Punjab Government Gazette

EXTRAORDINARY

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LEGISLATIVE SUPPLEMENT

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PART-III

GOVERNMENT OF PUNJAB

DEPARTMENT OF HEALTH AND FAMILY WELFARE

NOTIFICATION

The 1st October, 2026

No.G.S.R.56/C.A.10/2017/S.121/2026.- In exercise of the powers conferred by the proviso to sub-section (2) of section 121 of the Mental Healthcare Act, 2017 (Central Act 10 of 2017), the Government of Punjab, with the previous approval of the Central Government, hereby makes the following rules, namely:-

RULES

CHAPTER-I: PRELIMINARY

1. **Short title, extent and commencement.-** (1) These rules may be called the Punjab Mental Healthcare Rules, 2026.

(2) These rules shall come into force from the date of their publication in the Official Gazette.

2. **Definitions.—**

(1) In these rules, unless the context otherwise requires,-

(a) "Act" means the Mental Healthcare Act, 2017(Central Act 10 of 2017);

(b) "Chief Executive Officer" means the Chief Executive Officer appointed under rule 9;

(c) "Form" means a Form appended to these rules;

(d) "Mental Health Establishment" means a place which qualifies the definition of mental health establishment as per clause (p) of section 2 of the Mental Healthcare Act, 2017.

(e) "Member" means a member of the State Mental Health Authority, whether ex officio or a non-official member;

(f) "Non-official member" means a member of the State Authority nominated by the Government in the manner specified under rule 7;

(g) "Official member" means a member appointed ex-officio under rule 4;

(h) "Section" means section of the Act.

(i) "Selection Committee" means committee constituted under rule 7;

(j) "State Authority" means the Punjab State Mental Health Authority established under section of 45 of the Act;

(k) "State Government" means the Government of Punjab; and

(2) The words and expressions used herein and not defined, but defined in the Act or, as the case may be, in the Indian Medical Council Act, 1956 (102 of 1956) or in the Indian Medicine Central Council Act, 1970 (48 of 1970), in so far as they are not inconsistent with the provisions of the Act, shall have the meanings as assigned to them in the Act or, as the case may be, in those enactments.

CHAPTER-II

3. **Legislation by reference.** - (1) Provisions of the following Central rules to the extent stated below shall be applicable, in terms of sub-section (2) of section 2 of the Act and the proviso thereto and subject to the provisions of section 22 of the General Clauses Act, 1897 (Central Act 10 of 1897), as amended from time to time, form the principal rules made under the Act, namely: -

(a) Provisions of Chapter V of the Mental Healthcare (Central Mental Health Authority and Mental Health Review Boards) Rules, 2018 published under notification no. G.S.R.507 (E) dated 29th May 2018 of the Ministry of Health and Family Welfare, Government of India;

(b) The Mental Healthcare (State Mental Health Authority) Rules, 2018 (the First Rules) published by notification No. G.S.R 508 (E) dated 29th May 2018 of the Ministry of Health and Family Welfare, Government of India;

(c) The Mental Healthcare (Rights of Persons with Mental Illness) Rules, 2018 published by notification No. G.S.R.509 (E) dated 29th May 2018 of the Ministry of Health and Family Welfare, Government of India.

(2) Nothing contained in this rule shall be deemed to empower the State Government to modify or amend the principal rules enumerated in sub-section (1) in a manner as to alter, modify or override the provisions of the said rules, except with the previous approval of the Central Government.

CHAPTER-III
STATE MENTAL HEALTH AUTHORITY

Section 46 of MHC Act 2017

4. **Constitution of the State Mental Health Authority.** –The State Authority shall consist of the following ex-officio members, namely: -

i.	Principal Secretary or Administrative Secretary to Government, Department of Health and Family Welfare, Punjab	Chairperson Ex-officio
ii.	Additional Secretary or Joint Secretary or Secretary in the Department of Health and Family Welfare, Punjab, in charge of Mental Health	Member ex-officio
iii.	Director, Department of Health and Family Welfare, Punjab	Member ex-officio
iv.	Director, Research & Medical Education, Punjab	Member ex-officio
v.	Additional Secretary or Joint Secretary, Department of Social Security, Women and Child Development	Member ex-officio
vi.	Additional Secretary or Joint Secretary, Department of Home Affairs.	Member ex-officio
vii.	Additional Secretary or Joint Secretary, Department of Finance	Member ex-officio
viii.	Additional Secretary or Joint Secretary, Department of Legal Affairs	Member ex-officio
ix.	Additional Secretary or Joint Secretary or Secretary, Department of School Education, Punjab.	Member ex-officio
x.	Additional Secretary or Joint Secretary or Secretary, Department of Higher Education, Punjab.	Member ex-officio
xi.	State Program Officer, Mental Health Cell, Department of Health and Family Welfare, Punjab.	Member ex-officio, Member Secretary
xii.	Prof. & Head Department of Psychiatry, GMC Patiala	Member ex-officio

