the purposes of section 56 of the Regulation:–

Appeal against an order passed by	First Appellate Authority	Second Appellate Authority
Station Fire Officer and below.	Deputy Chief Fire Officer	Chief Fire Officer/Director

(2) An appeal to the First Appellate Authority under Section 56 of the Regulation shall be preferred in **Form-K** and shall be accompanied by a copy of order or notice appealed against and by a fee of Rs. 1,000/- (Rupees one thousand only) through a bank draft drawn in favour of the Appellate Authority.

(3) The First Appellate Authority shall consider all the circumstances of the case and after making necessary inquiry, shall pass such orders as it may deem just and proper.

(4) In case the aggrieved person is not satisfied with an order of the First Appellate Authority, he may also prefer an appeal to the Second Appellate Authority within 30 days from the date of order appealed against, accompanied by a copy of the order of the First Appellate Authority and by depositing a fee of Rs. 5,000/- (Rupees five thousand only) through a bank draft drawn in favor of the Second Appellate Authority payable to the concerned Drawing and Disbursing Officer.

(5) The Second Appellate Authority shall consider all the circumstances of the case and after making necessary inquiry, shall pass such orders as it may deem just and proper and its order shall be final.

(6) Form of Second Appeal to the Second Appellate Authority against an order of First Appellate Authority shall be preferred in **Form-J**.

(7) The authority which made the order or issued the notice on which the appeal was preferred shall give effect to the order passed by the Appellate Authority.

FORM A

FORM OF DECLARATION BY ERECTOR OF A PANDAL

[See rule 9(1)]

I……(name of the erector of pandal) having registered office at…… do hereby declare that the pandal erected at ……measuring…… … metersby……..metersshallremaininplacewitheffectfrom…… ……. to ……and that following fire prevention and fire safety measures along with layout plan as required under rule … of the Lakshadweep Fire and Emergency Services Rules, 2026 have been provided therein and further that the complete erection of pandal and electrical services are in conformity with the standards

(i) access to temporary structures etc;
(ii) open space around the temporary structures etc;
(iii) distance from medium and high voltage electrical wires and hazardous installations;
(iv) means of exits(Number and width);
(v) material of construction;
(vi) first-aid firefighting arrangements,
(vii) spraying of fire-retardant material etc;
(viii) Water storage for firefighting.

Also, it is declared that no storage/use of the flammable liquid or gases is done in the pandal and that electrical wiring duly certified by concerned department/authorized electrical contractor has been done in conformity with Indian Electricity Rules by authorized persons.

I, also, declare that following trained fire fighting staff shall remain on duty during the occupancy of the pandal:-

1. ……
2. ..……
3. ……

(Signature of erector of pandal)

Dated:……

Place:……

FORM-B

Inspection Report

[See Rule 9(4)]

Inspection Report No.:-
Dated:-

Upon entered in the premises/building/temporary structure of Sh./Smt./Ms./Ms _____ situated at _____ on dated _____, Time _____, being used for the occupancy _____, for the purpose of ascertaining the adequacy or contravention of fire prevention and life safety measures that are provided or are required to be provided in the said building or premises or temporary structure by or under the provisions under the Lakshadweep Fire and Emergency Services Regulation, 2026 (No.3 of 2026).

Inadequacy or contraventions noticed in the building or premises or temporary structure with respect to minimum standards of fire prevention and fire safety measures as specified in the rules during inspection are as under:-

1) _____

2) _____

3) _____

4) _____

Signature and Seal
Name and designation of the
Inspecting officer

FORM-C

NOTICE FOR REMOVAL OF OBJECTS OR GOODS LIKELY TO CAUSE THE RISK OF FIRE

[See Rule 9(4)]

Notice No ---------

To,
Shri.
_____
_____

I, _____, nominated inspecting authority under the provisions of the Lakshadweep Fire and Emergency Services Regulation, 2026 (No.3 of 2026), have inspected your premises/building situated at _____ on dated _____.

