Reg. No. RNP/GOA/32/2021-2023

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Panaji, 25th March, 2021 (Chaitra 4, 1943)

SERIES I No. 52

OFFICIAL GAZETTE

GOVERNMENT OF GOA

PUBLISHED BY AUTHORITY

NOTE

There are three Extraordinary issues to the Official Gazette, Series I No. 51 dated 18-3-2021, namely:—

(1) Extraordinary dated 19-3-2021 from pages 2175 to 2176, Department of Finance (Debt Management Division), Notification No. 5-7-2020-Fin (DMU) regarding Market Borrowing Programme of State Government.

(2) Extraordinary (No. 2) dated 23-3-2021 from pages 2177 to 2178, Department of Law, Notification No. 7/5/2021-LA regarding the Goa Non-Biodegradable Garbage (Control) (Amendment) Act, 2021.

(3) Extraordinary (No. 3) dated 24-3-2021 from pages 2179 to 2182, Department of Home (General), Notification No. 21/2/2013-HD(G) regarding amendment of Notification No. 2-20-92-HD(G) dated 9-11-1995; and Department of Transport, Notification No. D. Tpt/EST/2046/2018/878 regarding withdrawal of Seasonal Pass Scheme.

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Department of Public Health

Notification

Misc/WIFS/2012-I/PHD/Part/581

Government is pleased to notify the following facilities under Surakshit Matritva Aashwasan-SUMAN initiative which will focus on assured delivery of maternal and newborn health care services encompassing wider access to quality care services, at no cost, zero tolerance for denial of services, assured management of complications along with respect for women autonomy, dignity, feelings, choices and preference etc.

(*I*) SUMAN BEmONC package:

(*i*) Community Health Centre, Sankhali;

(*ii*) Community Health Centre, Canacona;

(*II*) SUMAN BEmONC package:

(*a*) North Goa District Hospital, Mapusa;

(*b*) Sub District Hospital, Ponda;

(*c*) Sub District Hospital, Chicalim;

The Essential Package under the SUMAN initiative across all levels will include the following:—

1. Community awareness and engagement for SUMAN information and package dissemination;

2. Safe motherhood booklet, mother and child protection card;

3. Counseling and IEC/BBCC for safe motherhood and newborn care;

4. Provision of Family planning services (as per basket of contraceptive choices),

and Family planning counseling of eligible couples with emphasis on importance of Healthy Timing and Spacing of Pregnancy (HTSP) for mother and child health;

5. Detection of pregnancy through pregnancy testing kits;

6. Maternal and newborn services delivered with Quality and Dignity by train personnel (including Midwifery/SBA/NSSK);

7. Ensuring respectful maternity care (including privacy, confidentiality, provision of birth companion, choice of birthing position, cordial, congenial and supportive environment etc.);

B. Counseling during ANC and intra-partum period on early initiation of breastfeeding, benefits of breastfeeding (including colostrum feeding) for mother and baby and counseling for exclusive breastfeeding during post-partum period;

9. Lactation support and management services at health facilities and counseling including support for breastfeeding at community as well as VHSNDs;

10. Clean health facilities with provision of water, hygiene and sanitation measures. (As per Kayakalp and IPHS guidelines);

11. Free and zero out of pocket expense services for beneficiaries-ANC, PNC, delivery, maternal and newborn complication management;

12. Free referral transport from home to facility, inter facility and drop back for pregnant women at the time delivery and in case of ANC/PNC complication along with sick infants upto 1 year of age;

13. Home based newborn care visits following Home based young child care visits;

14. Family participatory care;

15. Conditional Cash Transfer under Janani Suraksha Yojana and Pradhan Mantri Maatru Vandana Yojana and any other State scheme.

By order and in the name of the Governor of Goa.

Gautami Parmekar, Under Secretary, (Health).

Porvorim, 12th March, 2021.

———♦♦♦———

Department of Tourism

Notification

5/38(7)/2021/DT

Whereas, the draft rules, namely, the Goa Registration of Tourist Trade (Amendment) Rules, 2021 which the Government of Goa proposed to make in exercise of the powers conferred by sub-sections (*1*) and (*2*) of section 42 of the Goa, Daman and Diu Registration of Tourist Trade Act, 1982 (Act 10 of 1982) so as to further amend the Goa, Daman and Diu Registration of Tourist Trade Rules, 1985, were published as required by sub-section (*3*) of section 42 of the said Act in the Official Gazette, Series I No. 22, dated 27-08-2020 vide Notification No. 5/38(7)/2020/DT dated 27-08-2020, inviting objections and suggestions from all persons likely to be affected thereby within a period of thirty days from the date of publication of the said Notification in the Official Gazette.

And whereas, the said Official Gazette was made available to the public on 27th August, 2020.

And whereas, objections/suggestions received from the public on the said draft Rules have been considered by the Government.

Now, therefore, in exercise of the powers conferred by sub-sections (*1*) and (*2*) of section 42 of the Goa, Daman and Diu Registration of Tourist Trade Act, 1982 (Act 10 of 1982), and

all other powers enabling it in this behalf, the Government of Goa hereby makes the following rules, namely:—

1. *Short title and commencement*.— (*1*) These rules may be called the Goa Registration of Tourist Trade (Amendment) Rules, 2021.

(*2*) They shall come into force w.e.f. 1st April, 2021.

2. *Amendment of rule 3*.— In rule 3 of the Goa, Daman and Diu Registration of Tourist Trade Rules, 1985 (hereinafter referred to as the "principal Rules"),—

(*i*) for sub-rule (*1*), the following sub-rule shall be substituted, namely:—

"(*1*) An application for registration by a person intending to carry out the business as a dealer, hotel keeper, travel agent or any other tourism trade under the Act, shall be submitted to the prescribed authority in Form I, Form II or Form III hereto, as the case may be, facilitated through e-registration at the Registration Facilitation Centres. The fees for registration and fees for annual renewal of registration of above activities/ /categories are as follows:—

TABLE

Sr. No.	Activity/Category	Registration/Annual Renewal Fees
1	2	3
(i)	Dealer	Rs. 1,000/-
(ii)	Hotels	"A" Category (Sophisticated Accommodation) (i) Above 100 rooms (Rs. 1,00,000/-) (ii) 50 and above and upto 100 rooms (Rs. 75,000/-) (iii) Less than 50 rooms (Rs. 50,000/-) "B" Category (Medium Class Accommodation) (i) Above 50 rooms (Rs. 50,000/-) (ii) 26 and above and upto 50 rooms (Rs. 25,000/-) (iii) 25 and less than 25 rooms (Rs. 12,500/-) "C" Category (Economy Class Accommodation) (i) Above 50 rooms (Rs. 20,000/-) (ii) 26 and above and upto 50 rooms (Rs. 10,000/-) (iii) 25 and less than 25 rooms (Rs. 5,000/-) "D" Category (Other Accommodation/Homestay/Bed and Breakfast) (i) Other Accommodation Rs. 4,000/- (ii) Homestay/Bed and Breakfast Establishment- Rs. 1,000/- for Gold/Silver Category
Explanation— The above criteria fixed as per the categorization of the hotels contained in Annexure 'A' of these rules.		
(iii)	Travel Agents conforming to the standards, as laid down in rule 9	(i) Rs. 20,000/- for "A" Class (ii) Rs. 15,000/- for "B" Class (iii) Rs. 10,000/- for "C" Class (iv) Rs. 5,000/- for "D" Class
(iv)	Change in name of operator and title of business activity	Fees to be charged equivalent to Registration Fees of the particular category.
(v)	Duplicate Certificate	Rs. 100/-

(*ii*) For sub-rule (*6*), the following sub-rule shall be substituted, namely:—

"(*6*) The period of validity of the every certificate of registration issued shall be not less than one year but could be maximum for a period of five years as desired by the applicant in his application for registration. The same may also be applicable for renewal. The applicant shall accordingly pay the fees for registration and fees for annual renewal of Certificate of Registration as stated in sub-rule (*1*) for the period. All the fees for registration and fees for annual renewal of registration shall be paid within 3 months from the beginning of the financial year. An application for renewal shall be submitted in Form I, Form II and Form III, as the case may be, with all relevant documents.

(*iii*) after sub-rule (*6*), the following sub-rule shall be inserted, namely:—

(*7*) A separate category has been formed as "D" category specified in sub-rule (*1*). The period of validity of the certificate of registration for such category shall not be less than one year but could be maximum for a period of five years as desired by the applicant in his application for registration. The same also may be applicable for renewal. The applicant shall accordingly pay the fees for registration and fees for annual renewal of Certificate of Registration as stated in sub-rule (*1*) for the period. All the registration/ renewal fees shall be paid within 3 months from the beginning of the financial year. An application for registration/renewal shall be submitted in Form XXIII with all relevant documents. The applicant already registered as a Homestay/Bed and Breakfast Establishment with Ministry of Tourism, Government of India, will be registered as Homestay/Bed and Breakfast Establishment on payment of Rs. 1,000/- as stated in sub-rule (*1*).

(*iv*) after sub-rule (*7*), the following sub-rule shall be inserted, namely:—

(*8*) Any person who is desirous to file his application through e-registration services may submit his application to the Registration Facilitation Counter (RFC) at Panaji having jurisdiction of North Goa District or at Margao having jurisdiction of South Goa District. The person may enter his data according to the instructions applicable for making an application through e-registration services".

3. *Insertion of new rules 3A, 3B and 3C.*— After rule 3 of the principal Rules, the following rules shall be inserted, namely:—

"3A Application for installation of beach shack.— (*1*) For the purposes of Tourism Shack Policy of the Government of Goa, every application for installation/erection of beach shack made to the prescribed authority under sub-section (*5*) of section 13A of the Act shall be in Form XV hereto accompanied by an Affidavit in Form XV(*i*) hereto.

(*2*) The prescribed authority shall, on receipt of the application, acknowledge the same indicating the date of its receipt.

(*3*) The prescribed authority shall after receipt of an application under sub-section (*5*) of section 13A of the Act, scrutinize it and if found in order grant license in Form XV(ii)

hereto by charging fees as laid down hereunder, which shall be valid for a period one year.

TABLE

The amount of fee to be deposited by the successful applicant shall be based upon the number of years of experience in the field of operation of shacks and is as below:-	
(I) 90% of total beach shack shall be allotted to the persons having experience in such activity for three years or more on all beach stretches in the State of Goa.	
(a) Beaches at stretches: "A" (for 90% allottees) As specified in Annexure 'C' of these rules	Rs. 1,00,000/- 1st year (i.e. 2019-20) Rs. 1,10,000/- 2nd year (i.e. 2020-21) Rs. 1,25,000/- 3rd year (i.e. 2021-22)
(b) Beaches at stretches: "B" (for 90% allottees) As specified in Annexure 'C' of these rules	Rs. 75,000/- 1st year (i.e. 2019-20) Rs. 85,000/- 2nd year (i.e. 2020-21) Rs. 1,00,000/- 3rd year (i.e. 2021-22)
(II) Remaining 10% of total beach shacks shall be allotted to the persons having experience of less than three years or without experience on all beach stretches.	
(1)	(2)
(For 10% allottees)	
a) Rs. 50,000/-	1st year (i.e. 2019-20)
b) Rs. 60,000/-	2nd year (i.e. 2020-21)
c) Rs. 70,000/-	3rd year (i.e. 2021-22)

(*4*) The Prescribed Authority shall after receipt and scrutiny of the application received under sub-section (*5*) of section 13A of the Act, register by charging the applicable registration fees.

(*5*) The provisions of rule 3 relating to registration and renewal of registration and of rule 4 relating to cancellation of registration shall, mutatis mutandis, apply to registration, renewal of registration and cancellation of registration under this rule.

3B. *Application for grant of license for putting up deck beds and umbrellas on the beaches for commercial use*.— (*1*) Every person intending to carry out the business of putting up deck beds and umbrellas on the beaches for commercial use, shall submit his application to the Prescribed Authority in Form XVI hereto.

(*2*) The Prescribed Authority shall after scrutiny of the application received under sub-rule (*1*) of this rule, grant license in Form XVI (*i*) or Form XVI (*ii*) hereto to hotelier or shack owner or unemployed youth, as the case may be, for putting up deck beds and umbrellas on the beaches for commercial use, by charging fees as laid down hereunder.

TABLE

Sr. No.	Category	Fees
(i)	Shack owner	Rs. 10,000/- for 20 deckbeds and umbrellas
(ii)	Hotelier	Rs. 5,000/- per deckbed and umbrellas/per season
(iii)	Unemployed youth	Rs. 875/- per deckbed and umbrellas per season (Subject to a maximum of 8 deckbeds and umbrellas per season)

(*3*) The provisions of rule 3 relating to registration and renewal of registration and rule 4 relating to cancellation of license shall, mutatis mutandis, apply to registration, renewal of registration and cancellation of registration under this rule.

(*4*) The fees for renewal of license shall be same as for registration stated in sub-rule (*2*) above.

3C. (*1*) An Application for registration to carry out the business as an Online Service Provider under section 19E of the Act shall be submitted to the prescribed authority in Form XVII along with a self-attested copy of GST registration certificate through e-registration at the Registration Facilitation Centres. The certificate of registration shall be in Form XVII (i) and the validity of the certificate initially shall be for a period of one year and thereafter the certificate may be renewed for a period not extending five years.

The fees for registration and fees for annual renewal of registration of Online Service Provider is as follows:—

TABLE

Sr. No.	Category	Registration and Renewal fees per year
1.	Online travel aggregator (Providing Travel and Accommodation Booking)	Rs. 2,00,000/-
2.	Online travel aggregator (Providing Accommodation Booking only)	Rs. 1,00,000/-
3.	Online travel aggregator (Providing Travel Booking only)	Rs. 1,00,000/-

(*2*) Hotels that are not registered with the Prescribed Authority shall not be listed or displayed by the Online Service Provider.

(*3*) Travel agents that are not registered with the Prescribed Authority under the Act shall not be listed or displayed by Online Service Provider.

(*4*) The Prescribed Authority may, by an order in writing, direct the Online Service Provider to remove the name of any hotel/travel agent from the listing which has not been registered with the Prescribed Authority or whose registration is cancelled or expired.

(*5*) All Online Service Providers doing the business of booking/facilitating accommodation/ travel shall display the registration details of all hotel/accommodations/travel agencies that they have listed on their website or digital platform or any other platform.

(*6*) The Online Service Provider shall also publish the details of a grievance officer on their platforms who can address the queries and issues of the consumers and the Department of Tourism, with respect to transactions carried through their platform.

(*7*) Provisions of rule 3 relating to registration and renewal of registration and rule 4 relating to cancellation of registration shall, mutatis mutandis, apply to registration, renewal of registration and cancellation of registration under this rule".

