



తెలంగాణ రాజ పత్రము
THE TELANGANA GAZETTE
PART-I EXTRAORDINARY
PUBLISHED BY AUTHORITY

No. 363]

HYDERABAD, MONDAY, DECEMBER 30, 2024.

NOTIFICATIONS BY GOVERNMENT

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REVENUE DEPARTMENT

(SERVICES.I)

THE TELANGANA CIVIL SERVICES (EXECUTIVE BRANCH) RULES, 2024.

[G.O.Ms.No. 135, Revenue (Services.I) 28th December, 2024.]

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India and all other powers hereunto enabling and in supersession of the Telangana Civil Services (Executive Branch) Rules, 1992 issued in G.O.Ms.No.1066, Revenue (Services.I) Department, dated 26.10.1992, the Governor of Telangana hereby makes the following rules for the Telangana Civil Services (Executive Branch):

RULES

Rule 1: Short Title and Commencement:-

- (a) These rules may be called the Telangana Civil Services (Executive Branch) Rules, 2024.
(b) These rules shall come into force 28.12.2024.

Rule 2: Constitution:- This Service shall consist of the following categories of posts, namely:

Category (1):- Additional Collector

Category (2):- Special Grade Deputy Collectors including District Revenue Officers, Assistant Secretaries in the Office of the Chief Commissioner of Land Administration, Assistant Secretary to Government in Revenue Department, Assistant Secretary in the Office of the Commissioner of Excise, Assistant Secretaries in the Office of the Commissioner / Director of Survey, Settlements and Land Records and Joint Director in the Office of the Commissioner / Director of Survey, Settlements and Land Records.

Category (3):- Deputy Collectors including Revenue Divisional Officers, Special Deputy Collectors, Assistant Secretaries in the Office of the Chief Commissioner of Land Administration, Settlement Officers, Forest Settlement Officers, Excise Superintendents earmarked for Deputy Collectors and Deputy Collectors in the Office of the Commissioner / Director of Survey, Settlements and Land Records.

Category (4):- Tahsildars, Divisional Administrative Officers in the Office of the Revenue Divisional Offices (in the rank of Tahsildar), Administrative Officers in Collectorates (in the rank of Tahsildar), Superintendents in Collectorates (in the rank of Tahsildar) and any other equivalent cadres.

Rule 3. Method of Appointment:- Subject to the other provisions in these rules, the method of appointment for several categories shall be as follows:-

Category	Method of Appointment	Appointing Authority
(1)	(2)	(3)
1.Additonal Collector	By Promotion from category (2)	Government
2. Special Grade Deputy Collector	By Promotion from Category (3)	
3.Deputy Collectors	(i) By Direct Recruitment; (ii) By promotion from category (4); (iii) By appointment by transfer of Superintendents in the Telangana State Ministerial service working in the Office of Chief Commissioner of Land Administration, Commissioner / Director of Survey, Settlements and Land Records; (iv) By appointment by transfer of Section Officers in all the Departments of Secretariat except Law and Finance & Planning (Fin. Wing) Department, who possess the requisite qualifications as prescribed under items (i) to (vii) of column (3) of the Annexure to rule 5 of these rules and who have not completed the age of 56 years as on the date of selection and appointed by transfer as Deputy Collector shall undergo training as Tahsildar for a period of two years. Provided that the Section Officers of the Secretariat who have already undergone training as Tahsildar for a period of two years need not undergo such training.	
4.Tahsildars	(a) By appointment by transfer of Naib Tahsildar in the Telangana State Revenue Subordinate Service rules; and	

	(b) By deputation from among the superintendents of Chief Commissioner of Land Administration, Commissioner / Director of survey, settlements and Land Records and the Section Officers of the Secretariat, except Law and Finance and Planning (Finance Wing) Department, who have undergone training, under deputation scheme.	Chief Commissioner of Land Administration, Hyderabad.
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Note :- (a) One third of the number of substantive posts of the total cadre strength in the category of Deputy Collectors shall be filled by direct recruitment w.e.f.02.06.2014.

Note:- (b) In a cycle of every ten vacancies, other than those meant for direct recruitment, nine vacancies shall be filled by promotion from category (4) and the tenth vacancy shall be filled by transfer from among the Section Officers of Secretariat and Superintendents working in the Office of the Chief Commissioner of Land Administration, Commissioner / Director of Survey, Settlements and Land Records in the ratio of 1:1 so far as qualified and suitable candidates are available:

Provided that vacancy reserved for Superintendents of the offices of the Chief Commissioner of Land Administration and Commissioner / Director of Survey, Settlements and Land Records or Section Officers of the Secretariat shall be filled from among the qualified candidates without keeping any vacancy unfilled for want of qualified candidates from either of the feeder categories.

Note:-(c) The panels for promotion to Deputy Collector, Special Grade Deputy Collector, Additional Collector shall be prepared with individuals from the feeder category who are in service as on the date of preparation of panels.