5. Qualification and nomination of Chairman and ex-officio members.-

Section 47 of the MHC Act 2017

(1) The Principal Secretary or Secretary in-charge of health department by virtue of his office shall be the Chairperson of the State Mental Health

Authority. The members mentioned in clause (ii) to clause (xi) of rule 4 shall be nominated by government as ex-officio members.

Section 46 of the MHC Act 2017

6. Nomination, qualifications and eligibility of non-official members. - (1) The following non-official members of the State Authority, who are registered as mental health professionals and possess a minimum of fifteen years of experience in their respective fields, shall be selected as non-official member by the State Government, namely: -

(i) One person who is an eminent psychiatrist; (as defined under section 46 (1)(g) of the Act);

(ii) One person who is a mental healthcare professional (as defined under section 46 (1)(h) of the Act);

(iii) One person who is a Psychiatric social worker; (as defined under section 46 (1)(i) of the Act);

(iv) One person who is a Clinical Psychologist; and (as defined under section 46 (1)(j) of the Act);

(v) One person who is a mental healthcare nurse. (as defined under section 46 (1) (k) of the Act);

(2) The following on-official members of the State Authority shall be nominated by the State Government, namely: -

(i) Two persons representing persons who have or have had mental illness;

(ii) Two persons representing care-givers of persons with mental illness or organizations representing care-givers; and

(iii) Two persons representing non-government organizations which provide services to persons with mental illness.

(3) No person shall be appointed to be a non-official member of the State Authority, unless he. -

(i) Is an Indian National;

(ii) Is of the age not exceeding sixty-seven years; and

(iii) Possesses the qualification and experience as specified under section 46 of the Act.

Section 46 (2) of the MHC Act 2017

7. Manner of nomination of non-official members. – (1) The Government shall constitute a selection committee for nominating the non-official members in the State Authority.

(2) The selection committee shall consist of:-

(i) The Chairperson of the State Authority, who shall be the Chairperson of this committee;

(ii) Two independent experts in the field of Mental Health to be nominated by Government as members of the selection committee.

(3) The State Government (Department of Health and Family Welfare) shall issue notification calling applications for appointment of non-official members to the State Authority;

(4) Wide publicity shall be given by open advertisement in at least two daily newspapers (one in English and one in Punjabi) having wide circulation in the State, specifying last date for submission of applications;

(5) Simultaneously, the advertisement shall be published on the website of the Department of Health and Family Welfare; and

(6) All applications received in response to the advertisement within the last date notified shall be collected and placed before a selection committee constituted under sub-rule (2) of rule 7. The Selection Committee shall consider all applications received by the Department and scrutinize such applications which fulfill the requirements of section 46 of the Act.

(7) The Selection Committee shall, in accordance with the provisions of the Act and these rules, assess the suitability of the applicants for appointment as members of the State Authority:

Provided that, in making appointments by nomination under rule 6, preference shall be given to persons with fifteen or more years of experience in dealing with persons with mental illness.

(8) The Selection Committee shall, prepare a list of candidates found eligible for nomination as non-official members of the State Authority and submit this list to the State Government.

(9) The State Government shall nominate the persons selected by the Selection Committee as non-official members of the State Authority.

8. Terms of office and allowances of non-official members of State Authority. – (1) A non-official member nominated under these rules shall hold office for a term of three years at a time from the date of his nomination and may be reappointed

Section 47 of the MHC Act

for a second term. However, such re-appointment for the second term shall not be automatic.

(2) A non-official member attending the meeting of the State Authority shall be entitled to sitting allowance, travelling allowance, daily allowance and such other allowances at rates applicable to non-official members of the commissions and committees of the State Government for Attending meetings on case-to-case basis.