And whereas, on inspection of the aforesaid building/premises, it is noticed that the objects/goods/conditions mentioned are such as are likely to cause risk of fire and are required to be removed/set right, as the case may be.

1. _____
2. _____
3. _____
4. _____
5. _____

Now, therefore, in exercise of the powers conferred on me under the Lakshadweep Fire and Emergency Services Regulation, 2026 (No.3 of 2026) hereby give you notice that you shall forthwith remove/set right the said objects/goods/conditions, as the case may be and submit the report in respect of your having done so to the undersigned within .....days.

Place:
Date:

Signature
Name and Designation of
The Fire Officer competent to issue notice

FORM-D
PANCHANAMA
[See Rule 9(5)]

Case No. _____
Place _____
Date _____
Time _____

1. Name and address of Owner/occupier _____
2. Name and address of the person present _____
3. Name and Address of the Panchas:

A.
a) Shri/Smt _____
b) S/o/D/o./W/o. _____
c) Resident of _____
d) Age (Years) _____
e) Occupation _____

B.
a) Shri/Smt _____
f) S/o/D/o./W/o. _____
g) Resident of _____
h) Age (Years) _____
i) Occupation _____

We, the above Panchas are on this day _____ called by Shri/Smt. _____ designation _____

Place _____ to _____ witness the act of seizing of certain objects or goods from _____ address of the building/premises/temporary structure which were possessed and exposed in the premises/building/temporary structure of the owner/occupier. In our presence, the said _____ (name and designation of the officer) seized the following mentioned objects/goods which we testify to be correct.

Sl. No | Place from where seized | Particulars of seized objects or goods | Quantity | Reasons for seizure and detention

The Panchanama is read over and explained to us and it is correct account of when we saw.

Signature of Panchas: (Signature of the Authority seizing the goods)
(1) _____
(2) _____

Received the copy of Panchanama.

Signature of the owner/occupier

FORM–E
PROVISIONAL FIRE SAFETY CERTIFICATE
(For Building Permit)

[See Rule 11(2)(d)]

No.: _____ Dated: _____

Certified that the _____ (name of the building or premises) at _____ (address) comprised of _____ basement(s) and _____ (upper floors) proposed to be owned/occupied by _____ (name of the company/name of the owner/occupier),is proposed to be provided with the fire prevention and fire safety measures in accordance with Rule…… of the Lakshadweep Fire and Emergency Services Rules, 2026 and the verification of submitted drawings/maps/documents etc., and site inspection of the proposed building/premises has been carried out by _____ (the officer/officers concerned of Lakshadweep Fire Force) on _____ (date of inspection).

And that the building/premises is granted **Provisional Fire Safety Certificate** with effect from _____ for a period of _____ years in accordance with rules framed under this Regulation for Provisional Fire Safety Certificate and subject to compliance of any specific conditions laid down by the issuing officer.

Date: _____

Place: _____ Seal & Signature
Name and Designation of competent Fire Officer

Computer ID: _____

*Strike out whichever is not applicable.

Note: This Fire Safety Certificate is certifying the presence of fire protection and life safety measures in order to minimize life and property damage. It is mandated by the relevant code and standards applicable to the occupancy of the building or premises, for which it is issued and is based on height and covered area as shown in the uploaded documents. It is liable to be cancelled if uploaded information is found incorrect. It shall not be considered for certifying land use, ownership, or legal status of the building or premises.

ENDORSEMENT

The Provisional Fire Safety Certificate No. _____ issued by Lakshadweep Fire Force stands cancelled and annulled due to _____

(Reasons to be recorded).

Date: _____

Place: _____ Seal & Signature
Name and Designation of competent Fire Officer

FORM-F

APPLICATION FOR FIRE SAFETY CERTIFICATE

[See Rule 11(8)]

Please fill in all applicable details clearly and attach the required documents.