4. *Substitution of rule 9.*— For rule 9 of the principal Rules, the following rule shall be substituted, namely:—

"9. The prescribed authority may, after giving a reasonable opportunity of being heard, by an order, classify the travel agents as belonging to class "A", class "B", class "C" or class "D" based on the capital amount invested, location, general condition, conduct, tourist vehicles owned, reputation/amenities, efficiency, active involvement in the publicity of the tourism, etc., within and outside the State of Goa. The criteria for classification is given at "Annexure B" to these rules".

5. *Amendment of rule 14.*— In rule 14 of the principal Rules, for sub-rules (*1*) and (*2*), the following sub-rules shall be substituted, namely:—

(*1*) Every person intending to carry on in a tourist area the business of plying on hire boats, motor-launches, surf-rides, water-skiing or in camping equipment, or in photography, tourist guide and porters shall have to register for carrying on such business.

(*2*) An application for registration shall be submitted to the prescribed authority in Form XIV (Water Sports), Form XXI (Tourist Guides), Form XXII (Photographers) along with annual fees as specified hereunder. Certificate of registration shall be in Form XIV (*i*) (Water Sports), Form XXI (*i*) (Tourist Guides), Form XXII (*i*) (Photographers). The certificate of registration/ renewal for Watersports shall be valid for a period of one year and the same may also be applicable for renewal. In case of Tourist Guides and Photographers the period of validity of the certificate of registration issued shall be not less than one year but could be maximum for a period of five years as desired by the applicant in his certificate of registration. The same may also be applicable for renewal.

The fees for registration and fees for annual renewal of registration shall be as follows:—

TABLE

Sr. No.	Category	Registration/Renewal Fees
(1)	Tourist boat and launches including cruise boats	Rs. 15000/- for Category "A" (exceeding 300 passenger seating capacity as certified by Captain of Ports). Rs. 10,000/- for Category "B" (passenger seating capacity of 100 and above and upto 300 as certified by Captain of Ports). Rs. 5000/- for Category "C" Below 100 passenger seating capacity as certified by Captain of Ports).
(2)	Yacht	Rs. 50,000/- for Category "A" (exceeding 30 passenger seating capacity as certified by Captain of Ports). Rs. 25,000/- for Category "B" 30 and less than 30 passenger seating capacity as certified by Captain of Ports).
(3)	Houseboat	Rs. 5,000/-
(4)	Tents and tent equipment dealer	Rs. 1000/-

(5)	Camping agency	Rs. 1000/-
(6)	Porter	Rs. 40/-
(7)	Tourist guide and Excursion Agent	Rs. 1000/-
(8)	Photographers	Rs. 5000/-

6. *Insertion of new rules 15 and 16.*— After rule 14 of the principal Rules, the following rules shall be inserted, namely:

"15. Registration of persons carrying on business of putting temporary huts, shacks, etc. in private property:—

(*1*) Every person intending to carry out the business of putting temporary huts in private property, in a tourist area, for commercial purpose shall have to register themselves for carrying out such a business.

(*2*) An application for registration of person who wishes to set up temporary huts shall be submitted in Form XVIII, alongwith Affidavit in Form XVIII (*i*) hereto to the prescribed authority, facilitated through e-registration at the Registration Facilitation Centres.

(*3*) The prescribed authority shall scrutinize the application, and if found satisfactory, register the same by charging the fees as laid down hereunder and issue Registration Certificate of Private Huts and Shacks for a period of not less than one year but could be maximum for a period of five years subject to the expiry of the No Objection Certificate issued by Goa Coastal Zone Management authority whichever is earlier.

The fees for registration and fees for annual renewal of registration shall be as follows:—

TABLE

Fees for shack in private property for Registration/Renewal	Fees or huts in private property/per tourist season for Registration/Renewal
(1)	(2)
Rs. 25,000/- (Per tourist season) per shack of size upto 150 sq. mts. Above 150 sq. Mts. Rs. 50,000/- (per tourist season)	A.C. Non A.C. huts/tents 1. Upto 10 huts - Rs. 5,000/-, 2. 11 and above and upto 25 huts - Rs. 20,000/-, 3. 26 and above and upto 50 huts - Rs. 40,000/- and 4. Above 50 huts - Rs. 75,000/-

The certificate of registration shall be in Form XVIII (*ii*) for huts and Form XVIII (*iii*) for shacks in private property.

(*4*) The provisions of rule 3 relating to registration and renewal of registration and rule 4 relating to cancellation of registration shall, mutatis mutandis, apply to registration, renewal of registration and cancellation of registration under this rule".

(*5*) The renewal of registration shall be annually and fees shall be same as for the registration as stated above.

"16. *Registration of persons carrying on business of Adventure Sports and Spice Plantation* — (*1*) Every person intending to carry out the business of Adventure Sports or Water Sports in a tourist area, or allowing tourists to visit their Spice Plantations for commercial tourism, shall have to register themselves for carrying on such business.

(*2*) An application for registration of Adventure Sports Operator shall be submitted in Form XIX hereto and that of Spice Plantation shall be submitted in Form XX, hereto to the prescribed authority.

(*3*) The prescribed authority shall scrutinize the application, and if found satisfactory, register the same by charging the fees as specified below. The certificate of registration shall be in Form XIX (*i*) (Adventure Sports) shall be valid for a period of one year and the same may also be applicable for renewal. The certificate of registration for Spice Plantation shall be in Form XX (*i*) and the period of validity of the certificate of registration issued shall be not less than one year but could be maximum for a period of five years as desired by the applicant in his application for registration and the same may also be applicable for renewal.

(*4*) The fees for registration and fees for annual renewal of registration shall be as follows:—

TABLE

Sr. No.	Category	Registration/Renewal Fees
(1)	(2)	(3)
(i)	Adventure Sports Operator	
	(a) Bungee Jumping	Rs. 25,000/- per year
	(b) Paragliding (Motorised and Non Motorised) (per unit)	Rs. 5,000/- per year
	(c) Hot Air Ballooning (per unit)	Rs. 5,000/- per year
	(d) Wind Surfing and Dinghy Sailing (per unit)	Rs. 5,000/- per year
	(e) Any other Adventure Sports (per unit)	Rs. 5,000/- per year
(ii)	Spice Plantation	
	(a) Spice Plantation (with accommodation)	Rs. 25,000/- per year
	(b) Spice Plantation (without accommodation)	Rs. 15,000/- per year

(*5*) The provisions of rule 3 relating to registration and renewal of registration and rule 4 relating to cancellation of registration shall, *mutatis mutandis*, apply to registration, renewal of registration and cancellation of registration under this rule."

7. *Substitution of Form I, II, III, IV, V, VI and XIV*.— For Form I, Form II, Form III, Form IV, Form V, Form VI and Form XIV of the principal Rules, the following Forms shall be respectively, substituted, namely,—

Government of Goa
Department of Tourism
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403002

APPLICATION FOR REGISTRATION/RENEWAL AS A DEALER

FORM I
(See rule 3(1)and (6))

Photo of Applicant or Authorized Signatory

To,
The Prescribed Authority,

☐ North Zone Office,
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

☐ South Zone Office,
Block No.43, Ground Floor,
Mathany Saldanha Administrative Complex,
Margao Goa - 403601

Sir,

I/We request that I/We may be registered as Dealer under the Goa Registration of Tourist Trade Act, 1982. The particulars of the business are as under.

☐ New Registration ☐ Renewal In case of renewal, enter Certificate No

Renewal for ☐ Years(Maximum Renewal upto 5 years). Nationality (Company / Individual)

1 Operated By* ☐ Company ☐ Individual

2 Details of the person / company with full address intending to operate or is already operating

NAME*

ADDRESS*

VILLAGE/TOWN*

TALUKA* PINCODE*

PAN CARD* AADHAAR (Incase of Individual)

MOBILE* OFFICE NO.*

EMAIL*

3 Name of the proprietors(in case of company, authorized signatories, in case partners name of all the partners)

SR.NO	NAME*	MOBILE NO*	AADHAR NO	PANCARD NO

4 Applicant Permanent resident of Goa* ☐ YES ☐ NO (Incase of Individual)

5 Details of Business

Name of Business:

Nature of Business: ☐ Coir ☐ Fibre ☐ Shells ☐ Jute ☐ Bamboo ☐ Clay ☐ Brass ☐ Bronze ☐ Lacqure ☐ Wood Carvings

Area of operation of business

Taluka

Place

Business establishment Date: D D M M Y Y Y Y Business establishment: ☐ LEASED ☐ OWNED

For office use only			
Inward ID:	_____	Form Processing Status	☐ Data Entry ☐ Doc Uploaded
Inward Date:	_____		☐ Application Verified

Declaration:-

I _____ hereby state that I have read and shall strictly abide by the "Terms and Conditions" governing the registration / renewal of dealer as stated in the Goa Registration of Tourist Trade Act 1982 and rules made thereunder, Goa Tourist Places (Protection and Maintenance Act 2001) including all amendments and all other orders relating to the registration/ renewal of Dealer in Goa from time to time.

In case of default/violation or breach or non-compliance by me to any of the terms and conditions of the Acts/Rules/Policy or any violation as are prohibited under prevailing laws, will lead to immediate cancellation of the Registration/License/NOC and Fees/Security Deposit if paid would be forfeited to Government treasury and necessary action would be taken up against me by the department.

Place: _____

Date: D D M M Y Y Y Y (Signature of the Applicant) _____

Enclosures:- Tick mark necessary documents enclosed with the application form

Document Type		
☐ NOC / License From Municipality/Village Panchayat or Trade Tax receipt.*	Document No:	
	Validity Date:	D D M M Y Y Y Y
	Issue Date:	D D M M Y Y Y Y
☐ OwnershipDocument(incase propertyisowned)orLease licenseagreement(ifthe property is leased).*	Document No:	
	Validity Date:	D D M M Y Y Y Y
	Issue Date:	D D M M Y Y Y Y
☐ Copy of GST Registration (if applicable)	Doc No	
	Date	D D M M Y Y Y Y
	Validity	D D M M Y Y Y Y
☐		
☐		

Other Document (Specify name and other details in the space provided below)

1		NOC/Doc No	
		Validity Date	D D D M M M Y Y Y Y
		Issue Date	D D D M M M Y Y Y Y
2		NOC/Doc No	
		Validity Date	D D D M M M Y Y Y Y
		Issue Date	D D D M M M Y Y Y Y
3		NOC/Doc No	
		Validity Date	D D D M M M Y Y Y Y
		Issue Date	D D D M M M Y Y Y Y

NOTE:- 1) THE APPLICANT SHALL BRING ALL ORIGINAL DOCUMENTS FOR VERIFICATION AT THE TIME OF REGISTRATION/RENEWAL
2) ALL FIELDS MARKED WITH *(ASTERIX) ARE COMPULSORY.

Government of Goa
Department of Tourism
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

APPLICATION FOR REGISTRATION OF NEW HOTEL OR OTHER ACCOMODATIONS /RENEWAL OF EXISTING HOTEL OR OTHER ACCOMODATIONS

FORM II

See rule 3(1) and (6)

To,
The Prescribed Authority,

☐ North Zone Office,
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

☐ South Zone Office,
Block No.43, Ground Floor,
Mathany Saldanha Administrative Complex,
Margao Goa - 403601

Photo of Applicant or Authorized Signatory

Sir,
I/We request that I/We may be registered as Hotel / Guest House Keeper under the Goa Registration of Tourist Trade Act, 1982. The particulars of the Hotel are as under

☐ New Registration ☐ Renewal In case of renewal, enter Certificate No

1 Operated By* ☐ Company ☐ Individual Nationality* (Company / Individual)

2 Details of the person / company with full address intending to operate or is already operating

NAME*

ADDRESS*

VILLAGE/TOWN*

TALUKA* PINCODE*

PAN CARD* AADHAAR (Incase of Individual)

MOBILE* OFFICE NO.*

EMAIL

APPLICANT PERMANENT RESIDENT OF GOA* ☐ YES ☐ NO

3 Name of the proprietors(in case of company, authorized signatories, in case partners name of all the partners)

SR.NO	NAME*	MOBILE NO*	AADHAR NO	PANCARD NO

4 Details of Hotel / Guest House

NAME OF THE HOTEL*

ADDRESS*

VILLAGE/TOWN*

TALUKA* PINCODE*

TELEPHONE NO* FAX

WEBSITE

5 Name of Manager* NAME OF MANAGER

MOBILE NO* OFFICE NO*

For office use only			
Inward ID: _____	Form Processing Status	☐ Data Entry	☐ Doc Uploaded
Inward Date: _____		☐ Application Verified	

6 Area for operation of hotel

TALUKA*

PLACE*

7 Hotel Premises* ☐ OWNED ☐ ON LEASE

8 Having Restaurant* ☐ YES ☐ NO

9 Bar YES ☐ NO ☐

10 Gymnasium YES ☐ NO ☐

11 Swimming Pool YES ☐ NO ☐

12 SPA YES ☐ NO ☐

13 Kids Zone YES ☐ NO ☐

14 Banquet Hall YES ☐ NO ☐

15 Conference Hall YES ☐ NO ☐

16 GST

17 No of Rooms*

18 Total Bed Capacity*

19 Having Sewege Treatment Plant* ☐ YES ☐ NO

20 If Yes* ☐ WORKING ☐ NON WORKING

21 Whether operating within Coastal Regulation zone(CRZ)* ☐ YES ☐ NO

22 Option for Validity / Renewal ☐ ☐ ☐ ☐ ☐

Declaration:-

I _____ hereby state that I have read and shall strictly abide by the "Terms and Conditions" governing the registration/renewal of Hotels/Guest House Keeper as stated in the Goa Registration of Tourist Trade Act 1982 and rules made thereunder, Goa Tourist Places (Protection and Maintenance Act 2001), direction issued by the Goa Coastal Zone Management Authority (GCZMA) including all amendments and all other orders relating to the Registration of Hotel/Guest House in Goa from time to time.

In case of default/violation or breach or non-compliance by me to any of the terms and conditions of the Acts/Rules/Policy or any violation as are prohibited under prevailing laws, will lead to immediate cancellation of the Registration/License/NOC and Fees/Security Deposit if paid would be forfeited to Government treasury and necessary action would be taken up against me by the department.