Section 52 and 53 of the MHC Act 2017

9. Appointment of Chief Executive Officer and other officers of the State Mental Authority and their functions:

(1) The Chief Executive Officer of the State Authority shall not be below the rank of the Deputy Secretary to the State Government, to be appointed by the State Government as per Section 52 (1) of the Mental Healthcare Act, 2017.

(2) As per section 53 of the Mental Healthcare Act, 2017, the Chief Executive Officer shall be the legal representative of the State Authority and shall be responsible for-

(a) The day-to-day administration of the State Authority;

(b) Implementing the work programmes and decisions adopted by the State Authority;

(c) Drawing up of a proposal for the State Authority's work programmes;

(d) preparation of the statement of revenue and expenditure and the execution of the budget of the State Authority.

(3) Every year, the Chief Executive Officer shall submit to the State Authority for approval-

a) A general report covering all the activities of the Authority in the previous year;

b) Programmes of work;

c) The annual accounts of the previous year; and

d) The budget for the coming year.

(4) The Chief Executive Officer shall have administrative control over the officers and other employees of the State Authority.

Section 110 (2) of the MHC Act 2017

10. Furnishing information of activities. – The State Government may call for information concerning the activities of the State Authority periodically or as and when required and the State Authority shall furnish such in formation in **Form-A.**

CHAPTER—IV
PROVISIONAL REGISTRATION OF THE MENTAL HEALTH ESTABLISHMENTS

Section 66 of the MHC Act 2017

11. Procedure for provisional registration of the mental health establishments. (1) Every mental health establishment in the State, except the mental health establishment under the control of the Central Government, shall be registered with the State Authority.

(2) Every mental health establishment referred to under sub-rule (1) shall submit an application for provisional registration to the State Authority in **Form-B**, containing details as specified therein, along with a fee in the shape of demand draft or electronic payment of Rs. 20,000 (Rupees twenty thousand only) drawn in favour of the Chairperson, Punjab State Mental Health Authority payable at the place where the State Authority is situated, which is not refundable.

(3) The State Authority shall, on being satisfied that the mental health establishment fulfills all the requirements as specified in section 65 and 66 of the Act, grant to such mental health establishment, a provisional registration certificate in **Form-C.** As per section 65 (5) of MHC act 2017, the State Authority may classify mental health establishments into such different categories as may be specified by regulations made by the central authority.

(4) The Registration Certificate shall be kept affixed by the owner of the mental health establishment, in a conspicuous place in the mental health establishment in such manner so as to be visible to everyone visiting the mental health establishment. Registration certificate shall also be reflected on the website of the Mental Health Establishment.

(5) The Registration Certificate shall be non-transferable and valid in case of change of ownership of the establishment.

Provided that in case of change of ownership, Mental Health Establishment shall furnish prior information to the State Mental Health Authority.

(6) In case of registration certificate granted to a mental health establishment is destroyed or lost or mutilated or damaged, the State Authority may issue a duplicate certificate on an application made by such establishment along with a fee of Rs. 1500 (Rupees Fifteen Hundred Only)

by way of demand draft or electronic payment drawn in favour of the Chairperson, State Mental Health Authority payable at the place where the State Authority is situated.

Section 65 & 66 of the MHC Act 2017

12. Validity of certificate of registration- (1) The provisional registration certificate granted under sub-rule (3) of rule 11 shall be valid for a period of twelve months from the date of such grant. An application for renewal of such certificate shall be made in Form-B within thirty days before the date of expiry of the period of validity of such certificate and in case application is not made within the specified period, the mental health establishment concerned shall be liable to pay renewal fee of Rs. 20,000 (Rupees Twenty thousand only) by way of a demand draft or electronic payment drawn in favour of the Chairperson, State Mental Health Authority payable at the place where the State Authority is situated.

Explanation: As per section 65 (3) of the Act till the period the Authority specifies the minimum standards for different categories of mental health establishments, it shall issue a provisional certificate of registration to the mental health establishment. After the notification of minimum standards permanent registration shall be started with category wise revision of registration fee.

13. No registration fee for public health facilities.- (1) No registration fee or fee for issue of duplicate certificate shall be payable by public health facilities.

(2) Notwithstanding the concessions made under sub-rule (1), all public health facilities shall be required to obtain provisional registration and conform to the stipulated standards of performance.

14. Approval of local authority. - (1) The mental health establishments must submit an approval certificate from local authority regarding compliance of fire safety norms, availability of Bio-medical waste services, pollution certificate or such other mandatory documents or certificates along with the application for registration or renewal.