1. BUILDING / PREMISES DETAILS

No.	Details	Information to be filled by Applicant
1	**Name of the Building**	Enter the full name of the building / establishment
2	**Address – House / Building / Street**	
3	**Address – Locality / Area**	
4	**State / UT**	Lakshadweep
5	**District**	
6	**Village / Island**	
7	**PIN Code**	
8	**Survey Number**	
9	**Type of Building**	Example: Residential / Commercial / Institutional / Industrial
10	**Use / Occupancy of Building**	Example: School / Hospital / Office / Shop / Hotel
11	**Year of Construction**	
12	**Total Built-up Area (sq. m.)**	
13	**Details of Previous Fire Safety Certificate**	Certificate No. / Date, if previously issued

2. APPLICANT / OWNER / OCCUPIER DETAILS

No.	Details	Information to be filled by Applicant
1	**Full Name of Owner / Occupier**	
2	**Communication Address – House / Building / Street**	
3	**Communication Address – Locality / Area**	

4	**State / UT**	
5	**District**	
6	**Village / Island**	
7	**PIN Code**	
8	**Mobile Number**	
9	**Email ID**	

3. PERMANENT RESIDENTIAL ADDRESS OF APPLICANT

No.	Details	Information to be filled by Applicant
1	**Address – House / Building / Street**	
2	**Address – Locality / Area**	
3	**State / UT**	
4	**District**	
5	**Village / Island**	
6	**PIN Code**	
7	**Mobile Number**	
8	**Email ID**	

4. DECLARATION BY APPLICANT

I certify that the information given in this application is true and correct to the best of my knowledge and belief. I understand that if any information is found to be incorrect or false, I may be liable for action by the Competent Authority.

Date	Place	Signature of Applicant	Name of Applicant

5. DOCUMENT CHECKLIST – PLEASE TICK (✓) THE DOCUMENTS ENCLOSED

No.	Document	Enclosed (✓ / ✗)
1	Copy of land / property document	
2	Completed Form-F application	
3	Approved building plan	
4	Recent photograph of the building / premises	
5	Building Stability Certificate from the competent authority	
6	Electrical Safety / Quality & Completion Certificate from a recognized authority	
7	ID Proof of the applicant	
8	Self-Appraisal Form	
9	Previous Fire Safety Certificate / Fire NOC, if already issued	
10	Sketch map of the landed property / premises	

Note: If any required document is not enclosed, the application may be returned to the applicant for submission of the missing document(s).

6. FOR OFFICE USE ONLY

No.	Details	Information to be filled by Office
1	**Application / File Number**	
2	**Date of Receipt**	
3	**Inspection Date**	
4	**Fire Safety Certificate No.**	
5	**Remarks**	

FORM–G

SELF-APPRAISAL FORM

[See rules 11(8) and 12(6)]

PARTICULARS OF THE BUILDING

No.	Particulars	Details to be furnished
1	**Name of Owner / Occupier**	
2	**Name of Building / Establishment**	
3	**Address**	
4	**Occupancy of Building**	Tick (✓) the applicable category: Residential / Hotel / Resort / Guest House / Educational / Institutional / Assembly / Business / Mercantile / Industrial / Storage / Hazardous / Mixed Occupancy / Temporary Structure
5	**Total Built-up Area**	_____ Sq. m.
6	**Number of Floors**	_____
7	**Purpose of Application**	Tick (✓): Building Permit / Completion / Renewal

SELF-APPRAISAL CHECKLIST

Sl.No	Fire Safety Requirement	Yes	No	N.A.
1	Portable fire extinguishers of suitable type and capacity have been provided.	☐	☐	☐
2	Fire extinguishers are provided at suitable locations and maintained in working condition.	☐	☐	☐
3	Exit routes are kept clear and free from obstruction.	☐	☐	☐
4	Staircases, corridors and exit doors are kept free from obstruction.	☐	☐	☐
5	Exit signs and emergency lights have been provided, wherever required.	☐	☐	☐

6	Electrical wiring and equipment are in safe condition.	☐	☐	☐
7	Fire alarm or warning system has been provided, wherever required.	☐	☐	☐
8	Required firefighting systems have been provided, wherever required.	☐	☐	☐
9	LPG, diesel, petrol or other hazardous materials, if any, are stored safely.	☐	☐	☐
10	All required fire safety measures have been provided and maintained in good working condition at all times.	☐	☐	☐

DECLARATION

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief.