Place: _____

Date: D D M M Y Y Y Y

(Signature of the Applicant)_____

Enclosures:- Tick mark necessary documents enclosed with the application form

Document Type		
☐ Copy of site drawing or plan.	Document No:	
	Issue Date:	D D M M Y Y Y Y
☐ Copy of licence/NOC of the Gram Panchayat/Municipal Council to run the hotel/lodging/paying guest accomodation or copy of trade tax receipt **	Document No:	
	Validity Date:	D D M M Y Y Y Y
	Issue Date:	D D M M Y Y Y Y
☐ GST registration (if applicable)	Document No:	
	Validity Date:	D D M M Y Y Y Y
	Issue Date:	D D M M Y Y Y Y
☐ Valid NOC from Directorate of Fire and Emergency Services.*	N.O.C. No:	
	Validity Date:	D D M M Y Y Y Y
	Issue Date:	D D M M Y Y Y Y

☐ Copy of tariff card(for the current financial year)**.		
☐ Ownership Document (in case premises is owned.)- Deed of succession/ Inventory proceedings/ Gift deeds/ Sale deeds/ FormI&XIV/ Affidavit / House Tax receipt or Lease and licence agreement (if leased) OR Notarized copy of NOC from the owner of the premises.**	Document No:	
	Validity Date:	D D M M Y Y Y Y
		D D M M Y Y Y Y
☐ Valid NOC from the Goa Coastal Zone Management Authority (incase hotel is located in coastal regulation zone).	Document No:	
	Validity Date:	D D M M Y Y Y Y
	Issue Date:	D D M M Y Y Y Y
☐ NOC from Goa State Pollution Control Board.*	N.O.C. No:	
	Validity Date:	D D M M Y Y Y Y
	Issue Date:	D D M M Y Y Y Y
☐ C-Form registration (in case of new registration, C-form registration to be submitted within a period of 90 days)	Document No:	
	Validity Date:	D D M M Y Y Y Y
	Issue Date:	D D M M Y Y Y Y

Page No. 3

Other Document (Specify name and other details in the space provided below)			
1		Doc/NOC No:	
		Validity Date	D D M M Y Y Y Y
		Issue Date	D D M M Y Y Y Y
2		Doc/NOC No:	
		Validity Date	D D M M Y Y Y Y
		Issue Date	D D M M Y Y Y Y
3		Doc/NOC No:	
		Validity Date	D D M M Y Y Y Y
		Issue Date	D D M M Y Y Y Y
4		Doc/NOC No:	
		Validity Date	D D M M Y Y Y Y
		Issue Date	D D M M Y Y Y Y
5		Doc/NOC No:	
		Validity Date	D D M M Y Y Y Y
		Issue Date	D D M M Y Y Y Y

Note: **1 All documents should be self attested by the applicant.**

2 In case of multiple NOC/Certificate/Insurance please fill details in **"Other Document"** section as mentioned above.

3 In case of more than 5 other documents please provide details on additional blank page.

4 Fields marked with * are mandatory only for catagory A, B, & C at the time of registration/renewal for D category hotels. Copies of applications made to GSPCB, Directorate of Fire & Emergency Services and Local Bodies/Panchayat & Muncipality (wherever applicable) shall be produced at the time of registration. However, copies of NOC's shall be produced at the time of renewal.

5 Fields marked ** are mandatory for all Catagories at the time of registration/renewal.

Government of Goa
Department of Tourism
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

APPLICATION FOR REGISTRATION OF NEW TRAVEL AGENCY AND TOUR OPERATER/RENEWAL OF EXISTING TRAVEL AGENCY AND TOUR OPERATOR

FORM III
(See rule 3(1) and (6))

Photo of Applicant or Authorized Signatory

To,
The Prescribed Authority,

☐ North Zone Office,
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

☐ South Zone Office,
Block No.43, Ground Floor,
Mathany Saldanha Administrative Complex,
Margao Goa - 403601

Sir,
I/We request that I/We may be registered as Travel agent/Excursion agent/Tour Operator within the meaning of Goa Registration of Tourist Trade Act, 1982 for the year_____. The other particulars are as under

☐ New Registration ☐ Renewal In case of renewal, enter Certificate No ☐☐☐☐☐☐☐☐☐☐

Renewal for ☐ Years (Maximum renewal upto 5 years).
The particulars required for the purpose are given herein below:-

REGISTRATION TYPE ☐ Travel Agent ☐ Tour Operators ☐ Excursion Agent

Operated by* ☐ Individual ☐ Company Nationality (Company / Individual) ☐☐☐☐☐☐☐☐☐☐

If Company ☐ Private Ltd. ☐ Public Ltd.

1 Details of the person/company with full address intending to operate or is already operating as Travel Agent

NAME*

ADDRESS*

VILLAGE/TOWN*

TALUKA* PINCODE*

TELEPHONE NO MOBILE NO*

AADHAAR NO (In case of Individual) PANCARD*

EMAIL-ID

2 Name of the proprietors(in case of company, authorized signatories, in case partners name of all the partners)

SR NO	NAME*	MOBILE NO*	AADHAR NO	PANCARD NO

3 Tourist area for operating business*

TALUKA*

PLACE*

4 Name of the firm and its registered address with Tel. Nos.

NAME OF THE FIRM*

ADDRESS*

VILLAGE/TOWN*

TALUKA* PINCODE*

WEBSITE*

OFFICE NO* MOBILE NO

EMAIL ID

For office use only			
Inward ID: _____	Form Processing Status	☐ Data Entry	☐ Doc Uploaded
Inward Date: _____		☐ Application Verified	

5 Year when the firm was established* Y Y Y Y

6 Any other business of the Director(s) /Partner(s) ☐ YES ☐ NO

7 Whether Registered Office ☐ YES ☐ NO

8 No. of Staff Employed

10 Capital Standing in Bank(in Rs.)*

9 Month & Date when the firm was registered M M Y Y Y Y

Previous Year turnover (in Lakhs)

11 Name & Branch of the Bankers

NAME OF BANK BRANCH

NAME OF BANK BRANCH

NAME OF BANK BRANCH

12 Whether Premises ☐ Owned ☐ On Lease

13 Travel mode provided ☐ Air ☐ Road ☐ Water

14 Any other activities under taken by the firm. ☐ Water Sports ☐ Assistance in Events ☐ Others

14.1 Volume of the tourist handled till date. Foreign Tourist Domestic Tourist

14.2 Clientele, any special tourist parties their size frequency of visits etc.

Sr No.	Country/State	No. of Tourist

14.3 Amenities arranged for foreign tourists ☐ Excurtion ☐ Events ☐ Sight seeing ☐ Cuisine ☐ Hotel Accomodation ☐ Tourist Assistance

15 Branches of the firm in the country

1	
2	
3	
4	

16 Particulars of Foreign firms if any, with the details

Sr No.	Company Name	Country

17 Name of the guide approved by Department of Tourism Goa having been employed

Sr No.	Tourist Guide Name	ID No.

18 Cloak room ☐ YES ☐ NO

Declaration:-

I _____ hereby state that I have read and shall strictly abide by the "Terms and Conditions" governing the registration for Travel agent/Excursion agent as stated in the Goa Registration of Tourist Trade Act 1982 and rules made thereunder, Goa Tourist Places (Protection and Maintenance Act 2001) along with all amendment and all other orders relating to the registration for Travel agent/Excursion agent in Goa from time to time.T hereby States that I have a Registered Office Space at the above mentioned Location in the Application Form.

In case of default/violation or breach of non-compliance by me to any of the terms and conditions of the Acts/Rules/Policy or any violation as are prohibited under prevailing laws, will lead to immediate cancellation of the Registration/License/NOC and Fees/Security Deposit if paid would be forfeited to Government treasury and necessary action would be taken up against me by the department.

Place: _____

Date: D D M M Y Y Y Y

Signature of the Director/Partner _____

Enclosures:- Tick mark necessary documents enclosed with the application form

Document Type		
☐ Muncipal/Panchayat licence or Trade Tax Receipt*	Bank Name	
	Date	D D M M Y Y Y Y
☐ Travel agent licence issued by Directorate of Transport (if applicable)	NOC/Doc No	
	Validity	D D M M Y Y Y Y
	Issue Date	D D M M Y Y Y Y
☐ Copy of income tax filed for last financial year. *	NOC/Doc No	
	Date	D D M M Y Y Y Y
☐ Particulars of services to be provided to tourists.*		
☐ Certificate of incorporation from registrar of Compines(if applicable)	Doc No	
	Date	D D M M Y Y Y Y
☐ GST Registration(if applicable	Doc No	
	Issue Date	D D M M Y Y Y Y
☐ Ownership Document (in casepremises is owned) or Copy of Lease Agreement(incase premises are Leased)	NOC/Doc No	
	Validity	D D M M Y Y Y Y
	Issue Date	D D M M Y Y Y Y
☐ Authority letter from other transport officer/travel agent/ IATA for booking seats on their behalf (incase providing airlines booking)	Reg No	
	Date	D D M M Y Y Y Y
☐ Balance sheet and Profit & loss statement pertaining to the travel business, as prescribed under thecompany law (if applicable)	Name of Auditor	
	Financial Year	Y Y Y Y - Y Y Y Y

Other Document (Specify name and other details in the space provided below)

1		NOC/Doc No	
		Validity Date	D D D M M M Y Y Y Y
		Issue Date	D D D M M M Y Y Y Y
2		NOC/Doc No	
		Validity Date	D D D M M M Y Y Y Y
		Issue Date	D D D M M M Y Y Y Y
3		NOC/Doc No	
		Validity Date	D D D M M M Y Y Y Y
		Issue Date	D D D M M M Y Y Y Y
4		NOC/Doc No	
		Validity Date	D D D M M M Y Y Y Y
		Issue Date	D D D M M M Y Y Y Y
5		NOC/Doc No	
		Validity Date	D D D M M M Y Y Y Y
		Issue Date	D D D M M M Y Y Y Y

Note: **1. All documents should be self attested by the applicant.**

2. In case of multiple NOC/Certificate/Insurance please fill details in **"Other Document"** section as mentioned above.

3. In case of more than 5 other documents please provide details on additional blank page.

4. Fields marked with * are mandatory.

DEPARTMENT OF TOURISM
GOVERNMENT OF GOA
PANAJI-GOA
FORM IV
(See Rule 3)

Certificate of Registration
"Dealer"

Certificate No: _____

This is to certify that _____ *resident of* _____ _____ *has been registered under Government of Goa,Registration of Tourist Trade Act, 1982 to carry on the business as a dealer under the name and style* _____*located at* _____ *in following notified articles.*

Sr No	Articles	Sr No	Articles	Sr No	Articles

This certificate is valid upto _____

Place: ***Department Of Tourism, South Zone Office***

Issue Date: _____

Prescribed Authority
Deputy Director

*** This certificate is valid upto the validity of the NOC from Municipality/ Village Panchayat.**
***This certificate provided by Department of tourism is merely to show that this activity is registered under Goa Registration of Tourist trade Act 1982, for the current activity financial year.This certificate should not be used as a legal document or as any ownership document to any court or department.**

DEPARTMENT OF TOURISM
GOVERNMENT OF GOA
PANAJI-GOA

FORM V
(See Rule 3)

Certificate of Registration

"Hotel"

*Certificate No:*_____ ***Category*** ___

This is to certify that _____*resident of* _____ _____ *has been registered under the Goa Registration of Tourist Trade Act,1982 to carry on the business of*_____ *under the name and style* _____ _____*located at* _____ _____ *having* __ *No. of Rooms.*

This certificate is valid upto _____

Place: ***Department Of Tourism, Zone Office*** ***Prescribed Authority***

Issue Date: _____ ***Deputy Director***

*** The applicant shall ensure that all applicable NOC / permissions are valid / renewed for the period of validity of certificate.**
***This certificate provided by Department of tourism is merely to show that this activity is registered under Goa Registration of Tourist trade Act 1982, for the current activity financial year.This certificate should not be used as a legal document or as any ownership document to any court or department.**
*** During the period of validity if the renewal fees are revised the shortfall if any will have to be paid by the applicant. (i.e. from the year in which the fees were revised.)**

DEPARTMENT OF TOURISM
GOVERNMENT OF GOA
PANAJI-GOA

FORMVI

(See Rule 3)

Certificate of Registration
"Travel Agent/Excursion Agent/Tour Operator"

Certificate No: _____ **Category** ___

This is to certify that _____ *resident of*_____

_____ *has been registered under the*

Goa Registration of Tourist Trade Act, 1982 to carry on the business as a _____

under the name and style _____ *located at* _____

_____

This certificate is valid upto _____

Place: ***Department Of Tourism, Zone Office*** ***Prescribed Authority***

Issue Date: _____ ***Deputy Director***

*** This certificate is valid upto the validity of the NOC of the Gram Panchayat/Municipal Council .**
***This certificate provided by Department of tourism is merely to show that this activity is registered under Goa Registration of Tourist trade Act 1982, for the current activity financial year.This certificate should not be used as a legal document or as any ownership document to any court or department.**

Government of Goa
Department of Tourism
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

APPLICATION FOR REGISTRATION OF NEW WATER SPORTS ACTIVITIES/RENEWAL OF EXISTING WATER SPORTS ACTIVITIES

FORM XIV

See rule 14

To,
The Prescribed Authority,

☐ North Zone Office,
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

☐ South Zone Office,
Block No.43, Ground Floor,
Mathany Saldanha Administrative Complex,
Margao Goa - 403601

Photo of Applicant or Authorized Signatory

Sir,
I/We request that I/We, may be registered within the meaning of the Goa Registration of Tourist Trade Act, 1982, for the year _____ for the following water sports activity.

1 Water Sports Activity Code:* (Refer Instruction No. 1) ☐☐ Others specify ☐☐☐☐☐☐☐☐☐☐☐

☐ New Registration ☐ Renewal In case of renewal, enter certificate No ☐☐☐☐☐☐☐☐☐☐

2 Place of Operation* ☐ Sea ☐ Coastal Area ☐ River ☐ Inland Waters ☐ Lake ☐ Dam Site ☐ Pond

3 Tourist area for operating business/ Operating Base.

Taluka* ☐☐☐☐☐☐☐☐☐☐☐

Place* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

4 Operated By* ☐ Company ☐ Individual Nationality* (Company /Individual) ☐☐☐☐☐☐☐☐☐☐☐

5 Details of the person / company with full address intending to operate or is already operating

NAME* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

ADDRESS* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

VILLAGE/TOWN* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

TALUKA* ☐☐☐☐☐☐☐☐☐☐☐ PINCODE* ☐☐☐☐☐☐

PAN CARD* ☐☐☐☐☐☐☐☐☐☐ AADHAAR (For Individual) ☐☐☐☐☐☐☐☐☐☐☐☐

MOBILE* ☐☐☐☐☐☐☐☐☐☐ OFFICE NO. ☐☐☐☐☐☐☐☐☐☐☐☐

EMAIL ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

6 Name of the proprietors(in case of company, authorized signatories, in case partners name of all the partners)

SR NO	NAME*	MOBILE NO*	AADHAR NO	PANCARD NO

7 Whether operating from winch (Only in Case of Parasailing) ☐ YES ☐ NO (Please tick ✓ only if applicable)

8 Applicant permanent resident of Goa* ☐ YES ☐ NO

For office use only			
Inward ID:	_____	Form Processing Status	☐ Data Entry ☐ Doc Uploaded
Inward Date:	_____		☐ Application Verified

Page No.2

Details of Boats (For Boat Code Refer Instruction No. 2)

Sr No	Boat Code	Carrying Capacity	Model No / Vessel No	Boat Type	Driver Name / Licence No & Address.	Hypotication details
1			MODEL NO VESSEL NO	☐ Passenger ☐ Cruise ☐ Tourist ☐ Parasailing	NAME: LICENCE NO: ADDRESS:	BANK: BRANCH:

Details of Equipment (For Equipment Code Refer Instruction No. 3)

Sr No	Equip Code	Carrying Capacity	Model No / Vessel No	Boat Type	Driver Name / Licence No & Address.	Hypotication details
1			MODEL NO VESSEL NO	☐ Passenger ☐ Cruise ☐ Tourist ☐ Parasailing	NAME: LICENCE NO: ADDRESS:	BANK: BRANCH:

Declaration:-

I _____ hereby state that I have read and shall strictly abide by the "Terms and Conditions" governing the registration for water sports activity as stated in the Goa Registration of Tourist Trade Act 1982 and rules made there under, Goa Tourist Places (Protection and Maintenance Act 2001), Water sports policy 2012 along with all amendment and Hon'ble High Court directions in Writ Petition No. 501 of 2009 dated 14/10/2009 and all other orders relating to the regulation of water sports activities in Goa from time to time.

