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PART I

Punjab Government Notifications and Orders

GOVERNMENT OF PUNJAB

DEPARTMENT OF GOOD GOVERNANCE AND INFORMATION TECHNOLOGY.

(Good Governance and Information Technology - Branch-1)

NOTIFICATION

The 26th November, 2025

No.918754:DGRPG-GR10MISC/38/2025-GR-1/1/1251287.-

1. In continuation of the previous notification issued vide 918754:DGRPG-GR10MISC/38/2025-GR-1/1/1230491/2025 dated 28.10.2025, the Governor of Punjab is pleased to fix the user fee/facilitation charges for the delivery of services through Sewa Kendras, Doorstep delivery and Online mode in district **Tarn Taran** which are notified as under:-

S. No.	Department Name	Service Name	Facilitation Charges
1.	Department of Transport	Conversion from paper RC to smart card services	₹100
2.	Department of Transport	Endorsement to Drive Hazardous Material	₹100
3.	Department of Transport	Endorsement to Drive in Hill Region	₹100
4.	Department of Transport	Issue of Renewal of Trade certificate	₹200
5.	Department of Transport	Issue of Fresh permit	₹200
6.	Department of Transport	Issue of Duplicate Permit	₹200
7.	Department of Transport	Renewal of Permit	₹200
8.	Department of Transport	Permanent Surrender of Permit	₹200
9.	Department of Transport	Transfer of permit	₹200
10.	Department of Transport	Transfer of permit (Death Case)	₹200
11.	Department of Transport	Permit Non-use Intimation	₹200
12.	Department of Transport	Renewal of Permit Authorization	₹200

13.	Department of Transport	Application for Special Permit	₹200
14.	Department of Transport	Application for temporary permit	₹100
15.	Department of Transport	Issue of Duplicate Conductor license	₹100
16.	Department of Transport	Conductor license Extract provisioning	₹100
17.	Department of Transport	Change of address in conductor license	₹100
18.	Department of Transport	Change of biometrics in conductor license	₹100
19.	Department of Transport	Change of name in conductor license	₹100
20.	Department of Transport	Fresh NP Authorization	₹200
21.	Department of Transport	Print NP Authorization	₹200
22.	Department of Transport	Learner License Extract Provisioning	₹100
23.	Department of Transport	Change of Photo and Signature in Driving License	₹100
24.	Department of Transport	"Application for temporary registration of motor vehicle. (New Vehicle purchased from other state)"	₹100
25.	Department of Transport	Apply for HSRP	₹120
26.	Department of Transport	Backlog entry of Driving License	₹200
27.	Saanjh	Missing Article	₹100
28.	Saanjh	Missing Mobile	₹100
29.	Saanjh	Copy of Untraced Report in case Stolen Vehicle	₹150
30.	Saanjh	Copy of Untraced Report in road accident cases	₹150
31.	Saanjh	Copy of Untraced Report in theft	₹150

		cases	
32.	Saanjh	Acknowledgement of Complaint	₹0
33.	Saanjh	Information of Action Taken on Complaint	₹80
34.	Saanjh	Copy of FIR	₹80
35.	Power	Issue of NOC for release of connections in colonies being developed by Developers / Builders/Societies/ Associations of Residents	₹1050
36.	Power	Release of new connection/ additional load/demand feasible from existing network: Release of Supply.	DS ₹200
			NRS ₹300
			Industrial
			SP ₹300
			MS ₹500
			LS ₹1050
37.	Power	Release of Supply Low Tension	DS ₹200
			NRS ₹300
			SP ₹300
			MS ₹500
38.	Power	Release of Supply High Tension/Extrahigh Tension	₹1050
39.	UIDAI	Doorstep delivery of the Child Enrollment	₹120
40.	UIDAI	Doorstep delivery of Mobile updation in Aadhar	₹120
41.	UIDAI	Doorstep delivery of Aadhar Home Enrollment for senior citizens/bedridden/ infirm/ persons with disabilities (Divyangjan)	₹120
42.	Good Governance and Information Technology	Lodging of Complaints	₹0
43.	All Departments	Form Filling of Govt To Citizen(G2C) Services	₹15 for the first page

			and ₹10 for every subsequent page
44.	Agriculture	New License (Pesticide Manufacturer)	₹200
45.	Agriculture	Addition Of Pesticide (Pesticide Manufacturer)	₹100
46.	Agriculture	Change Responsible Person (Pesticide Manufacturer)	₹100
47.	Agriculture	Change Office Address (Pesticide Manufacturer)	₹100
48.	Agriculture	Change of Unit Address (Pesticide Manufacturer)	₹100
49.	Agriculture	Endorsement Of Marketing Agency (Pesticide Manufacturer)	₹100
50.	Agriculture	Duplicate License (Pesticide Manufacturer)	₹100
51.	Agriculture	Change Manufacturer Firm Name (Pesticide Manufacturer)	₹100
52.	Agriculture	New License (Pesticide Sales/Stock State Level)	₹200
53.	Agriculture	Addition Of Products (Pesticides Sales/Stock State Level)	₹100
54.	Agriculture	Change Responsible Person of Manufacturing Company (Pesticides Sales/Stock State)	₹100
55.	Agriculture	Change Responsible Person of Marketing Company (Pesticides Sales/Stock State)	₹100
56.	Agriculture	Change Office Address (Pesticides Sales/Stock State Level)	₹100
57.	Agriculture	Change Godown Address (Pesticides Sales/Stock State Level)	₹100
58.	Agriculture	Endorsement of pesticide(s) of new manufacturer (Pesticides Sales/Stock State)	₹100
59.	Agriculture	Duplicate License (Pesticides Sales/Stock State Level)	₹100