I also declare that all required fire prevention, fire protection and life safety measures have been provided and shall be maintained in good working condition at all times.

Place: _____
Date: _____

Signature of Owner / Occupier

Name: _____
Mobile No.: _____

FORM-H

FIRE SAFETY CERTIFICATE

[See Rule 12(1)(b)]

Number :**FS/FCC/2025/…….**Sri…… dated**……**

This is to certify that the …….situated at …….bearing Survey No……...has been inspected and there is **NO OBJECTION** from fire safety point of view for …….. only for a period of five (5) years provided strict adherence to the guidelines are followed and no change is affected in the existing firefighting arrangements.

Note: Conditions for the validity of Fire Clearance Certificate

1….
2…..

Chief Fire Officer
UT of Lakshadweep, Kavaratti Island

To,
Name and Address of the applicant.

FORM I

DECLARATION BY OWNER/OCCUPIER

[See Rule 12 (4)]

It is hereby declared that the …….. (name of the building or premises) located…… (address) comprised of…….basement(s) and ……. (upper floors) have completed with the fire prevention and fire safety requirements in accordance with rule……. of the Lakshadweep Fire and Emergency Services Rules, 2026 and issued Fire Safety Certificate vide No……. for a period of……. years in accordance with rule…… valid from……. to……. and the fire prevention and fire safety measures provided in the building/premises have been checked by me or, where applicable, by the Fire Safety Officer in my presence on…… and found them in place and in good repairs.

It is further declared that no additions or alterations have been made in the building/premises affecting the fire prevention and fire safety measures including the means of escape and that all exits and passages are free from any obstruction.

(Signature of owner/occupier)

Name in Block Capitals……..

Address……..

Countersigned
(Fire Safety Officer*)

Name .....
*Strike out whichever is not applicable

FORM-J

Certificate of Enrolment of Fire Safety Officer

[See Rule 5(3)]

PHOTO

No.

Certified that Shri ..... son/daughter of Sh. ----------……., resident of ---------- ……
Whose photograph appear on the right corner, has been enrolled as Fire Safety Officer under Section 15 of The Lakshadweep Fire and Emergency Services Regulation, 2026 (No.3 of 2026) with effect from ----------. His Enrolment No is .....
Shri ---------- has been appointed by the owner/occupier Mr./Mrs./Ms. ---------- for his/her/their building / premises ----------.

Date:
Place:

Seal & Signature
Name and Designation of competent Fire Officer

FORM-K

FORM OF APPEAL TO THE FIRST/SECOND APPELLATE AUTHORITY

[See Rule 21(2)]

Appeal No. _____ of 20 _____
Appellant:
Shri _____Son of Shri _____
Resident of _____

Versus
Station Fire Officer/ Dy. Chief Fire Officer/Chief Fire Officer/ Others — Respondent
Appeal under Section 56 of Lakshadweep Fire and Emergency Services Regulation, 2026 against the notice/order of Shri _____, Station Fire Officer/ Dy. Chief Fire Officer/Chief Fire Officer / Sub Divisional Magistrate / Others dated: _____.

Sir,

The Appellant respectfully showeth as under:

1. **Statement of facts.**

2. **Ground of Appeal.**

3. **Fee of Rs. 1000/-/Rs. 5000/-** has been paid vide receipt No. _____ dated _____.
4. **Appeal is within time.**

5. **No other appeal** or any matter relating to the subject matter of this appeal is pending in any court of law.

6. **Relief claimed.**

Place: _____
Date: _____

Signature of Authorized Representative, if any

VERIFICATION

I, _____, the appellant, do hereby declare that what is stated above is true to the best of my personal knowledge and belief and that I have not suppressed any material facts.