In case of default/violation or breach of non-compliance by me to any of the terms and conditions of the Acts/Rules/Policy or any violation as are prohibited under prevailing laws, will lead to immediate cancellation of the Registration/License/NOC and Fees/Security Deposit if paid would be forfeited to Government treasury and necessary action would be taken up against me by the department.

Place _____

Date: DD/MM/YYYY

Signature of the Applicant _____

Instructions 1:Select code for water sports activity

01	Barefoot Skiing	07	Boating	13	Kayaking	19	Surfing	25	Stand up paddle surfing
02	Canoeing	08	Jet Skiing	14	Wake Boarding	20	Rafting	26	Sit-down hydrofoiling
03	Skim Boarding	09	Parasailing	15	Wake Surfing	21	Rowing	27	Water Scooters
04	Kite surfing	10	Wake Skating	16	Dinghy Sailing	22	Skurfing	28	Others (specify)
05	Scuba Diving	11	Yachting	17	Cable Skiing	23	Flow Boarding		
06	Wind Surfing	12	Body Boarding	18	Sailing	24	Kite boating		

Instructions 2: Select appropriate Boat code

Boat Code	Tourist Boats and launches carrying		
01	1-5 pax	03	13-50 pax
02	6-12 pax	04	51 pax & above

Instruction 3. Select appropriate Equipment code (Driver & Equipment(Model/Vessel) details are applicable only in cases as indicated by *)

Code	Water Sports		
01	Water Scooters *	05	Kayaking/Canoeing/Rafting
02	Water skiing	06	Scuba Diving
03	Para Sailing	07	Wind surfing & Dinghy Sailing
04	Jet ski *	08	Others

Note:

Form XIV A is to be Submitted

1) Along with Form XIV for registration of New Water sports activity submitted.
2) For addition of new boats/equipments towards already registered water sports activity.
3) All fields with (*) asterix are complusory.
4) All documents should be self attested by the applicant.
5) In case of multiple NOC/Certificate/Insurance please fill details in "other document" section as mentioned above
6) In case of more than 5 other documents please provide details on additional blank page.
7) If Vessel on Hire Model No./Vessel No. not compulsory.

Page No.3

Enclosures:- Tick mark necessary documents enclosed with the application form

Document Type		
☐ Insurance for Rs.2.00 lakhs per passenger and crew members.*	Policy No	
	Amount in Rs.	Validity D D D M M Y Y Y Y
☐ Insurance of vessel.*	Policy No	
	Amount in Rs.	Validity D D D M M Y Y Y Y
☐ NOC copy of the Captain of Ports, Panaji to operate boat vessel/water sports activities according to their jurisdiction.*	NOC/Doc No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
☐ Life saving technique certificates from National Institute of Water Sports(NIWS), Altinho Panaji/Approved agency.*	Certificate/DocN	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
☐ Licence to operate boat from NIWS /Approved agency.*	Licence No.	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
☐ Copy of the printed tariff of the water sports activities.*		
☐ NOC copy of Fisheries Department, Panaji, Goa to operate the boat/water (incase the sports activities is of Sea/River/Inland Waters/Coastal area)	NOC/Doc No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M Y Y Y Y Y
☐ A copy of NOC of the Mormugao Port Trust, Vasco to operate the boat vessel/water sports activities. (incase water sports activties is located at Dona Paula area or within the jurisdiction of MPT.)	NOC/Doc No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
☐ A copy of NOC from Water Resource Department to operate the boat/water sports activities (in case of Lakes / Dam Sites / Ponds).	NOC/Doc No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
☐ NOC from Health Department (in case carrying capacity is more than 50 pax)	NOC/Doc No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
☐ NOC from Goa State Pollution Control Board.(in case carrying capacity is more than 50 pax)	NOC/Doc No	
	Validity Date	D D D M M M Y Y Y
	Issue Date	D D D M M M Y Y Y
☐ Certification on Parasailing boat/equipment certified by NIWS (incase water sport activity parasailing).	Report No.	
	Date	D D D M M M Y Y Y
☐ Inspection report for Scuba Diving operations by NIWS/ Approved Agency(only incase of Scuba Diving Activity).	Report No.	
	Date	D D D M M M Y Y Y
Other Document (Specify name and other details in the space provided below)		
1 GST Registration(if applicable)	NOC/Doc No	
	Validity Date	D D D M M M Y Y Y
	Issue Date	D D D M M M Y Y Y
2	NOC/Doc No	
	Validity Date	D D D M M M Y Y Y
	Issue Date	D D D M M M Y Y Y

8. After Form XIV of the principal Rules, the following Forms and certificates of registration are to be inserted to the principal rules, namely:—

DEPARTMENT OF TOURISM
GOVERNMENT OF GOA
PANAJI-GOA
FORM XIV (i)
See Rule14(i)

Certificate of Registration
"Water Sports Activity"

Certificate No: _____

This is to certify that _____ *of* _____ *resident of* _____ _____ *has been registered under the Goa Registration of Tourist Trade Act, 1982 to carry on the business of* _____ *Watersports activity at* _____.

This certificate is valid upto _____

Place: _____ **Prescribed Authority**

Issue Date: _____ ***Deputy Director***

ENDORSEMENT

Sr No	*Date of Inspection*	*Name of Official*	*Signature of Official*

Photo of Applicant

Government of Goa
Department of Tourism
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

APPLICATION FOR REGISTRATION OF TEMPORARY SHACK ON THE BEACHES OF GOA DURING THE TOURIST SEASON _____ (Upto to 31/05/_____)

To,
The Prescribed Authority,
NORTH/SOUTH

FORM-XV
(See rule 3A)

Sir,

I request that I may be registered as Shack Keeper under section 13A of the Goa Registration of Tourist Trade Act, 1982 . The particulars of the Shack are as under

☐ New Registration ☐ Renewal Dated: ☐☐☐☐☐☐☐☐

In case of Renewal,Existing N.O.C No ☐☐☐☐☐☐☐☐☐☐ Location No. ** ☐☐

1 Details of person applying for registration of Shack

NAME OF PERSON (In block Letters) *

ADDRESS *

VILLAGE/TOWN *

TALUKA *

PINCODE * MOBILE NO.*

ADHAAR PAN CARD NO. *

EMAIL

2 BEACH STRETCH CODE: * ☐☐ (Refer Instruction No. 1 for code)

3 PRIOR EXPERIENCE OF OPERATING GOVERMENT BEACH SHACKS. * ☐☐ (Years)

4 SHACK NAME : *

5 SHACK MANAGER NAME : *

MOBILE NO : *

6 SHACK ASSISTANT MANAGER NAME : *

MOBILE NO : *

Declaration:- *

I Shri _____ hereby state that I have read and shall strictly abide by the "Terms and Conditions" governing the erection of Shacks/ Huts/ Tents as stated in the Goa Registration of Tourist Trade Act 1982, Tourism policy for Erection of temporary seasonal structure, beach shack, huts and others 2019-22 including all amendments,direction issued by the Goa Coastal Zone Management Authority (GCZMA) and Hon'ble High Court Orders in Writ Petition No.167/2007 and all other orders relating to the erection of Temporary Seasonal Structures, beach shacks, huts and others in Goa from time to time.

In case of default/violation or breach or non-compliance by me to any of the terms and conditions of the Acts/Rules/Policy or any violation as are prohibited under prevailing laws, will lead to immediate cancellation of the Registration/License/NOC and Fees/Security Deposit if paid would be forfeited to Government treasury and necessary action would be taken up against me by the department. Also, I would be debarred from applying for Shack Registration/License/NOC for next 3 years/tourist season.

Date: ☐☐☐☐☐☐☐☐

(Signature of the Applicant)

For office use only

Inward ID: _____ **Form Processing status** ☐ **Data Entry** ☐ **Doc Uploaded**

Inward Date: _____ ☐ **Application Verified**

<u>Enclosures for erection of shacks on beaches in Goa.</u>(Tick mark necessary documents enclosed with the application form)

Document Type	
☐ Notarized affidavit for erection of temporary shacks on beaches in Goa. *	Registration No.
	Date:
☐ Residence certificate in original: issued by Village Panchayat/ Muncipality / Mamlatdar. *	Doc No
	Validity
☐ Copy of Ration Card (Proof of family identification). *	Doc No
	Validity
☐ Recent Coloured passport size photographs (4 copies). *	
☐ Birth Certificate/Passport copy/PAN Card. *	Doc No
	Validity
☐ Experience letter issued by Dept. of tourism OR Prior Permission/License/Documents issued by Dept of tourism. *	NOC No 1
	Validity
	NOC No 2
	Validity
	NOC No 3
	Validity
	NOC No 4
	Validity
	NOC No 5
	Validity
	NOC No 6
	Validity
	NOC No 7
	Validity
	NOC No 8
	Validity
	NOC No 9
	Validity
	NOC No 10
	Validity
	NOC No 11
	Validity
	NOC No 12
	Validity

	NOC No 13	
	Validity	
	NOC No 14	
	Validity	
	NOC No 15	
	Validity	
☐ DD for security deposit for Govt. Shack (Refundable). *	DD No	
	Date	
	Bank	
☐ DD for application fees to be paid for fresh registration.(Non refundable). *	DD No	
	Date	
	Bank	

Instructions 1: Select Code for beach stretches identified by Dept. of Tourism (For Govt Shacks - Refer point No. 2 on application form)

"A" Stretch							
NORTH GOA							
01	Calangute - Saunta Vaddo	04	Calangute - Maddo Vaddo	07	Candolim - Ximer	10	Candolim-Murud
02	Calangute - Khobra Vaddo	05	Calangute - Tivai Vaddo	08	Candolim - Escrivao Vaddo	11	Candolim-Vaddie
03	Calangute - Umta Vaddo	06	Calangute - Gaura Vaddo	09	Candolim - Camotim Vaddo	12	Candolim-Dando
SOUTH GOA							
13	Majorda	16	Colva - Colmar	19	Varca	22	Khandivaddo
14	Colva	17	Benaulim	20	Fatrade (Varca)		
15	Colva Lounginhos	18	Calvaddo	21	Cavelossim - Mobor		
"B" Stretch							
NORTH GOA							
23	Keri	26	Anjuna	28	Siridao	43	Mandrem
24	Arambol	27	Vagator	29	Chapora	44	Morjim
25	Ozrant						
SOUTH GOA							
30	Velsao	34	Betalbatim - Ranvaddo	37	Colva - Sernabatim	40	Palolem
31	Arrosim	35	Betalbatim - Sunset Beach	38	Benaulim - Velludo	41	Baina
32	Utorda	36	Betalbatim - Ghonsua	39	Zalor	42	Bogmalo
33	Betalbatin - Thonvaddo						

** Location No. to be entered in case of renewal(Assigned to Shack allottee by Department)

Note:

1 **All documents should be self attested by the applicant.**

2 All fields marked with (*)asterix are compulsory.

Form No XV(*i*)

(*See* Rule 3 A)

(Format for Affidavit for the identified beach stretches of Goa)

(Clauses to be incorporated/deleted as per applicability)

A F F I D A V I T

I, _____son/wife of _____residing at _____
(Name of the Applicant)

_____
(Full residential address with house/ward No. of Village Panchayat concerned)

_____do solemnly affirm and state as under:—

(1) That I have submitted an application to the Department of Tourism, Panaji-Goa for grant of license for erection of temporary shack at_____Beach from October to 31st May, in the prescribed form.

(2) I am not directly or indirectly engaged, in any business, vocation or profession, such as tourist taxis, hotels or restaurants, sale of handicrafts, souvenirs, toddy tapping, fishing or any other form of business.

(3) That I shall strictly abide by the "Terms and Conditions" governing the registration of temporary shack and as stated in Tourism Policy framed by the Government and the directions of the Courts and all other Orders relating to the erection of shacks, deck-beds and umbrellas, as issued from time to time.

(4) That in the event I am successful in securing permission for erection of temporary shack, I undertake to abide by the local laws including that of the Village Panchayat/Municipality, Health Department, Food and Drugs Administration (FDA), Fire Services, Excise Department, Electricity Department, Police Department, Commercial Taxes etc. I agree to obtain NOC's/ Licenses from other related Departments before the erection of shack and abide all the Terms and Conditions incorporated in the NOC's/Licenses issued by the respective Departments.

(5) That I shall procure and maintain a mobile toilet adjacent to my shack for the convenience of customers/tourists in a hygienic manner.

(6) That I shall supply drinking water at my shack to the customers/tourists meeting with Food and Drug Administration standards.

(7) That in the event of any complaint received against me with documental proof of having any other business in operation, the permission granted for operation of shack shall be surrendered by me.

(8) That in the event of allotment of shack in my favour, no foreigner shall be permitted to work in shack without work visa and that in case of violation of the terms and conditions, the permission shall be cancelled.

(9) That I do not have a criminal background and there is no charge sheet pending against me in any criminal Court in India as on date of submission of the application for temporary shack.

(10) That I agree to accept the location that will be allotted to me by Department of Tourism based on the site plan and/or as per the site condition and shall erect the shack at the allotted/ demarcated site only. I am aware that in case of violation of the "Terms & Conditions", the

registration shall be cancelled and the fee paid shall be forfeited to Government Treasury and the shack shall be demolished at my risk and cost.

(11) That I agree to assist the lifeguards on duty for safety of lives as and when required.

(12) That I agree to assist Department of Tourism and the Police or NCB in reporting suspicious activities along the beaches such as pedophilia, peddlers in banned substances.

(13) That I agree to prevent the movements/activities of the vagabonds, beggars, masseurs, touts, hawkers, etc. from and around the shack, if allotted.

(14) That I am fully aware of my responsibilities towards keeping the environment clean and hygienic and free from all kinds of pollution.

