



తెలంగాణ రాజ పత్రము
THE TELANGANA GAZETTE
PART - I EXTRAORDINARY
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HYDERABAD, FRIDAY, AUGUST 8, 2025.

NOTIFICATIONS BY GOVERNMENT

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GENERAL ADMINISTRATION DEPARTMENT

(OP.I)

SMT. V. NEELIMA KALYANI, ASSISTANT SECTION OFFICER, GENERAL ADMINISTRATION DEPARTMENT - UNAUTHORIZED ABSENCE - DEPARTMENTAL PROCEEDINGS UNDER RULE 20 OF TELANGANA CIVIL SERVICES (CC&A) RULES, 1991 - ARTICLES OF CHARGES.

[G.O.Rt.No.1041, General Administration (OP.I), 2nd August, 2025.]

It is proposed to hold an inquiry against Smt V. Neelima Kalyani, Assistant Section Officer, General Administration Department in accordance with the procedure laid down in Rule 20 of the Telangana Civil Services (Classification, Control and Appeal) Rules, 1991 for her unauthorized absence from duty from 16.11.2023 to till date.

2. The substance of the imputations of misconduct or misbehavior in respect of which, the inquiry is proposed to be held is set out in the enclosed statement of articles of charge (Annexure-I) and a statement of the imputations of misconduct or misbehavior in support of articles of charge is enclosed (Annexure-II). A list of documents by which and a list of witnesses by whom the articles of charge are proposed to be sustained are also enclosed (Annexure-III & IV).

3. Smt V. Neelima Kalyani, Assistant Section Officer, General Administration Department is directed to appear before the disciplinary authority and submit her written statement of defense, within 10 days of the receipt of this order.

4. Smt V. Neelima Kalyani, Assistant Section Officer, General Administration Department is informed that an inquiry will be held only in respect of those articles of charges are not admitted. She should, therefore, specifically admit or deny the articles of charge.

5. Smt V. Neelima Kalyani, is further informed that if she does not submit her written statement of defense on or before the date specified, in para-3 above, further action will be processed based on the material available.

6. The attention of Smt V. Neelima Kalyani, Assistant Section Officer, General Administration Department is invited to Rule 24 of the Telangana Civil Services (Conduct) Rules, 1964, under which no Government Servant shall bring or attempt to bring any political or outside influence to bear upon any authority for the furtherance of her interests, in respect of matters pertaining to the case. If any representation is received on her behalf from another person in respect of any matter dealt within these proceedings it will be presumed that Smt V. Neelima Kalyani, Assistant Section Officer, General Administration Department is aware of such representation and that it has been made at her instance and action will be taken against her for violation of Rule 24 of the Telangana Civil Services (Conduct Rules), 1964.

ANNEXURE-I

ARTICLES OF CHARGE

That Smt V. Neelima Kalyani, Assistant Section Officer, General Administration Department was initially sanctioned Extraordinary Leave for a period of (180) days from 16.11.2018 and time to time the EOL was sanctioned upto 15.11.2023 (upto 5 years). In the Government Memo dt:05.02.2024, the individual was instructed to report to duty immediately. But, she has not reported to duty so far.

Thus, Smt V. Neelima Kalyani has exhibited gross negligence in discharging her legitimate duties, lack of competency and devotion to duty and acted in a manner, which is un-becoming of a Government Servant, thereby contravened Telangana Civil Services (Conduct) Rules, 1964. Hence, this charge.

ANNEXURE-II

Statement of imputations on which the Article of Charge is proposed:

It has come to notice that the said Smt V. Neelima Kalyani, Assistant Section Officer, General Administration Department was initially sanctioned Extraordinary Leave for a period of (180) days from 16.11.2018 and time to time the EOL was sanctioned upto 15.11.2023 (upto 5 years). In the Government Memo No.GAD-OP1/2/65/2020-4, dt:05.02.2024, the individual was informed that as F.R (18) no Government servant shall be granted leave of any kind for a continuous period exceeding (5) years and her request for extension of Leave for a further period beyond 15.11.2023 was rejected and she was instructed to report to duty immediately. But, she has not reported to duty so far. She disobeyed the orders of Government.

Thus, Smt V. Neelima Kalyani, Assistant Section Officer, General Administration Department by her above mentioned acts has exhibited gross negligence in discharging her legitimate duties, lack of competency and devotion to duty and conduct in a manner, which is un-becoming of a Government Servant, thereby contravened Telangana Civil Services (Conduct) Rules, 1964.

The Government servant has therefore rendered herself liable for departmental action.

ANNEXURE-III

List of documents by which the articles of charge framed against Smt V. Neelima Kalyani, Assistant Section Officer, General Administration Department are proposed to be sustained.

1. O.O.Rt No: 698, General Administration (OP-I) Department dated: 24.04.2023.
2. Government Memo No.GAD-OP1/2/65/2020-4, GA (OP-I) Dept., dt: 05.02.2024.

ANNEXURE-IV

LIST OF WITNESSES: BY WHICH THE ARTICLE OF CHARGE PROPOSED AGAINST THE INDIVIDUAL

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NAVIN MITTAL,
Principal Secretary to Government (POLL.)(FAC).

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