Note:-(d) The Chief Commissioner of Land Administration, Hyderabad shall look after cadre management of Additional Collectors, Special Grade Deputy Collectors and Deputy Collectors viz. preparation of panels, estimate of vacancies, seniority lists and sanction of leave, Increments, fixations, pensions and other retirement emoluments etc.

Rule 4. Reservation of appointment:- (a)The rule of reservation (General Rule 22) shall apply separately to every appointment in respect of S.Cs , S.Ts and persons with Benchmark Disability as well, (except persons with Benchmark Disability with Autism, intellectual disability, specific learning disability and mental illness; multiple disabilities from amongst persons under clauses(a)to (d) including deaf-blindness mentioned at para-5(i) of G.O.Ms.No.10, Department for WCD & SC, Dt:30.08.2018);

(i) by promotion from category (4); and

(ii) by appointment by transfer of Superintendents of the Ministerial Service, Chief Commissioner of Land Administration's Office, Commissioner / Director of Survey, Settlement & Land Records Office and Section Officers in the Telangana Secretariat Service except Law and Finance Department.

(b) By Direct Recruitment:

(i) the rule of Special reservation (General Rule 22) shall apply separately to every appointment of Deputy Collectors, (except persons with Benchmark Disability with Autism, Intellectual disability, specific learning disability and mental illness; multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness mentioned at para-5(i) of G.O.Ms.No.10, Department for WCD & SC, Dt:30.08.2018)

(ii) in the matter of direct recruitment to the posts for which women and men are equally suited, other things being equal, preference shall be given to women and they shall be selected to an extent of atleast 30% of the posts in each category of O.C., B.C.-A, B.C.-B, B.C.-C, B.C.-D, S.C. and S.T. quota (Horizontal reservation for women).

Rule 5. Qualifications:- No person shall be eligible for appointment to the category specified in column(1) of the Annexure by the method specified in the corresponding entry in column (2) unless he possesses the qualifications specified in the corresponding entry in column(3) thereof.

Rule 6. Age:- No person shall be eligible for appointment as Deputy Collector (Category 3) by Direct Recruitment, if he has completed the age of 26 years on the first day of July, of the year in which the vacancy is notified for selection.

Rule 7. Minimum Service:- No person shall be eligible for appointment by transfer or promotion unless he/she is an approved probationer and has put in not less than two years of service in the category from which promotion or transfer is made.

Rule 8. Probation:- Every person appointed by direct recruitment shall be on probation for a total period of two years on duty within a continuous period of three years; and every person appointed by promotion or by transfer shall be on probation for a total period of one year on duty within a continuous period of two years from the date on which one commences probation.

Rule 9. Training:- (a) Every person appointed by direct recruitment or appointed by transfer to the category of Deputy Collector (Category 3) shall undergo training as per the programme prescribed by the Government from time to time. The training for persons appointed by Direct recruitment shall not exceed 1 ½ years; and the training for those appointed by transfer shall not exceed one year. In respect of persons appointed by deputation from among the Superintendents working in the Office of the Chief Commissioner of Land Administration, Commissioner / Director of Survey, Settlements and Land Records and the Section Officers of the Secretariat should have undergone training as Tahsildars for a period of two years.

(b) Every person appointed by direct recruitment shall, before the commencement of training execute an agreement bond that he/she shall serve the Department for a period of three years after the completion of training referred to in sub-rule(a). He/She shall be liable to refund to the Government the Pay and Allowances or other remuneration received by him/her in addition to the amount spent by the Government on his/her training:

- (i) If he/she fails to serve the Government for a period of three years after the completion of his/her training for any reasons; or
- (ii) If he/she discontinues the training or is discharged from training course for misconduct or any other reason; or
- (iii) If he/she secures any other employment elsewhere other than under the State Government.

(c) The period of training shall count for purposes of probation, Increments, Leave and Pension, etc.

(d) A Direct recruitee who is selected and appointed shall be eligible during the period of training for the initial pay of the post with usual allowances admissible at the place of training.

Rule 10. Tests:- Every person appointed by direct recruitment to Deputy Collector (category 3) shall pass the following tests within the period of his/her probation:

- (1) the Revenue Test, Parts I, II and III;
- (2) the Criminal Judicial Test or any other Test considered equivalent thereto;
- (3) the Second Class Language Test (Full Test) in any two of the following Languages of which one shall be Telugu viz., 1) Telugu, 2) Hindi or Urdu;
- (4) a pass in the Accounts Test for Executive officers;
- (5) the examination in Survey and Land Records prescribed for Junior Civilians by the Higher Standard; and
- (6) the Civil Judicial Test, Part II (or any other Test recognized as its equivalent).
- (7) The Bharatiya Sakshya Adhiniyam, 2023 (Central Act No.47 of 2023) (Indian Evidence Act).