(15) That I am aware of the Anti-Smoking and Spitting law in force in Goa and shall abide by the same.

(16) That I shall not play loud music beyond the specification contained in the shack permission letter.

(17) That I am aware that in case of any information submitted by me as above is found to be incorrect, and in case of violation, the permission granted to me shall be cancelled forthwith and the permission fee/security deposit paid by me shall be forfeited to the Government.

(18) That I agree to abide all the Terms and Conditions incorporated in the Beach Shack Policy.

(19) That I will agree to the directions/decision given by the Director of Tourism in case of my violation to any of the Clauses of the Terms & Conditions of licence or the terms and conditions as laid down in the Beach Shack Policy for erection of temporary shack.

(20) That I shall not involve in any illegal activities, including trafficking in drugs, immoral activities, paedophilia, etc. and I shall take the responsibility to report any such incidents to the Police Station or the Tourism Department.

(21) That I agree to erect the Shack away from the water and towards the sand dunes, close to vegetation, so that free movement of visitors is not obstructed in any way.

(22) That I agree to erect the shack in the North-Western part of the protected area (turtle nesting) of the beach as indicated in the plan drawn by the Department of Tourism.

(23) That I agree not to allow the following after sunset (i.e. after 6.00 p.m.):

(a) Operation of shack and related activities like placing of deck beds;

(b) Artificial lighting;

(c) Playing of loud music.

(24) That I agree to inform Forest Department (Range Forest Officer), Pernem on Tel. No. 2201367 & Police (Pernem) on Tel. No. 2201233/2201065 of any incidents of nesting, and shall actively co-operate with the protection staff, in protection of turtle, turtle nesting site, turtle eggs hatching, etc.

Solemnly affirmed at _____ on this _____ day of_____ , 20__ .

DEPONENT

GOA

DEPARTMENT OF TOURISM
GOVERNMENT OF GOA
PANAJI-GOA
FORM XV (ii)
(See Rule 3A)

Certificate of Registration

"BEACH SHACK ERECTED ON BEACH"

Policy:

TOURISM POLICY FOR ERECTION OF TEMPORARY BEACH SHACKS/DECK-BEDS/UMBRELLAS/HUTS AND OTHERS 2019-22

Certificate No: _____

This is to certify that _____ *resident of* _____ _____*has been registered under the Goa Registration of Tourist Trade Act,1982 to carry on the business of Temporary Shacks of size* _____ *and height*_____ *on* _____ *Beach Stretch at Location No.*__.

This certificate is valid upto -_____

Place: ***Department Of Tourism, Zone Office*** **Prescribed Authority**

Issue Date: _____ ***Deputy Director***

Government of Goa
Department of Tourism
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

APPLICATION FORM FOR GRANT OF LICENSE FOR PUTTING UP DECKBEDS AND UMBRELLAS ON THE BEACHES

FORM-XVI

(See rule 3B)

Photo of Applicant or Authorized Signatory

To,

The Prescribed Authority,

☐ North Zone Office,
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

☐ South Zone Office,
Block No.43, Ground Floor,
Mathany Saldanha Administrative Complex,
Margao Goa - 403601

Sir,

I/We request that I/We, may be granted licence for putting up deckbed and umbrella at _____ under the section 13B of the Goa Registration of Tourist Trade Act, 1982 and rules framed thereunder.The particulars are as under:

Dated: D D M M Y Y Y Y

☐ New Registration ☐ Renewal Existing NOC No

1 Applicant Type: ☐ Local Unemployed Youth ☐ Hoteliers ☐ Beach Shack Allottee ☐ Private Shack Owner

2 Registration No/N.O.C No. (In case of Hotel / Shacks)

3 Operated By: ☐ Company ☐ Individual Nationality:

4 Details of the Individual/Company with full address intending to operate.(In Case of Company provide name and address of the company)

NAME of Company/Person:

AREA

VILLAGE/TOWN

TALUKA PINCODE

PAN CARD AADHAAR

MOBILE OFFICE NO.

EMAIL

5 Name of the proprietors (In case of company, authorized signatory, In case partners name of all the partners)

SR NO	NAME	MOBILE NO	AADHAR NO	PANCARD NO

6 Tourist Taluka Beach Stretch

7 Tourist area where the Deckbeds and umbrellas are placed.

8 Number of Deckbeds & Umbrellas:

9 Applicant permanent resident of Goa ☐ YES ☐ NO

For office use only

Inward ID: _____

Inward Date: _____

Form Processing status ☐ Data Entry ☐ Doc Uploaded ☐ Application Verified

Declaration:-

I Shri _____ hereby state that I have read and shall strictly abide by the "Terms and Conditions" for putting up of Deck beds / Umbrellas as stated in the Goa Registration of Tourist Trade Act 1982 and rules made thereunder, Goa Tourist Places (Protection and Maintenance Act 2001), Tourism policy for Erection of temporary seasonal structure, beach shack, huts and others 2019-22 including all amendments, direction issued by the Goa Coastal Zone Management Authority (GCZMA) and Hon'ble High Court Orders in Writ Petition No.167/2007 and all other orders relating to the erection of Temporary Seasonal Structures, beach shacks, huts and others in Goa from time to time.

3. In case of default/violation or breach or non-compliance by me to any of the terms and conditions of the Acts/Rules/Policy or any violation as are prohibited under prevailing laws, will lead to immediate cancellation of the Registration/License/NOC and Fees/Security Deposit if paid would be forfeited to Government treasury and necessary action would be taken up against me by the department. Also, I would be debarred for applying for Putting up of Deck beds / Umbrellas for next 3 years/tourist season.

Place: _____ Date: D D M M Y Y Y Y

Signature of applicant

Enclosures:- Tick mark necessary documents enclosed with the application form

Document Type																
☐ Copy of prior NOC issued for Deckbed/Umbrella by Department of Tourism*	NOC/Doc No															
	Validity	D	D	M	M	Y	Y	Y	Y							
☐ Ration Card (In case of Unemployed Youths)	Ration Card No															
☐ Copy of Birth Certificate / Passport / PAN Card (In case of Unemployed Youths)																
☐ Residance Certificate issued by Village Panchayat/Municipality (In case of Unemployed Youths)	Doc No															
	Validity	D	D	M	M	Y	Y	Y	Y							
Other Document (Specify name and other details in the space provided below)																
1	NOC/Doc No															
	Validity Date	D	D	D	M	M	M	Y	Y	Y	Y					
	Issue Date	D	D	D	M	M	M	Y	Y	Y	Y					
2	NOC/Doc No															
	Validity Date	D	D	D	M	M	M	Y	Y	Y	Y					
	Issue Date	D	D	D	M	M	M	Y	Y	Y	Y					
3	NOC/Doc No															
	Validity Date	D	D	D	M	M	M	Y	Y	Y	Y					
	Issue Date	D	D	D	M	M	M	Y	Y	Y	Y					

NOTE:- 1) THE APPLICANT SHALL BRING ALL ORIGINAL DOCUMENTS FOR VERIFICATION AT THE TIME OF REGISTRATION/RENEWAL
2) ALL FIELDS MARKED WITH *(ASTERIX) ARE COMPULSORY.

GOVERNMENT OF GOA

DEPARTMENT OF TOURISM
Paryatan Bhavan, Patto, Panaji-Goa
Tel: 0091 (0) 832-2438750 / 2494207
Fax: 0091 (0) 832-2494227
Email:deptgoatourism@gmail.com Web:www.goatourism.gov.in.

Form XVI (i)
(See Rule 3 B)

No.: **Deckbeds/2019-20/**

Date:

To,

Sub: License to put up Deckbeds and Umbrellas for Hoteliers _____ stretch.

License is hereby accorded to_____ **r/o**_____ **Hoteliers to put up Nos. of Deckbeds and Umbrellas on the stretch on payment of fees of Rs. /- paid vide receipt No. , for the tourist Season from to subject to the following conditions.**

1) The deckbeds shall be allowed to be put on the beach only during day hours i.e. from sunrise to sunset. No deckbeds or umbrella shall be allowed on the beach after the sunset.
2) The applicant shall number the deckbeds serially from 1 to 8 or 1 to 20 or 1 to 12 (as that of the number of deckbeds permitted) and strictly shall paint the License Number on the Deckbeds permitted to be placed, **failing which Deckbeds shall be seized/dismantled on the spot by the Department Officials.**
3) No temporary structure of whatsoever nature shall be allowed to be constructed or erected to house the deckbeds allowed to be placed. If such a structure is found to house the deckbeds the shall be demolished at the cost of the applicant and the license allotted to the applicant shall be cancelled forthwith and the security deposit shall be forfeited to the Government treasury.
4) Shade if required shall be provided only by Umbrellas permitted and no huts/shade structures will be allowed to be erected. If the same are found the same shall be demolished at the cost of the applicant.

5) The applicant shall in no case, place increase number of deckbeds and umbrellas over and above the number permitted by this license.

6) The deckbeds allowed to be placed by the hoteliers shall be strictly placed within three meters from the outer boundary of the hotel without causing any congestion on the beach and without affecting the movement of the tourist and the Lifeguard/Tourist Police operations.

7) The deckbeds and umbrellas shall be permitted in such a way that their placement do not;

a) Violate any right(s) of the citizen for ingress or egress on the beach;

b) Occupy under the guise of the license, the entire stretch of the beach thus hampering the activity of the children playing on the beach or members of the public walking on the beach or otherwise hamper or hinder the access to, and enjoyment of the beach;

c) Inconvenience to the public or the tourists visiting the beach and that there is sufficient place available for all other touristic activities as are permitted by Law or as per the entitlement for the members of the public.

8) Any Complaint arising out of the above said placement of deck beds shall be resolved by the Director of Tourism and his Decision in this regards shall be final.

9) The applicant shall strictly abide by the terms and conditions as aforesaid. Any contravention from the above terms and conditions shall result in cancelation of the license allotted and forfeiture of the security deposit. It may also debar the applicant from participation in further allotment processes being undertaken by this department in related matters.

Yours faithfully,

Deputy Director &
Prescribed Authority

Copy to:

1) The Superintendent of Police(Tourist Cell), North-Goa.

2) The Assistant Tourist Officer (North-Goa), Panjim-Goa

3) O/c.

GOVERNMENT OF GOA

DEPARTMENT OF TOURISM

Paryatan Bhavan, Patto, Panaji-Goa

Form XVI (ii)
(See Rule 3B)

Tel: 0091 (0) 832-2438750 / 2494207
Fax: 0091 (0) 832-2494227
Email:deptgoatourism@gmail.com Web:www.goatourism.gov.in.

No.: **Deckbeds/ /**

Date:

To,

Sub: License to put up Deckbeds and Umbrellas for Unemployed Youth _____stretch.

License is hereby accorded to _____ r/o _____ **Local Un-Employed Youths to put up Nos. of Deckbeds and Umbrellas on the stretch on payment of fees of Rs paid vide receipt No. for the tourist Season from 01-Oct-2019 to 31-May-2020 , subject to the following conditions.**

1) The deckbeds shall be allowed to be put on the beach only during day hours i.e. from sunrise to sunset. No deckbeds or umbrella shall be allowed on the beach after the sunset.

2) The applicant shall number the deckbeds serially from 1 to 8 or 1 to 20 or 1 to 12 (as that of the number of deckbeds permitted) and strictly shall paint the License Number on the Deckbeds permitted to be placed, **failing which Deckbeds shall be seized/dismantled on the spot by the Department Officials.**

3) No temporary structure of whatsoever nature shall be allowed to be constructed or erected to house the deckbeds allowed to be placed. If such a structure is found to house the deckbeds the shall be demolished at the cost of the applicant and the license allotted to the applicant shall be cancelled forthwith and the security deposit shall be forfeited to the Government treasury.

4) Shade if required shall be provided only by Umbrellas permitted and no huts/shade structures will be allowed to be erected. If the same are found the same shall be demolished at the cost of the applicant.

5) The applicant shall in no case, place increase number of deckbeds and umbrellas over and above the number permitted by this license.

6) The deckbeds allowed to be placed by the local unemployed youths shall be strictly put in the areas bounded by ropes and as demarcated by the Department of Tourism Panjim Goa.

7) The deckbeds and umbrellas shall be permitted in such a way that their placement do not;

a) Violate any right(s) of the citizen for ingress or egress on the beach;

b) Occupy under the guise of the license, the entire stretch of the beach thus hampering the activity of the children playing on the beach or members of the public walking on the beach or otherwise hamper or hinder the access to, and enjoyment of the beach;

c) Inconvenience to the public or the tourists visiting the beach and that there is sufficient place available for all other touristic activities as are permitted by Law or as per the entitlement for the members of the public.

8) Any Complaint arising out of the above said placement of deck beds shall be resolved by the Director of Tourism and his Decision in this regards shall be final.

9) The applicant shall strictly abide by the terms and conditions as aforesaid. Any contravention from the above terms and conditions shall result in cancelation of the license allotted and forfeiture of the security deposit. It may also debar the applicant from participation in further allotment processes being undertaken by this department in related matters.

Yours faithfully,

Deputy Director &
Prescribed Authority

Copy to:

1) The Superintendent of Police(Tourist Cell), North-Goa.

2) The Assistant Tourist Officer (North-Goa), Panjim-Goa

3) O/c.

Government of Goa
Department of Tourism
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

APPLICATION FOR REGISTRATION OF ONLINE TOURIST SERVICE PROVIDER/RENEWAL OF EXISTING ONLINE TOURIST SERVICE PROVIDER

FORM - XVII
(See rule 3C)

To,
The Prescribed Authority,

☐ North Zone Office,
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

☐ South Zone Office,
Block No.43, Ground Floor,
Mathany Saldanha Administrative Complex,
Margao Goa - 403002

Photo of Applicant or Authorized Signatory

Sir,
I/We request that I/We, may be registered within the meaning of the Goa Registration of Tourist Trade Act, 1982, for the year _____ for the following Online Service Provider.

☐ New Registration ☐ Renewal In case of renewal, enter certificate No ☐☐☐☐☐☐☐☐☐☐

1 Operated By ☐ Company ☐ Partnership Firm ☐

2 CIN:* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

3 Details of the person / company with full address intending to operate or is already operating

NAME OF ONLINE SERVICE PROVIDER* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

ADDRESS* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

VILLAGE/TOWN* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

TALUKA* ☐☐☐☐☐☐☐☐☐☐☐ PINCODE* ☐☐☐☐☐☐

PAN CARD* ☐☐☐☐☐☐☐☐☐☐ GSTIN:* ☐☐☐☐☐☐☐☐☐☐☐☐

MOBILE* ☐☐☐☐☐☐☐☐☐☐ OFFICE NO. ☐☐☐☐☐☐☐☐☐☐☐☐

EMAIL ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

4 WEBSITE:* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

5 Incase of Company Name of the Directors, in case of Partnership Firm name of all the partners

SR NO	NAME*	MOBILE NO*	AADHAR NO	PANCARD NO

Type of Online Services Provided

Travel & Accomodation booking: ☐

Accomodation Booking only: ☐

Travel Booking only: ☐

For office use only

Inward ID: _____
Inward Date: _____

Form Processing Status ☐ Data Entry ☐ Doc Uploaded ☐ Application Verified

Declaration:-

I _____ hereby state that I have read and shall strictly abide by the "Terms and Conditions" governing the registration for Online Tourist Service Provider as stated in the Goa Registration of Tourist Trade Act 1982 and rules made there under, Goa Tourist Places (Protection and Maintenance Act 2001) direction issued by the Goa Costal Zone Management Authority (GCZMA) including all amendment and all other orders relating to the registration of Online Tourist Service Provider in Goa from time to time.