Section 55 of the MHC Act 2017

15. Registration of mental health professionals. - (1) The mental health professionals, including Psychiatrists, Clinical Psychologists, Psychiatric Social Workers and Mental Health Nurses or a professional mandated in State Regulation shall register with the State Authority.

(2) An application for registration of Mental Health Professional shall be

submitted in **Form-D** alongwith a fee of Rs. 2000 (Rupees Two Thousand only) by way of a demand draft drawn in favour of the Chairperson, State Mental Health Authority payable at the place where the State Authority is situated.

(3) A registration certificate shall be issued to the professionals by the State Mental Health Authority in **Form-E**. The registration certificate issued is subject to the conditions laid down in the Mental Healthcare Act, 2017 and the rules and regulations made there under and shall be valid for a period of 5 years from the date of its issue and can be renewed before one month of the expiry with the prescribed fee.

Section 55 of the MHC Act 2017

16. Maintenance of Digital Register of Mental Health Establishments and Mental Health Professionals: -(1) The State Authority will maintain a category wise register in **Form-F,** containing details of all registered mental health establishments, in accordance with the provisions of section 55 and 71, in the State except those referred to in section 43 (1) (a) of the Act and all particulars of mental health establishments shall be published in the website of the State Mental Health Authority within 45 days from the date of provisional registration.

(2) A category wise register in **Form-G** containing details of all registered mental health professionals shall be maintained by the State Authority in digital format in accordance with the provisions of clause (d) of sub section (1) of Section 55 of the Act.

17. Power of State Authority regarding maintenance of online registers.- (1) For the purposes of these rules, the State Authority shall make regulations or issue notifications from time to time, with regards to creating and operating online registers of mental health professionals, mental health establishments, advanced directives for admission and discharge of patients in the mental health establishments and maintaining basic medical records by taking into account the prevailing laws, standards, guidelines, standard operating procedures, rules and regulations for such online database or portal, from time to time.

(2) All the mental health establishments and mental health professionals shall implement the rules, regulations or other instructions and directives issued by the State Authority, with regard to maintenance of online registers.

CHAPTER-V
MENTAL HEALTH REVIEW BOARDS

Section 73 and 74 of the MHC Act 2017

18. Mental Health Review Boards- (1) The Mental Health Review Boards, as specified under section 73 of the Act, have been constituted in each district of the State by the State Authority and shall function in accordance with the provisions of Chapter-XI of the Act and Chapter V of the Mental Health (Central Mental Health Authority and Mental Health Review Boards) Rules, 2018.

(2) Role of Board. - The Mental Health Boards shall perform such functions as specified under section 80 of the Act;

i. The Boards shall, on receipt of an application under sub-section (1) of section 85 of the Act, subject to the provisions thereof, endeavor to hear and dispose of the same within a period of ninety days.

ii. The Board shall dispose of applications for:

(a) The appointment of a nominated representative under clause (d) of sub-section (4) of section 14 of the MHC Act 2017, within a period of ninety days from the date of receipt of such applications;

(b) Challenging admission of a minor under section 87 of the Act, within a period of ninety days from the date of receipt of such applications;

(c) Challenging supported admission under sub-section (10) or sub-section (11) of section 89 of the Act, within a period of seven days from the date of receipt of such applications.

(d) Challenging supported admission under section 90 of the Act, within a period of twenty five days from the receipt of the application.

(4) The composition of Board.-(1) Each Board shall consist of-

(a) a District Judge, or an officer of the State judicial services who is qualified to be appointed as District Judge or a retired District Judge who shall be chairperson of the Board;

(b) representative of the District Collector or District Magistrate or Deputy Commissioner of the districts in which the Board is to be constituted;

(c) two members of whom one shall be a psychiatrist and the other

shall be a medical practitioner.

(d) two members who shall be persons with mental illness or care-givers or persons representing organisations of persons with mental illness or care-givers or non-governmental organisations working in the field of mental health.

(5) Terms and conditions of the Board shall remain as per Chapter XI of the Act.

Chapter VI

FINANCE, ACCOUNTS AND AUDIT OF STATE MENTAL HEALTH AUTHORITY

19. Accounts and audit. - (1) The State Authority shall maintain accounts of its income and expenditure relating to each year and prepare an annual statement of accounts consisting of income and expenditure and the balance sheet. Section 63 of the MHC Act 2017

(2) The annual statement of accounts shall be submitted for audit, not later than 30th June of each year in the common accounting format prescribed from time to time by the Department of Finance for the State autonomous bodies or as nearer thereto as the circumstances admit.