Place: _____
Date: _____

Signature of Authorized Representative, if any

Verified today, the _____ day of _____ 20 _____.

Signature of Appellant

SCHEDULE-I

Sr. No.	Name of the post	Badges of rank	Collar Patches	Peak Cap	Helmet	Fatigue duty and Rescue Operation	Fire Fighting
1.	Station Fire Officer	Three stars with red and blue ribbon & shoulder titles "LF" along with Black lanyard attached to a whistle.	Not applicable	Plain Peak/ Black Beret Cap/Turban with Patka and Fire Force embroidered Monogram badges	High visibility Red with Fire Service Monogram on centre	Red half-sleeved T-shirt with the Fire Force logo on the left side, navy blue track pants with side piping/lining, PT shoes or gumboots while working at a rescue site.	Navy Blue/Khaki Double-layered fire proximity jacket and trousers with reflective strips, helmet with breathing apparatus mask, gumboots with steel toe and insole, and leather hand gloves.
2.	Sub Fire Officer	Two star with red and blue ribbon & shoulder titles "LF" along with Black lanyard attached to a whistle.	Not applicable	Plain Peak/ Black Beret Cap/Turban with Patka and Fire Force embroidered Monogram badges	High visibility Red with Fire Service Monogram on centre	Red half-sleeved T-shirt with the Fire Force logo on the left side, navy blue track pants with side piping/lining, PT shoes or gumboots while working at a rescue site.	Navy Blue/Khaki Double-layered fire proximity jacket and trousers with reflective strips, helmet with breathing apparatus mask, gumboots with steel toe and insole,

							and leather hand gloves.
3	Leading Fireman	Shoulder titles “LF” with Black lanyard attached to a whistle and three stripes chevrons in red colour.	Not applicable	Black Beret with metal badge.	High visibility Yellow with Fire Service Monogram on centre	Red half-sleeved T-shirt with the Fire Force logo on the left side, navy blue track pants with side piping/lining, PT shoes or gumboots while working at a rescue site.	Navy Blue layered fire proximity jacket and trousers with reflective strips, helmet with breathing apparatus mask, gumboots with steel toe and insole, and leather hand gloves.
4	Fireman Driver Operator	Shoulder titles “LF” with Black lanyard including whistle	Not applicable	Black Beret with metal badge.	High visibility Yellow with Fire Service Monogram on centre	Red half-sleeved T-shirt with the Fire Force logo on the left side, navy blue track pants with side piping/lining, PT shoes or gumboots while working at a rescue site.	Navy Blue Double-layered fire proximity jacket and trousers with reflective strips, helmet with breathing apparatus mask, gumboots with steel toe and insole, and leather hand gloves.

SCHEDULE–II

CLASSIFICATION OF BUILDINGS FOR APPOINTMENT OF FIRE SAFETY OFFICER

Every owner or occupier of the following classes of buildings or premises shall appoint a Fire Safety Officer with adequate supporting staff, commensurate with the occupancy, fire risk and operational requirements, namely:—

(1) Hospitals, nursing homes and other healthcare facilities having 100 or more beds or providing critical medical services such as intensive care units, oxygen manifold systems, operation theatres or similar facilities.

(2) Hotels, resorts, guest houses, Government guest houses and other tourist accommodation having 50 or more guest rooms.

(3) Educational institutions, including schools, colleges, hostels and training institutions, having 1000 or more students or hostel accommodation for more than 200 persons.

(4) Assembly buildings, including auditoriums, convention halls, community halls, marriage halls, cinema theatres and similar occupancies, having an occupant load exceeding 1000 persons.

(5) Industrial buildings and premises involving the manufacture, processing, storage or handling of combustible, flammable, explosive or other dangerous materials.

(6) Any other building or premises which, in the opinion of the Director/Chief Fire Officer, having regard to the nature of occupancy, fire load, hazardous process, occupant vulnerability or public safety considerations, requires continuous fire safety supervision.

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