In case of default/violation or breach of non-compliance by me to any of the terms and conditions of the Acts/Rules/Policy or any violation as are prohibited under prevailing laws, will lead to immediate cancellation of the Registration/License/NOC and Fees/Security Deposit if paid would be forfeited to Government treasury and necessary action would be taken up against me by the department.

Place: _____ Signature of applicant _____

Date: D D M M Y Y Y Y

Enclosures:- Tick mark necessary documents enclosed with the application form

Document Type		
☐ Copy of CIN.	Doc No	
	Issue Date	D D M M Y Y Y Y
☐ Copy of GST Registration Certificate(as Applicable)	Doc No	
	Issue Date	D D M M Y Y Y Y
☐ Copy of PAN card.*	Doc No	
	Issue Date	D D M M Y Y Y Y
☐	Doc No	
	Issue Date	D D M M Y Y Y Y
	Validitye	D D M M Y Y Y Y
☐	Doc No	
	Vailidity Date	D D M M Y Y Y Y
Other Document (Specify name and other details in the space provided below)		
	NOC/Doc No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
	NOC/Doc No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y

NOTE:- 1) PROVIDE SELF-ATTESTED COPY OF CIN,GST OR PAN CARD(AS APPLICABLE).
2) ALL FIELDS MARKED WITH *(ASTERIX) ARE COMPULSORY.
3) THE APPLICANT SHALL BRING ALL ORIGINAL DOCUMENTS FOR VERIFICATION AT THE TIME OF REGISTRATION/RENEWAL.

DEPARTMENT OF TOURISM
GOVERNMENT OF GOA
PANAJI-GOA

FORM XVII (i)
See Rule 3 C (i)

Certificate of Registration

"Online Service Provider"

Certificate No: _____

This is to certify that _____ *located at* _____ _____ *has been registered under the Goa Registration of Tourist Trade Act,1982 to carry on the business of* _____ *under the name and style* _____.

This certificate is valid upto _____

Prescribed Authority

Place: _____

Deputy Director

Issue Date: _____

ENDORSEMENT

Sr No	*Date of Inspection*	*Name of Official*	*Signature of Official*

*** This certificate is valid upto the validity of the NOC of the Gram Panchayat/Municipal Council .**
***This certificate provided by Department of tourism is merely to show that this activity is registered under Goa Registration of Tourist trade Act 1982, for the current activity financial year.This certificate should not be used as a legal document or as any ownership document to any court or department.**

Government of Goa
Department of Tourism
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

APPLICATION FOR GRANT OF LICENSE FOR ERECTION OF TEMPORARY HUTS / SHACK IN THE PRIVATE PROPERTY OF GOA DURING THE TOURIST SEASON _____ (Upto to 31/05/_____)

FORM-XVIII
(See rule 15(2))

Photo of Applicant or Authorized Signatory

To,
The Prescribed Authority,

☐ North Zone Office,
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

☐ South Zone Office,
Block No.43, Ground Floor,
Mathany Saldanha Administrative Complex,
Margao Goa - 403601

Sir,

I/We request that I/We may be registered to put Shack/Huts/Tents in private property under section 13A(5) of the Goa Registration of Tourist Trade Act, 1982 . The particulars of the Shack/Huts/Tents are as under

☐ New Registration ☐ Renewal

Renewal for ☐ Years(Maximum renewal upto 5 years). Dated: D D M M Y Y Y Y

In case of Renewal, Existing N.O.C No

SHACK NAME :

1 Operated By ☐ Company ☐ Individual Nationality (Company / Individual)

2 Details of person/company applying for registration of Shack

NAME OF PERSON/ COMPANY(In block Letters)

ADDRESS

VILLAGE/TOWN

TALUKA

PINCODE MOBILE NO.

ADHAAR PAN CARD NO.

EMAIL

3 Name of the Proprietors (in case of company, authorised signatories, in case partners name of all the partners)

SR NO	NAME	MOBILE NO	AADHAR NO	PANCARD NO

4

STRUCTURE TYPE	NO.OF STRUCTURE
☐ SHACK (lxb) WIDTH (m) ☐☐ BREADTH (m) ☐☐ (Std size:18X8m,Max permssible:24X12m)	
☐ HUTS - AC ☐☐ ☐ HUTS - NON AC ☐☐ ☐ TENTS - AC ☐☐ ☐ TENTS - NON AC ☐☐	

5 Details of property where Shack/Huts/Tents is proposed

PROPERTY TYPE: ☐ LEASED ☐ OWNED SURVEY/SUB DIV NO. _____

VILLAGE/TOWN:

TALUKA: Whether in Coastal Zone Area: ☐ Yes ☐ No

If yes, GCZMA Noc No: GCZMA Issue Date: D D M M Y Y Y Y

Village Panchayat/ Municipality

For office use only			
Inward ID: _____	Form Processing Status	☐ Data Entry	☐ Doc Uploaded
Inward Date: _____		☐ Application Verified	

6 Property owners details Page No.2

NAME :

ADDRESS:

VILLAGE/TOWN

TALUKA

PINCODE MOBILE NO.

ADHAAR PAN CARD NO.

EMAIL

Declaration:-

I Shri _____ hereby state that I have read and shall strictly abide by the "Terms and Conditions" governing the erection of Shacks/ Huts/ Tents as stated in the Goa Registration of Tourist Trade Act 1982 and rules made thereunder, Goa Tourist Places (Protection and Maintenance Act 2001), Tourism policy for Erection of temporary seasonal structure, beach shack, huts and others 2019-22 including all amendments, direction issued by the Goa Coastal Zone Management Authority (GCZMA) and Hon'ble High Court Orders in Writ Petition No.167/2007 and all other orders relating to the erection of Temporary Seasonal Structures, beach shacks, huts and others in Goa from time to time.

In case of default/violation or breach or non-compliance by me to any of the terms and conditions of the Acts/Rules/Policy or any violation as are prohibited under prevailing laws, will lead to immediate cancellation of the Registration/License/NOC and Fees/Security Deposit if paid would be forfeited to Government treasury and necessary action would be taken up against me by the department. Also, I would be debarred from applying for Shack/Hut/Tent NOC for next 3 years/tourist season.

Place: _____ Date: D D M M Y Y Y Y

(Signature of the Applicant)

Page No.3

Enclosures for erection of shacks/huts/tents on private property.(Tick mark necessary documents enclosed with the application form)

Document Type		
☐ NOC from concerned village panchayat/ muncipality for erection of shack/huts/tents in private property *	NOC No	
	Validity	D D M M Y Y Y Y
☐ Form I and XIV *		
☐ Site plan showing the location, precise location indicating landmark *		
☐ Survey plan recent from Directorate of Settelement and Land Records *		
☐ NOC from Goa Costal Zone Management Authority(if property in costal zone area) *	NOC No	
	Validity	D D M M Y Y Y Y
☐ Affidavit for Registration of Temporary Shacks/Huts/Tents in the Private Property	Registration No	
	Validity	D D M M Y Y Y Y
☐ Lease license agreement (if the property is leased.)	Doc No	
	Date	D D M M Y Y Y Y
	Validity	D D M M Y Y Y Y
☐ Ownership Document (in case property is owned.)	Doc No	
	Date	D D M M Y Y Y Y
	Validity	D D M M Y Y Y Y

Other Document (Specify name and other details in the space provided below)

1		NOC/Doc No	
		Validity Date	D D D M M M Y Y Y Y
		Issue Date	D D D M M M Y Y Y Y
2		NOC/Doc No	
		Validity Date	D D D M M M Y Y Y Y
		Issue Date	D D D M M M Y Y Y Y
3		NOC/Doc No	
		Validity Date	D D D M M M Y Y Y Y
		Issue Date	D D D M M M Y Y Y Y

NOTE:- 1) THE APPLICANT SHALL BRING ALL ORIGINAL DOCUMENTS FOR VERIFICATION AT THE TIME OF REGISTRATION/RENEWAL

2) ALL FIELDS MARKED WITH *(ASTERIX) ARE COMPULSORY.

FORM NO.: XVIII(i)
(See Rule 15 (2))
(Format of Affidavit for registration of temporary Shack/Huts/ in the Private Property
(Clauses to be incorporated/deleted as per applicability)

A F F I D A V I T

I, _____ son/wife of_____
(Name of the Applicant)

_____ residing at _____
(Full residential address with house/ward no. of Village Panchayat concerned)_____do solemnly affirm and state as under:-

(1) **That I have submitted application to the Department of Tourism, Panaji, for registration of Temporary Shack/ Huts/Tents in private property bearing Survey No._____ Sub Div_____ situated at _____ Village of _____Taluka from October to 31st May, in the prescribed form**.

(2) That I shall abide by the **"Terms and Conditions"** governing the grant of N.O.C. for erection of temporary shack/huts/tents in private property and stated in Tourism Policy for erection of temporary seasonal structures framed by Government and the directions of the Courts all other Orders relating to the erection of shacks, huts/tents, as issued from time to time. And that I shall only erect deck beds, umbrellas, tables and chairs in my private property and not on the beach in front of my property nor any identified beaches of Goa either during day or night time.

(3) That in the event I am issued registration certificate for temporary shack/huts/tents, I undertake to abide by the local laws including that of the Village Panchayat / Municipality, Health Department' Food and Drugs Administration (FDA), Fire Services, Excise Department, Electricity Department, Public Works Department, Police Department, Commercial

Taxes etc. and shall obtain requisite license for erection and carrying out of business of serving food and beverages.

(4) That I will procure and maintain a eco-friendly toilet adjacent to my shack for the convenience of customers / tourists approved by the Directorate of Health Services.

(5) That I shall supply drinking water to the customers / tourists meeting Food and Drugs Administration (FDA) standards.

(6) That in the event of any complain received against me with documental proof, the registration so granted for operation of shack/huts/tents shall be surrendered by me.

(7) That in the event of grant of registration certificate for erection of temporary beach shack/huts/tents in my Private property, no foreigner shall be permitted to work in beach shack/huts/tents without work visa and that in case of violation of the Terms and Conditions, the registration certificate shall be cancelled.

(8) That I have not been convicted of any criminal offence as of date of application.

(9) That I agree to register my activities of beach shack/ huts/tents under the Goa, Daman and Diu Registration of Tourist Trade Act, 1982, and Rules framed thereunder.

(10) **That I am aware that in case of violation of the "Terms & Conditions", the registration certificate issued for temporary shack/huts/tents shall be cancelled forthwith, Security Deposit shall be forfeited to Government Treasury, beach shack/huts/tents shall be demolished at my risk and cost and I shall be debarred for applying for shack/huts/tents for a minimum period of three years/tourist seasons.**

(11) That I agree to assist the Lifeguards on duty for safety of lives as and when required.

(12) That I agree to assist Department of Tourism, Tourist Security Force and the Police in reporting suspicious activities along the beaches such as paedophilia, drug peddlers of banned substances and suspicious terrorist.

(13) That I agree to prevent activities such as of the vagabonds, beggars, masseurs, touts hawkers etc. from and around the shack/huts/tents.

(14) That I am fully aware of my responsibilities towards keeping the environment clean and hygienic and free from all kinds of pollution.

(15) That I am aware of the Anti-Smoking and Spitting law inforce in Goa.

(16) **That I am aware that the sound of the music played shall be heard only within the shack and only two speakers of 50 watt each is allowed. Loud /amplified music is strictly banned. All conditions as per Noise Pollution and Control Rules shall be strictly followed.**

(17) **That for holding wedding parties, fashion shows, sports activities, etc, which involve beach area, separate permission has to be obtained from the Department of Tourism and separate charges shall be levied.**

(18) **That I shall procure health card for all my employees working in the shack/huts/tents. Detailed information including photos, etc. of the employees shall be maintained and also informed to the nearest Police Station.**

(19) That I am aware that in case any information submitted by me as above is found to be incorrect, the registration certificate granted to me shall be cancelled and the registration fee paid and the security deposit shall be forfeited to the Government and I shall be debarred from applying for shack/huts/tents in private property for the next three years/tourist season.

(20) That I shall follow all the relevant clauses of the Tourism Policy for erection of temporary seasonal structures as applicable to private shacks/huts/tents.

(21) **That there should not be any activity, which is likely to damage or disturb the littoral flora and fauna of the nesting sites.**

(22) **That depositing of debris, garbage, dust, chemicals etc. is strictly prohibited.**

(23) **That no disturbance to sand formation on the coast used for nesting shall be allowed.**

(24) **That all the human activities on the nesting coasts should cease from dusk to sunrise.**

(25) **That I agree to inform Forest Department (Range Forest Officer)/ nearest Police Station any incidents of nesting, and shall actively co-operate with the protection staff, in protection of turtle, turtle nesting site, turtle eggs hatching, etc..**

(26) That I shall follow all the relevant clauses of the shack policy as applicable to private shacks/huts/tents.

Solemnly affirmed at _____ on this ____ days of _____ 20___.

DEPONENT

GOVERNMENT OF GOA
DEPARTMENT OF TOURISM
Paryatan Bhavan, Patto, Panaji-Goa
Tel: 0091 (0) 832-2438750 / 2494207
Fax: 0091 (0) 832-2494227
Email:deptgoatourism@gmail.com Web:www.goatourism.gov.in.

FORM XVIII(ii)
See rule 15(3)

No.: **Pvt Huts-Tents/ /**

Dated:

To,

Ref: Approval of GCZMA No._____ dated _____

Sub: Registration Certificate for Registration of Temporary Huts/Tents in **Private Property** in Goa for the Tourist Season _____ to _____ .

Sir,

This has reference to your application dated _____addressed to Director of Tourism on the above cited subject.

In the above context, it is informed that this Department has **No Objection** for Registration of Temporary **Ac Huts-___ Nos.** in Private property bearing Survey No. of village to cater the tourists /locals for the Tourist Season _____ to _____ subject to compliance with the directives issued by the Hon'ble High Court of Bombay at Goa from time to time and with the directions issued by the Goa Coastal Zone Management Authority (GCZMA) and Tourism Policy for Registration of temporary seasonal structures for Tourist Season for strict compliance:-

1. The Temporary **Ac Huts-__ Nos.** shall be put up only in the Survey No._____situated at _____.

2. The Registration granted shall be valid for current Tourist Season i.e. from the date of issue of registration upto _____and shall be subject to the applicant obtaining the required licenses/permissions from the Village Panchayat/Muncipality, Fire Services, Commercial Taxes Department and other concerned authorities.