(3) The annual statement of accounts prepared under sub-rule (1) shall be signed on behalf of the State Authority by the officer in-charge of accounts and the Chief Executive Officer and shall be approved by the State Authority.

20. Annual report. - (1) The State Authority shall prepare its annual report in **Form-H** and forward it to the State Government within six months from the end of the financial year, for being laid before the State Legislature. Section 64 of the MHC Act 2017

(2) The annual report shall give complete details of the activities of the State Authority during the previous year and shall include the audited accounts of the year and the report of the Comptroller and Auditor General of India thereon.

CHAPTER-VII
AUDIT, INSPECTION AND INQUIRY OF MENTAL HEALTH ESTABLISHMENTS

Section 67 of the MHC Act 2017

21. Audit of Mental Health Establishments. - (1) For the purpose of conducting audit of the registered mental health establishments in the State and to ensure that such mental health establishments comply with the minimum standards specified under the Act, the State Authority shall authorize the following persons, namely: -

i. a representative of the District Collector or District Commissioner of the district where the mental health establishment is situated;
ii. a representative of the State Human Rights Commission of the State where the mental health establishment is situated;
iii. one psychiatrist who is in Government service (mandatory);
iv. a psychiatrist who is in private practice;
v. a mental health professional who is not a psychiatrist;
vi. a representative of a non-government organization working in the area of mental health;
vii. representatives of the care-givers of persons with mental illness or organizations representing care-givers; and
viii. representatives of the persons who have or have had mental illness.

(2) Quorum of the Committee. - The quorum for conducting the inspection, audit or inquiry of a registered mental health establishment shall be four members, out of whom the following members shall be mandatory:

(i) The Deputy Commissioner or his representative of the district concerned;
(ii) The Deputy Medical Commissioner or a psychiatrist serving in the Government;
(iii) Any two other members of the Committee.

Provided that no inspection, audit or inquiry shall be deemed to have been validly conducted unless the aforesaid quorum is present.

(3) Such audit shall be conducted every three years and for conducting audit of registered mental health establishments, the State Authority shall charge a fee of rupees 10,000/- which may be paid by way of a demand draft or electronic payment in favour of the Chairperson, State Mental Health Authority payable at Chandigarh.

Provided, that no such fee shall be charged for conducting audit of public mental health establishments.

22. Inspection and Inquiry- (1) The State Authority may, on its own motion or on a complaint received from any person, with respect to non-adherence of minimum standards specified by or under the Act or contravention of any provision thereof, order an inspection and inquiry of such mental health establishment, to be done by four or more of the following persons, namely:- Section 68 of the MHC Act 2017

i. a representative of the District Collector or District Commissioner of the district, where the mental health establishment is situated;
ii. Deputy Medical Commissioner of the district;
iii. A psychiatrist in Government service;
iv. A mental health professional who is not a psychiatrist;
v. a representative of a non-governmental organization working in the area of mental health;
vi. a police officer incharge of the police station under whose jurisdiction the mental health establishment is situated;

(2) The State Authority or the person authorized by it under sub-rule (1), if it has reasons to believe that a person is operating a mental health establishment without registration or is not adhering to the minimum standards specified by or under the Act or has been contravening any of the provisions of the Act or the rules and regulations made thereunder, shall have power to enter and search such mental health establishment.

(3) During the search, the State Authority or the person authorized by it may require the mental health professional, in-charge of the mental health establishment to produce the original documents relating to its registration with the State Authority and it shall be obligatory on part of the mental health establishment to produce such documents.

(4) Within two days of completing the inspection and search of the mental health establishment under sub-rule (3), a written report of the findings of such inspection and search shall be submitted to the Chairperson of the State Authority.

(5) The Chairperson of the State Authority, shall, on receipt of the written report under sub-rule (4), take such action as it deems fit, against the defaulting mental health establishment, in accordance with the provisions of the Act.