Note: the persons with LLB/ B.L. qualifications from a recognized University shall be exempted from passing the departmental tests, i.e., Criminal Judicial Tests, Civil Judicial Test Part-II, the Bharatiya Sakshya Adhiniyam, 2023 (Central Act No.47 of 2023) (Indian Evidence Act).

Rule 11. Unit of appointment:-(a) For the purpose of recruitment, discharge for want of vacancy, reappointment to the post specified in column (1) of the table below i.e. Deputy Collector, the unit of appointment shall be as specified in column (2) thereof (w.e.f. 2017-18 panel year).

Category & Post (1)	Unit of appointment (2)
3 Deputy Collector.	<u>Multi Zone-I:-</u> Adilabad, Kumuram Bheem-Asifabad, Mancherial, Nirmal, Nizamabad, Kamareddy, Karimnagar, Peddapalli, Rajanna-Sircilla, Jagtial, Hanumakonda, Warangal, Mulugu, Jayashankar-Bhupalpalli, Mahabubabad, Medak, Siddipet, Khammam, Bhadrachalam, Kothagudem Districts <u>Multi Zone-II:-</u> Hyderabad, Rangareddy, Medchal-Malkajgiri, Vikarabad, Nalgonda, Suryapet, Yadadri-Bhuvanagiri, Mahabubnagar, Nagarkurnool, Wanaparthy, Narayanpet, Jogulamba Gadwal, Sangareddy, Jangaon

(b) For the purpose of recruitment, discharge for want of vacancy, reappointment, seniority, transfer and posting and appointment as full member to the post specified in column (1) of the table below i.e. Tahsildars the Unit of appointment shall be as specified in column (2) thereof (w.e.f. 2017-18 panel year).

Category & Post (1)	Unit of appointment (2)
4 Tahsildar	Multi Zone-I:- Adilabad, Kumuram Bheem-Asifabad, Mancherial, Nirmal, Nizamabad, Kamareddy, Karimnagar, Peddapalli, Rajanna-Sircilla, Jagtial, Hanumakonda, Warangal, Mulugu, Jayashankar-Bhupalpalli, Mahabubabad, Medak, Siddipet, Khammam, Bhadrachalam, Kothagudem Districts
	Multi Zone-II:- Hyderabad, Rangareddy, Medchal-Malkajgiri, Vikarabad, Nalgonda, Suryapet, Yadadri-Bhuvanagiri, Mahabubnagar, Nagarkurnool, Wanaparthy, Narayanpet, Jogulamba Gadwal, Sangareddy, Jangaon.

Rule 12. Transfers and postings:- In the case of category (1), (2) and (3), the transfers and postings shall be made by the Government in Revenue Department. In the case of category (4), the transfers and postings shall be made within a Multi Zone by the Chief Commissioner of Land Administration provided that the District Collector shall be competent to effect transfers and postings of the Tahsildars within the District.

Rule 13. Repeal and Savings:

(a) "The Telangana Civil Services (Executive Branch) Rules, 1992 (as amended from time to time) which are in force immediately before the commencement of these rules shall stand repealed.

(b) Appointments made or actions initiated prior to commencement of these rules shall not be effected and are deemed to have been made or initiated under these rules."

Rule 14. The Telangana Civil Services (Classification, Control and Appeal) Rules, 1991, the Telangana Civil Services (Conduct) Rules, 1964, the Fundamental Rules, the Telangana Leave Rules, 1933, and the Pension Rules for the time being in force shall in so far as they may be applicable, and except to the extent expressly provided in these Rules, govern the members of the service in the matter of their pay and allowances, leave, leave salary, pension and other conditions of service".

ANNEXURE

[See Rule 5]

Category (1)	Method of appointment (2)	Qualifications (3)
Deputy Collector	(i) By Direct Recruitment	Must hold the Bachelors Degree of any University in India established or incorporated by or under a Central Act, Provincial Act or a State Act or the Institutions recognised by the University Grants Commission or an equivalent qualification.
	(ii) By appointment by transfer or by promotion	Must have passed the following Tests: (i) Revenue Test: Part I, II and III. (ii) Criminal Judicial Test (iii) Accounts Test for Subordinate Officers, Part-I (iv) The Civil Judicial Test, Part-II (v) The Bharatiya Sakshya Adhiniyam, 2023 (Central Act No.47 of 2023) (Indian Evidence Act)

		(vi) The Second Class Language Test (Full Test) in any two of the following languages of which one shall be Telugu, namely:(i) Telugu (ii) Hindi or Urdu. (vii) The examination in Survey and Land Records prescribed for Junior Civilians by the Higher Standard; or Survey Training for Training as Revenue Inspector for a period of one year minimum and Maintenance test or a test prescribed by Commissioner, Survey, Settlement and Land Records from time to time.
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NAVIN MITTAL,
Principal Secretary to Government.

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