3. The Temporary Shack/Hut/Tents shall be made out of eco-friendly materials like bamboos/wooden poles with thatched palm leaves/thatched bamboo mat roofing and **NO TIN or PLASTIC SHEETS shall be used. No permanent construction materials nor iron structures or iron sections of any nature shall be allowed to be used. The floor at the maximum can be of wooden planks. No cement/khadappa floor shall be allowed. The instructions issued by the GCZMA in these regards shall have to be strictly followed.** The concerned Village Panchayat/Muncipality Shall prevent permanent construction in the temporary Shack/Huts/Tents.

4. **This Registration is issued subsequent to the payment of fees by the applicant of Rs. vide DD/Challn No. - dated and security deposite of Rs. videDD/Challn No. - dated .**

5. The applicant shall not sublet the Shack/Hut/Tents. Association with Lamanis, Masseurs andHawkers shall not be permitted.

6. The applicant should not have any criminal record nor involve in any illegal activities,including trafficking in drugs, immoral activities, paedophilia, etc.

7. The applicant shall not discharge dirty water, liquid, sewage from the toilets, garbage or anydry waste on the beach, or into the sand. **The applicant will be required to maintain two dustbins, one for biodegradable waste with a lid and the other for non-biodegradable waste.**Each applicant will also maintain a container to collect the waste water generated from washing,etc and it shall be disposed off by applicant at its own risk and cost.

8. The applicant will be required to compulsorily provide toilet facility which as far as possibleshould be eco-friendly for their respective Shack/Huts/Tents. The toilet facility should be eitherof Bio toilet/Chemical mobile toilet.

9. Area surrounding the temporary Shack/Hut/Tents must be kept clean. Burning or buying ofwaste/garbage in any form is not allowed. In case, any dirt/garbage, fire wood, charcoal, etc. isfound behind the Shack/Hut/Tents or nearby or in the bushes/vegetation/sand dunes, the N.O.Cof the applicant will be cancelled.

10. **No foreigners shall be permitted to work in any temporary Shack/Hut/Tents withoutwork Visa.**

11. **'No smoking'** and **'No spitting'** board has to be displayed by each applicant within his/hertemporary Shack/Hut/Tents and shall observe the rules and regulations under the GoaProhibition of Smoking and Spitting Act, 1997 and the central act i.e.Cigaretts and Other Tabacco Products Act. Further, the N.O.C issued by the Department of Tourism should be displayed within the Shack/Hut/Tentspremises which should be visible to the Guests/Authorities.

12. The applicant shall take due care not to disturb any existing sand dunes and pioneer beachvegetation covering the sand dunes and they shall be protected and conserved. Failure to protectand conserve the same, the applicant will be held responsible for violation of CRZ Notification,1991 and CRZ notification 2011 and action initiated against the violators.

13. The applicant have no right to object any Shack permitted by the Department of Tourism onidentified beaches of Goa in front of the Private Property.

14. In case it is proved that the ownership of the land is not in the name of applicant/land ownerwho issues the Registration with the photography identity as proclaimed in the application form, the Registration shall stand cancelled/revoked fortwith without any further Notice. The Department mayalso file criminal cases if necessary.

15. In case of failure to abide any conditions as applicable under this Certificate of Registration, the Security Deposit shall be **forfeited**, and he/she shall be **debarred** from applying for Shack/Hut/Tents in privateproperty for the next three years/tourist season.

16. In the event of any complaint received against the applicant with documental proof, theN.O.C granted shall be cancelled/revoked.

17.**On the expiry of Registration period i.e. _____it shall be the sole responsibility of the holder of property owner to clear the site within10 days from the date of expiry**

of the registration, failing which the structure will be demolished. The Concerned Village Panchayat/ Municipality Shall be responsible to issue site clearance certificate after the removal of the structure so as to enable this Department to release Security Deposit of the party .

18. Site Clearance Certificate shall indicate the date of clearance of the site which shall notbe beyond 10th day of _____. If the Site Clearance Certificate issued by the concernVillage Panchayat/Muncipality indicates the date of clearance after the 10th day of June2020, the Security Deposit of the party is liable to be forfeited in Government Treasury .

19. The applicant shall follow any other instruction/order issued by this Department from time to time.

NOTE:

1. Necessary ownership Title/Form I & XIV to be scrutinized & verified by the respective Village Panchayat/Muncipality before granting of license for Registration of Temporary Shack/Hut/Tents.

2. This is only a No objection Certificate from the Department of Tourism and the Permission letter/License to operate the Shack/Hut/Tents shall be issued by respective Village/Panchayat/Muncipality.

3. In case of any illegality, this Department shall not be held responsible in any manner.

Yours faithfully,

PrescribedAuthority &
Deputy Director of Tourism
(Zone Office)

Copy to:

1)The Sarpanch/Chief Officer, Village Panchayat/Municipal Council _____.
2)The Collector, North-Goa.
3)The Superintendent of Police, North-Goa.
4)The Chief Electrical Engineer, Panjim-Goa.
5)The Chief Electrical Engineer,Public Works Department, Panjim-Goa.
6)The Commissioner, Commercial Taxes, Vikrikar Bhavan, Panaji - Goa.
7)The Director, Fire & Emergency Services, Santa Inez, Panaji - Goa.
8)The Police Inspector, Tourist Police Cell, Panaji - Goa.
9)Guard file.
10)O/c.

GOVERNMENT OF GOA
DEPARTMENT OF TOURISM
Paryatan Bhavan, Patto, Panaji-Goa
Tel: 0091 (0) 832-2438750 / 2494207
Fax: 0091 (0) 832-2494227
Email:deptgoatourism@gmail.com Web:www.goatourism.gov.in.

FORM XVIII(iii)
See rule 15(3)

No.: **Pvt Shack/** / Dated:

To,

Ref: Approval of GCZMA No._____dated _____

Sub: Registration Certificate for Registration of Temporary Shack in **Private Property** in Goa for the TouristSeason _____ to _____.

Sir,

This has reference to your application dated _____addressed to Director of Tourism on the above cited subject.

In the above context, it is informed that this Department has **No Objection** for Registration of Temporary **Shack-1 No.** in Private property bearing Survey No._____of village to cater the tourists /locals for the Tourist Season _____ to _____ subject to compliance with the directives issued by the Hon'ble High Court of Bombay at Goa from time to time and with the directions issued by the Goa Coastal Zone Management Authority (GCZMA) and Tourism Policy for Registration of temporary seasonal structures for Tourist Season from for strict compliance:-

1.The Temporary **Shack-1 No.** shall be put up only in the SurveyNo. _____ situated at_____ .

2. The Registration granted shall be valid for current Tourist Season i.e. from the date of issue of registration upto _____ and shall be subject to the applicant obtaining the required licenses/permissions from the Village Panchayat/Muncipality, Health Department,Food & Drugs Administration, Fire Services, Commercial Taxes Department and other concerned authorities.

3. The Temporary Shack/Hut/Tents shall be made out of eco-friendly materials like bamboos/wooden poles with thatched palm leaves/thatched bamboo mat roofing and **NO TIN or PLASTIC SHEETS shall be used. No permanent construction materials nor iron structures or iron sections of any nature shall be allowed to be used. The floor at the maximum can be of wooden planks. No cement/khadappa floor shall be allowed. The instructions issued by the GCZMA in these regards shall have to be strictly followed.** The concerned Village Panchayat/Muncipality Shall prevent permanent construction in the temporary Shack/Huts/Tents.

4. **This Registration is issued subsequent to the payment of fees by the applicant of Rs. vide DD/Challn No. - dated and security deposite of Rs. vide DD/Challn No. - dated .**

5. The applicant shall not sublet the Shack/Hut/Tents. Association with Lamanis, Masseurs and Hawkers shall not be permitted.

6. The applicant should not have any criminal record nor involve in any illegal activities, including trafficking in drugs, immoral activities, paedophilia, etc.

7. The applicant shall not discharge dirty water, liquid, sewage from the toilets, garbage or any dry waste on the beach, or into the sand. **The applicant will be required to maintain two dust bins, one for biodegradable waste with a lid and the other for non-biodegradable waste.** Each applicant will also maintain a container to collect the waste water generated from washing, etc and it shall be disposed off by applicant at its own risk and cost.

8. The applicant will be required to compulsorily provide toilet facility which as far as possible should be eco-friendly for their respective Shack/Huts/Tents. The toilet facility should be either of Bio toilet/Chemical mobile toilet.

9. Area surrounding the temporary Shack/Hut/Tents must be kept clean. Burning or buying of waste/garbage in any form is not allowed. In case, any dirt/garbage, fire wood, charcoal, etc. is found behind the Shack/Hut/Tents or nearby or in the bushes/vegetation/sand dunes, the N.O.C of the applicant will be cancelled.

10. **No foreigners shall be permitted to work in any temporary Shack/Hut/Tents without work Visa.**

11. **'No smoking'** and **'No spitting'** board has to be displayed by each applicant within his/her temporary Shack/Hut/Tents and shall observe the rules and regulations under the Goa Prohibition of Smoking and Spitting Act, 1997 and the central act i.e. Cigaretts and Other Tabacco Products Act. Further, theN.O.C issued by the Department of Tourism should be displayed within the Shack/Hut/Tentspremises which should be visible to the Guests/Authorities.

12. The applicant shall take due care not to disturb any existing sand dunes and pioneer beach vegetation covering the sand dunes and they shall be protected and conserved. Failure to protect and conserve the same, the applicant will be held responsible for violation of CRZ Notification, 1991 and CRZ notification 2011 and action initiated against the violators.

13. The applicant have no right to object any Shack permitted by the Department of Tourism on identified beaches of Goa in front of the Private Property.

14. In case it is proved that the ownership of the land is not in the name of applicant/land owner who issues the Registration with the photography identity as proclaimed in the application form, the Registration shall stand cancelled/revoked fortwith without any further Notice. The Department mayalso file criminal cases if necessary.

15. In case of failure to abide any conditions as applicable under this Certificate of Registration ,the Security Depositshall be **forfeited**, and he/she shall be **debarred** from applying for Shack/Hut/Tents in privateproperty for the next three years/tourist season.

16. In the event of any complaint received against the applicant with documental proof, the N.O.C granted shall be cancelled/revoked.

17.**On the expiry of Registration period i.e. _____ it shall be the sole responsibility of the holder of property or owner to clear the site within 10 days from the date of expiry of**

of the registration, failing which the structure will be demolished. The Concerned Village Panchayat/ Municipality Shall be responsible to issue site clearance certificate after the removal of the structure so as to enable this Department to release Security Deposit of the party.

18. Site Clearance Certificate shall indicate the date of clearance of the site which shall not be beyond 10th day of_____. If the Site Clearance Certificate issued by the concern Village Panchayat/Muncipality indicates the date of clearance after the 10th day of June 2020, the Security Deposit of the party is liable to be forfeited in Government Treasury .

19. The applicant shall follow any other instruction/order issued by this Department from time totime.

NOTE:

1. Necessary ownership Title/Form I & XIV to be scrutinized & verified by the respective Village Panchayat/Muncipality before granting of license for Registration of Temporary Shack/Hut/Tents.

2. This is only a No objection Certificate from the Department of Tourism and the Permission letter/License to operate the Shack/Hut/Tents shall be issued by respective Village/Panchayat/Muncipality.

3. In case of any illegality, this Department shall not be held responsible in any manner.

4. The size of the shack in Private Property shall be of size 18 mts X 8 mts. for every additional square meter; additional fees payable will be Rs.200/- per square meter subject to maximum size of 24 X 12 mtrs. of shack.

Yours faithfully,

PrescribedAuthority &
Deputy Director of Tourism
(Zone Office)

Copy to:

1)The Sarpanch/Chief Officer, Village Panchayat/Municipal Council _____.
2)The Collector, North-Goa.
3)The Superintendent of Police, North-Goa.
4)The Excise Commissioner, Panjim-Goa.
5)The Chief Electrical Engineer, Panjim-Goa.
6)The Chief Electrical Engineer,Public Works Department, Panjim-Goa.
7)The Director, Food & Drugs Administration, Panaji - Goa.
8)The Commissioner, Commercial Taxes, Vikrikar Bhavan, Panaji - Goa.
9)Directorate of Health Services, Panaji - Goa.
10)The Director, Fire & Emergency Services, Santa Inez, Panaji - Goa.
11)The Police Inspector, Tourist Police Cell, Panaji - Goa.
12)Guard file.
13)O/c.

Government of Goa
Department of Tourism
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

APPLICATION FOR REGISTRATION OF NEW ADVENTURE SPORTS ACTIVITIES/RENEWAL OF EXISTING ADVENTURE SPORTS ACTIVITIES

FORM-XIX
(See rule 16(2))

To,
The Prescribed Authority,

☐ North Zone Office,
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

☐ South Zone Office,
Block No.43, Ground Floor,
Mathany Saldanha Administrative Complex,
Margao Goa - 403002

Photo of Applicant or Authorized Signatory

Sir,
I/We request that I/We, may be registered within the meaning section 19A of the Goa Registration of Tourist Trade Act, 1982, for the year _____ for the following adventure sports activity.

1 Adventure Sports Activity Code:* (Refer Instruction No. 1) ☐☐

☐ New Registration ☐ Renewal In case of renewal, enter certificate No ☐☐☐☐☐☐☐☐☐☐

2 Operated By* ☐ Company ☐ Individual Nationality * (comapny / Individual) ☐☐☐☐☐☐☐☐☐

3 Tourist area for operating business/ Operating Base.
Taluka* ☐☐☐☐☐☐☐☐☐☐☐
Place* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

4 Details of the person / company with full address intending to operate or is already operating
NAME* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
ADDRESS* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
VILLAGE/TOWN* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
TALUKA* ☐☐☐☐☐☐☐☐☐☐☐ PINCODE* ☐☐☐☐☐☐
PAN CARD* ☐☐☐☐☐☐☐☐☐☐ AADHAAR (For Individual) ☐☐☐☐☐☐☐☐☐☐☐☐
MOBILE* ☐☐☐☐☐☐☐☐☐☐ OFFICE NO. ☐☐☐☐☐☐☐☐☐☐☐☐
EMAIL ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

5 Name of the proprietors(in case of company, authorized signatories, in case partners name of all the partners)

SR NO	NAME*	MOBILE NO*	AADHAR NO	PANCARD NO

6 Applicant permanent resident of Goa* ☐ YES ☐ NO

7 Whether operating from winch ☐ YES ☐ NO

8 Equipment Details

	Number	Model make	Capacity	Insurance (in Rs.)
Model No. ☐				
Craft No. ☐				
Motor No. ☐				

For office use only			
Inward ID: _____	Form Processing Status	☐ Data Entry	☐ Doc Uploaded
Inward Date: _____		☐ Application Verified	

Page No.2

Declaration:-

I ______________________________ do solemnly state that:-

1)I shall not overload the equipment

2)I shall carry out the activity of adventure sports/ para motor gliding, water sports activity/water sports operator within the permitted zone only as may be specified.