FORM-A

INFORMATION ON THE ACTIVITIES OF THE STATE AUTHORITY

1. New Regulations notified:
2. Number of orders passed during the year:
3. Meetings held during the year:
4. Number and details of mental health establishments under the control of the State Government:
5. Number and details of mental health establishments in the State:
6. Registration of mental health professionals by the State Authority:
7. Statement on references received from the Central Government and the State Government and action taken thereon:
8. Quality and service provision norms for different types of mental health establishments under the State Government:
9. Training imparted to persons including law enforcement officials, mental health professionals and other health professionals about the provisions and implementation of the Mental Healthcare Act, 2017:
10. Applications for registration of mental health establishments received, accepted and rejected along with reasons for such rejection:
11. Audit of Mental Health Establishments along with audit reports:
12. Complaints received regarding violation of rights of mentally ill persons and action taken thereon:
13. Details regarding guidance document for medical practitioners and mental health professionals:
14. Number of cases registered regarding Sexual Harassment of Women at Workplace under Section 22 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 and details thereof:
15. Details of inspection and inquiry of Mental Health Establishments:
16. Number of appeals to High Court against order of Authority and status thereof:
17. Complaints received regarding deficiencies in provision of services and action taken thereon:
18. Stakeholders Consultations:
19. Inquiry initiated by the Authority:

20. Administration and establishment matters:
21. Budget and Accounts with details including balance sheet, in come and expenditure account, etc:
22. Any other matter which may be relevant:

FORM-B

[see rule 11(2)]

APPLICATION FOR GRANT OF PROVISIONAL REGISTRATION/RENEWAL OF PROVISIONAL REGISTRATION OF A MENTAL HEALTH ESTABLISHMENT

To

The Chief Executive Officer,
The Punjab State Mental Health Authority.

Dear Sir/Madam,

I/We intend to apply for grant of provisional registration/renewal of provisional registration for the Mental Health Establishment namely … .....of which I am / we are holding a valid license / registration for the establishment/ maintenance of such hospital / nursing home. Details of the hospital/nursing home are given below:

1. Name of applicant:
2. Age of applicant:
3. Professional experience in Psychiatry:
4. Permanent address of applicant:
5. Qualifications and experience of the in-charge of the establishment:
6. Name of the establishment:
7. Postal address of establishment:
8. Details of establishment:
9. Services provided: Acute care/Long term care/Both
10. Number of beds:

11. Number of Rooms
12. Details of provisional registration with Authority (in case of renewal):
13. Past/Current Registration No (Attach a copy)
    (In case registration was under the Clinical Establishments (Registration and Regulation) Act, 2010 (23 of 2010) or any other law, such Registration No. with a copy of Registration Certificate been closed with this application)
14. Details of accommodation:
    (a) Number of rooms;
    (b) Number of beds:
15. Services provided (tick what is provided)
    (a) Out-patient
    (b) In-patient
    (c) Emergency
    (d) Day Care
    (e) Electroconvulsive therapy
    (f) Imaging
    (g) Psychological testing
    (h) Investigation and laboratory
    (i) Any other(Specify)
16. Staff (Name, qualifications, registration numbers, as applicable):
    (a) Medical officers and other medical specialists
    (b) Mental Health Professionals
    (c) Mental Health Nurse
    (d) Para-medical and rehabilitation staff
    (e) Attendees
    (f) Health educators
    (g) Multi-purpose workers
    (h) Others (Specify)

I am herewith remitting Rs……..(in words).....as Application fee. Electronic payment details are as follows.
Account Name:- Punjab State Mental Health Authority.

Name of the Bank:- ……
Account No:- ……
IFSC Code……

DECLARATION

We hereby undertake to abide fully by the provisions of the Mental Health Care Act, 2017 (10 of 2017) and rules and the regulations made there under.

CONFIRMATION

We confirm that our establishment complies with the minimum standards specified under the State Mental Health Authority Regulations, 2023 under which we are seeking registration.

PRAYER

We request for registration of our mental health establishment with the Authority.
Date
Place
Signed by the authorized signatory

(Name and designation of the signatory)

Enclosure:
Stamp of the mental health establishment

FORM-C

[see rule11(3)]

CERIFICATE OF PROVISIONAL/RENEWAL OF PROVISIONAL REGISTRATION OF MENTAL HEALTH ESTABLISHMENT

The State Mental Health Authority, after considering the application dated _____ submitted by_____under section 65 (2) or section 66 (3) or section 66 (10) of the Mental HealthCare Act, 2017, hereby accords provisional registration/renewal of provisional registration to the applicant mental health establishment in terms of section 66 (4) or section 66 (11), as per the details given hereunder:

1. Name of the mental health establishment:

2. Address:

3. Number of beds:

The provisional registration certificate issued is subject to the conditions laid down in the Mental Healthcare Act, 2017 and the rules and regulations made there under by State Mental Health Authority Punjab and shall be valid for a period of twelve months from the date of its issue and can be renewed.