60.	Agriculture	Change Firm Name Service (Pesticides Sales/Stock State Level)	₹100
61.	Agriculture	Validity Extension Service (Pesticides Sales/Stock State Level)	₹100
62.	Agriculture	New License (Pesticide Retailer)	₹200
63.	Agriculture	Addition Of Pesticides (Pesticide Retailer)	₹100
64.	Agriculture	Change Responsible Person (Pesticide Retailer)	₹100
65.	Agriculture	Change Shop Address (Pesticide Retailer)	₹100
66.	Agriculture	Change Office Address (Pesticide Retailer)	₹100
67.	Agriculture	Duplicate License (Pesticide Retailer)	₹100
68.	Agriculture	Change Firm Name (Pesticide Retailer)	₹100
69.	Agriculture	Transfer License (Pesticide Retailer)	₹200
70.	Agriculture	Varying or Amendment of Licensee	₹100
71.	Agriculture	New License (Pest Control)	₹200
72.	Agriculture	Renew License (Pest Control)	₹100
73.	Agriculture	Issuing new fertilizer wholesale marketing license	₹200
74.	Agriculture	Renewal of fertilizer wholesale marketing license	₹100
75.	Agriculture	Addition of new products in fertilizer wholesale license	₹100
76.	Agriculture	Change of validity of source of supply in wholesale fertilizer license	₹100
77.	Agriculture	Change of godown address in fertilizer wholesale license	₹100
78.	Agriculture	Addition of godown in fertilizer wholesale license	₹100
79.	Agriculture	Change of responsible person under clause 24 of FCO 1985 in fertilizer wholesale	₹100

80.	Agriculture	Change of company name in fertilizer wholesale license	₹100
81.	Agriculture	Change of brand name of products in fertilizer wholesale license	₹100
82.	Agriculture	Issuing of duplicate wholesale license	₹100
83.	Agriculture	Issuing new fertilizer wholesale marketing license	₹200
84.	Agriculture	Renewal of fertilizer wholesale marketing license	₹100
85.	Agriculture	Addition of new products in fertilizer wholesale license	₹100
86.	Agriculture	Change of validity of source or supply in wholesale fertilizer license	₹100
87.	Agriculture	Change of godown address in fertilizer wholesale license	₹100
88.	Agriculture	Addition of godown in fertilizer wholesale license	₹100
89.	Agriculture	Change of responsible person under FCO 1985 in fertilizer wholesale license	₹100
90.	Agriculture	Amendment-Change or proprietor/partner in fertilizer wholesale license	₹100
91.	Agriculture	Amendment-Change or Brand name of products in fertilizer wholesale license	₹100
92.	Agriculture	Issuing of duplicate wholesale license	₹100
93.	Agriculture	Issuing new fertilizer retail marketing license	₹200
94.	Agriculture	Renewal of fertilizer retail marketing license	₹100
95.	Agriculture	Addition of new products in fertilizer retail license	₹100
96.	Agriculture	Change of validity of source of supply in retail fertilizer license	₹100

97.	Agriculture	Change of godown address in fertilizer retail license	₹100
98.	Agriculture	Addition of godown in fertilizer retail license	₹100
99.	Agriculture	Change of responsible person under FCO 1985 in fertilizer retail license	₹100
100.	Agriculture	Change of proprietor/partner name in fertilizer retail license	₹100
101.	Agriculture	Change of brand name of products in fertilizer retail license	₹100
102.	Agriculture	Issuing of duplicate retail license	₹100
103.	Agriculture	New Seed License	₹200
104.	Agriculture	Renewal Seed License	₹100
105.	Agriculture	Change of name of Company/ Firm	₹100
106.	Agriculture	Change of Address of Company / Firm	₹100
107.	Agriculture	Change of responsible person/Authorised Signatory/Godown incharge	₹100
108.	Agriculture	Change of Location of Sale Depot/ Godown	₹100
109.	Agriculture	Addition of Godown	₹100
110.	Agriculture	Addition of New Seed varieties/hybrids in Seed License	₹100
111.	Agriculture	Duplicate License	₹100
112.	Agriculture	Sale Permission Bt Cotton	₹100
113.	Agriculture	New Licensee	₹200
114.	Agriculture	Renewal of dealers Seed License	₹100
115.	Agriculture	Change of name of Firm/Company	₹100
116.	Agriculture	Change of Address of Firm/Company	₹100
117.	Agriculture	Change of Responsible Person/Proprietor/Partner/Manager	₹100

118.	Agriculture	Change of Location of Sale Depot/ Godown	₹100
119.	Agriculture	Addition of Godown	₹100
120.	Agriculture	Addition of authority letters in licenses for crop varieties	₹100
121.	Agriculture	Duplicate License	₹100

Note: All the services mentioned in this notification shall be available through Sewa Kendras, Doorstep Delivery & online mode. The doorstep charges fixed by the Govt. Notification No. DGR-PSeG0SEWA/e-597743/I/1099200/2025 Dated 14/05/2025 shall be over and above these facilitation charges.

D.K. TIWARI

Chandigarh
The 23rd November, 2025

Additional Chief Secretary to Government of Punjab
Department of Good Governance and Information Technology