Place:
Date:
Registration Authority:

Seal of the Registration Authority

FORM-D
[see rule 15 (2)]

APPLICATION FOR GRANT OF REGISTRATION/RENEWAL OF REGISTRATION FOR MENTAL HEALTH PROFESSIONALS

To,

The Chief executive Officer
The Punjab State Mental Health Authority.

Dear Sir/Madam,

I intend to apply for grant of registration/renewal of registration, to Practice as mental health professional, namely;

1. Name of applicant(s):
2. Details of Educational qualifications in respective specialties:
3. Age:
4. Professional Work Experience:
5. Permanent address of the applicant:
6. Place of practice or work:
7. Other qualifications (copies attached):

I am here with sending a bank draft for Rs……..drawn in favour of… as application fee.

I hereby undertake to abide by the rules and regulation of the State Mental Healthcare Authority.

I request you to consider my application and grant the registration/renewal to Practice as mental health professional, in State of Punjab.

Date:

Place:

Yours faithfully,

Signature

Name

FORM-E

[seerule15 (3)]

CERTIFICATE OF REGISTRATION/RENEWALOF REGISTRATION

The State Mental Health Authority, after considering the application dated ……submitted by .....under section 55 (1) (d) of the Mental Healthcare Act, 2017, hereby accords registration/renewal of registration to the applicant, as mental health professional in the category of ……. Registration No:

Name:

Address:

The registration certificate issued is subject to the conditions laid down in the Mental Healthcare Act, 2017 and the rules and regulations made there under and shall be valid for a period of five years from the date of its issue and can be renewed.

Date:

Place:

Registration Authority:

Seal of the Registration Authority:

FORM-F
[see rule 16(1)]
REGISTER OF MENTAL HEALTH ESTABLISHMENTS
(IN DIGITAL FORMAT)

(Separate table for each category of mental health establishments)

Category of mental health establishments: ----------

Sl. No.	Name and address of the applicant	Name and address of the establishment	Date of the application	Date and particulars of registration	No. of beds	Remarks

FORM-G
[see rule 16(2)]
REGISTER OF MENTAL HEALTH PROFESSIONALS (IN DIGITAL FORMAT)

(Separate table for each category of mental health professional)

Category of mental health professionals:----------

Sl. No.	Full Name and address of the applicant	Qualification RCI/NCI/ others*	Place of practice or work	Phone Number and Email	Remarks *

FORM-H

[see rule 20(1)]

ANNUAL REPORT OF STATE AUTHORITY

1. Introduction:
2. Profile of the Authority's members:
3. Scope of regulation:
4. New Regulations or procedures etc. notified or issued during the year:
5. Orders passed during the year:
6. Meetings held during the year:
7. Details of mental health establishments under the control of the state Government:
8. Details of mental health establishments in the state:
9. Details of registration of mental health professionals:
10. A statement on references received from central and state Governments and action taken thereon:
11. A statement on references sent to the central and state Governments and action taken thereon by the respective Governments:
12. Quality and service provision norms for different types of mental health establishments under the state Government:
13. Supervision of mental health establishments under the state Government and action taken on the complaints received about deficiencies in provision of services therein:
14. Training imparted to persons including law enforcement officials, mental health professionals and other health professionals about the provisions and implementation of the Mental Healthcare Act, 2017:
15. Applications for registration of mental health establishments received, accepted and rejected along with reasons for such rejection:
16. Audit of mental health establishments:
17. Complaints received regarding violation of rights of mentally ill persons and action taken thereon:

18. Details of guidance issued for medical practitioners.
19. Implementation of RTI Act, 2005:
20. Details regarding sexual harassment of women at workplace under Section 22 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013
21. Inspection and inquiry of mental health establishments:
22. Appeals to High Court against order of Authority and status there of:
23. Status of review of use of advance directives and recommendations:
24. Complaints received about deficiencies in provision of services and action taken thereon:
25. Details of inquiry initiated:
26. Administration and establishment matters:
27. Annual budget, accounts and audit reports:
28. Any other-matter, which in the opinion of the Authority needs to be highlighted:

Sd/-
KANWAL PREET BRAR,
Secretary to Government of Punjab,
Department of Health and Family Welfare.

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