3)I shall adhere to all the instructions issued from the Registering authority from time to time.

4) I shall provide safety equipment to my client before starting the activity.

Place: ________________

Date: | D | D | M | M | Y | Y | Y | Y | **Signature of applicant** ________________

NOTE:- THE APPLICANT SHALL BRING ALL ORIGINAL DOCUMENTS FOR VERIFICATION AT THE TIME OF REGISTRATION/RENEWAL

Instructions 1:

Select code for adventure sports activity

01	Bungee Jumping	02	Hot Air Balloon	03	Kite Boarding	04	Kite Surfing	05	Paraglider	06	Powered paraglider	7

Enclosures:- Tick mark necessary documents enclosed with the application form

Document Type		
☐ Insurance of passenger.*	Policy No	
	Amount in Rs.	Validity D D D M M Y Y Y Y
☐ Insurance of equipment.*	Policy No	
	Amount in Rs.	Validity D D D M M Y Y Y Y
☐ Panchayat NOC/ Muncipality permission./ Collectors permission.* (Collectors permission in case of paraglider / powered paraglider)	NOC/Doc No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
☐ Life saving technique certificates from approved agency.*	Certificate/DocNo	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
☐ Pan card.	Pan No.	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
☐ Tan card.	Tan No.	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
☐ Copy of the printed tariff of the adventure sports activities.*		
Paraglider / Powered Paraglider / Kite surfing		
☐ Copy of permit from Air Traffic Control (ATC)	Permit No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
☐ Copy of permit from INS Hansa of the Mormugao, Vasco, Goa / Superintendent of Police Law and Order/ Permit from Coastal Security/ Permission from District Magistrate to operate adventure sports/ Paragliding Motor Sports.	Permit No/DocNo	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
☐ Trainer license / Pilot certificate from recognized authorities(in case of Kite surfing/Boarding and Paraglider/Powered paraglider)	License No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
Bungee Jumping		
☐ Jump Master Certificate.	Certificate No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y

Page No.3

☐ Code of safety conducts of SANZ (Australia and New Zealand)	NOC/Doc No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
Hot air ballooning		
☐ The Directorate General of Civil Aviation (DGCA) License	License No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M Y Y Y Y Y
☐ Navy Permission / NOC for flying (incase of Hot air balloon)	NOC/Doc No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
☐ Superintendent of Police clearance report (incase of Hot air balloon)	Doc No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
Other Document (Specify name and other details in the space provided below)		
1	NOC/Doc No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
2	NOC/Doc No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
3	NOC/Doc No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
4	NOC/Doc No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y
5	NOC/Doc No	
	Validity Date	D D D M M M Y Y Y Y
	Issue Date	D D D M M M Y Y Y Y

Note: 1. All documents should be self attested by the applicant.

2. In case of multiple NOC/Certificate/Insurance please fill details in "other document" section as mentioned above
3. In case of more than 5 other documents please provide details on additional blank page.
4. Fields marked with * are mandatory.

DEPARTMENT OF TOURISM
GOVERNMENT OF GOA
PANAJI-GOA
FORM XIX (i)
See Rule16()

Certificate of Registration
"Adventure Sports Activity"

Certificate No: _____

*This is to certify that*_____ *of* _____ *resident of*_____ _____ *has been registered under the Goa Registration of Tourist Trade Act, 1982 to carry on the business of* _____ *Adventure sports activity at*_____.

This certificate is valid upto _____

Place: _____ **Prescribed Authority**

Issue Date: _____ ***Deputy Director***

ENDORSEMENT

Sr No	*Date of Inspection*	*Name of Official*	*Signature of Official*

Government of Goa
Department of Tourism
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

APPLICATION FORM FOR REGISTRATION OF SPICE PLANTATION

FORM XX
See Rule 16(2)

Photo of Applicant

To,
The Director of Tourism
Panaji Goa.

☐ North Zone Office, 1st Floor, Paryatan Bhavan, Patto - Panaji Goa - 403001

☐ South Zone Office, Block No.43, Ground Floor, Mathany Saldanha Administrative Complex, Margao Goa - 403601

Sir,

I/We request that I/We, may be registered as a Spice Plantation within the meaning of the Goa, Daman and Diu Registration of Tourist Trade Act, 1982(Act 10 of 1982) and Rules framed there under, for the year.

☐ New Registration ☐ Renewal In case of renewal, enter Certificate No.

Renewal for ☐ Years (Maximum renewal upto 5 years).

1 NAME OF THE PERSON*

2 ADDRESS OF A PERSON INTENDING TO OPERATE / OPERATING .*

VILLAGE/TOWN* TALUKA*

PINCODE* MOBILE*

AADHAR (incase of Individual) PAN CARD*

3 TOURIST AREA WHERE THE BUSINESS IS TO BE CONDUCTED*

VILLAGE/TOWN*

TALUKA* PINCODE*

4 NAME OF THE PROPRIETOR.*

5 Applicant Permanent resident of Goa* ☐ YES ☐ NO

6 WHETHER LICENCE TO CARRY OUT SPICE PLANTATION ☐ YES ☐ NO

7 DETAILS OF SPICE PLANTATION*

8 SURVEY N0/ PT SHEET NO. SUB DIV/ CHALTA NO. AREA (Sq. Mts.)

9 GUIDING TRAINING COURSE UNDER GOVT. OF GOA/ GOVT. OF INDIA ☐ YES ☐ NO ACCOMODATION PROVIDED ☐ WITH ☐ WITHOUT No. of Rooms

10 BRIEF DETAILS ON THE EXPEDITIONS CARRIED OUT BY THE AGENCY*

For office use only			
Inward ID: _____	Form Processing Status	☐ Data Entry	☐ Doc Uploaded
Inward Date: _____		☐ Application Verified	

Declaration:-

I _____ hereby state that I have read and shall strictly abide by the "Terms and Conditions" governing the registration/renewal of Spice Plantation as stated in the Goa Registration of Tourist Trade Act 1982 and rules made thereunder, Spice Plantation Places (Protection and Maintenance Act 2001) along with all amendment and all other orders relating to the registration/renewal of Tourist Guide in Goa from time to time.

In case of default/violation or breach of non-compliance by me to any of the terms and conditions of the Acts/Rules/Policy or any violation as are prohibited under prevailing laws, will lead to immediate cancellation of the Registration/License/NOC and Fees/Security Deposit if paid would be forfeited to Government treasury and necessary action would be taken up against me by the department.

Place: _____ Signature of applicant _____

Date: D D M M Y Y Y Y

Enclosures:- Tick mark necessary documents enclosed with the application form

Document Type																
☐ Trade Licence from Local Bodies/ Panchayat/Muncipality*	Doc No															
	Issue Date	D	D	M	M	Y	Y	Y	Y							
☐ NOC from Fire& Emergency (with Accomodiation)*	Doc No															
	Issue Date	D	D	M	M	Y	Y	Y	Y							
☐ 15 years of Residence Certificate issued by Mamlatdar of Taluka of Goa*	Doc No															
	Issue Date	D	D	M	M	Y	Y	Y	Y							
☐ Ownership Document (Sale Deed/Form I&XIV) Lease Deed/ Noc from Owner*.	Doc No															
	Issue Date	D	D	M	M	Y	Y	Y	Y							
	Validitye	D	D	M	M	Y	Y	Y	Y							
☐	Doc No															
	Vailidity Date	D	D	M	M	Y	Y	Y	Y							
Other Document (Specify name and other details in the space provided below)																
	NOC/Doc No															
	Validity Date	D	D	D	M	M	M	Y	Y	Y	Y					
	Issue Date	D	D	D	M	M	M	Y	Y	Y	Y					
	NOC/Doc No															
	Validity Date	D	D	D	M	M	M	Y	Y	Y	Y					
	Issue Date	D	D	D	M	M	M	Y	Y	Y	Y					

NOTE:- 1) THE APPLICANT SHALL BRING ALL ORIGINAL DOCUMENTS FOR VERIFICATION AT THE TIME OF REGISTRATION/RENEWAL
2) ALL FIELDS MARKED WITH *(ASTERIX) ARE COMPULSORY.

DEPARTMENT OF TOURISM
GOVERNMENT OF GOA
PANAJI-GOA
FORM XX(i)
See Rule 16 (3)

Certificate of Registration
"Spice Plantation"

Certificate No: _____

This is to certify that _____ *resident of* _____ _____ *has been registered under the Goa Registration of Tourist Trade Act, 1982 to carry on the business of* _____ *under the name and style* _____ _____ *located at* _____.

This certificate is valid upto _____

Place: _____ ***Prescribed Authority***

Issue Date: _____ ***Deputy Director***

ENDORSEMENT

Sr No	*Date of Inspection*	*Name of Official*	*Signature of Official*

*** This certificate is valid upto the validity of the NOC of the Gram Panchayat/Municipal Council .**
***This certificate provided by Department of tourism is merely to show that this activity is registered under Goa Registration of Tourist trade Act 1982, for the current activity financial year.This certificate should not be used as a legal document or as any ownership document to any court or department.**

Government of Goa
Department of Tourism
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

APPLICATION FORM FOR REGISTRATION OF TOURIST GUIDE UNDER RULE (XIV) OF THE GOA REGISTRATION OF TOURIST TRADE ACT, 1982

FORM XXI
See Rule 14 (2)

Photo of Applicant

To,
The Director of Tourism
Panaji Goa.

☐ North Zone Office,
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

☐ South Zone Office,
Block No.43, Ground Floor,
Mathany Saldanha Administrative Complex,
Margao Goa - 403601

Sir,
I request that I may be registered as a Tourist Guide within the meaning of the Goa, Registration of Tourist Trade Act, 1982.
The other particulars are as under:

☐ New Registration ☐ Renewal In case of renewal,enter Identity Card No ☐☐☐☐☐☐☐☐☐☐

Renewal for ☐ Years(Maximum renewal upto 5 years)

1 NAME OF THE PERSON* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

2 Address-Permanent(with pin code)*

AREA* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

VILLAGE/TOWN* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

TALUKA* ☐☐☐☐☐☐☐☐☐☐☐ PINCODE* ☐☐☐☐☐☐☐

3 Address-Temporary (if any) ☐ Same As Permanent

AREA* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

VILLAGE/TOWN* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

TALUKA* ☐☐☐☐☐☐☐☐☐☐☐ PINCODE* ☐☐☐☐☐☐☐

LANDLINE NO.* ☐☐☐☐☐☐☐☐☐ MOBILE NO.* ☐☐☐☐☐☐☐☐☐☐

4 Education Qualification(Highest) ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

5 Foreign languages known:
1 ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
2 ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
3 ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
4 ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

6 AADHAAR ☐☐☐☐☐☐☐☐☐☐☐☐ 7. PAN CARD. ☐☐☐☐☐☐☐☐☐☐

8 Applicant Permanent resident of Goa* ☐ YES ☐ NO

For office use only			
Inward ID: _____	Form Processing Status	☐ Data Entry	☐ Doc Uploaded
Inward Date: _____		☐ Application Verified	

Declaration:-

I _____ hereby state that I have read and shall strictly abide by the "Terms and Conditions" governing the registration/renewal of Tourist Guide as stated in the Goa Registration of Tourist Trade Act 1982 and rules made thereunder, Goa Tourist Places (Protection and Maintenance Act 2001) along with all amendment and all other orders relating to the registration/renewal of Tourist Guide in Goa from time to time.

In case of default/violation or breach of non-compliance by me to any of the terms and conditions of the Acts/Rules/Policy or any violation as are prohibited under prevailing laws, will lead to immediate cancellation of the Registration/License/NOC and Fees/Security Deposit if paid would be forfeited to Government treasury and necessary action would be taken up against me by the department.

Place: _____ Signature of applicant _____

Date: D D M M Y Y Y Y

Enclosures:- Tick mark necessary documents enclosed with the application form

Document Type																
☐ Certificate of Guide training Course*	Doc No															
	Issue Date	D	D	M	M	Y	Y	Y	Y							
☐ Identity proof Passport / Pan Card/EPIC/Aadhar*	Doc No															
	Issue Date	D	D	M	M	Y	Y	Y	Y							
☐ Qualification Documents (Highest degree)*	Doc No															
	Issue Date	D	D	M	M	Y	Y	Y	Y							
☐ 15 years of Residence Certificate issued by Mamlatdar of Taluka of Goa*	Doc No															
	Issue Date	D	D	M	M	Y	Y	Y	Y							
	Validity	D	D	M	M	Y	Y	Y	Y							
☐ Language course certificate	Doc No															
	Issue Date	D	D	M	M	Y	Y	Y	Y							
Other Document (Specify name and other details in the space provided below)																
	NOC/Doc No															
	Validity Date	D	D	D	M	M	M	Y	Y	Y	Y					
	Issue Date	D	D	D	M	M	M	Y	Y	Y	Y					
	NOC/Doc No															
	Validity Date	D	D	D	M	M	M	Y	Y	Y	Y					
	Issue Date	D	D	D	M	M	M	Y	Y	Y	Y					
	NOC/Doc No															
	Validity Date	D	D	D	M	M	M	Y	Y	Y	Y					
	Issue Date	D	D	D	M	M	M	Y	Y	Y	Y					

NOTE:- 1) THE APPLICANT SHALL BRING ALL ORIGINAL DOCUMENTS FOR VERIFICATION AT THE TIME OF REGISTRATION/RENEWAL
2) ALL FIELDS MARKED WITH *(ASTERIX) ARE COMPULSORY.

DEPARTMENT OF TOURISM
GOVERNMENT OF GOA
PANAJI-GOA
Form XXI (i)
See Rule 14(ii)
TOURIST GUIDE

I.D CARD NO.: _____

Name: _____

Residential Address: _____

Valid Till: _____

Prescribed Authority

Deputy Director

Signature of card holder

Date of Issue: _____

INSTRUCTIONS

1) This Identity Card is not transferable.

2) The same should be Produced when on duty.

3) Unauthorised person using the card will be dealt with under the Goa Registration of Tourist Trade Act, 1982 and rules made thereunder.

4) In case the card is lost, the issuing authority should be intimated immediately.

5) This identity card should be surrendered to the issuing authority as soon as the bearer ceases to be a Tourist Guide.

Government of Goa
Department of Tourism
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

APPLICATION FOR ISSUE OF PERMISSION/N.O.C. AND IDENTITY CARDS TO PHOTOGRAPHER TAKING PICTURES OF TOURISTS ON THE BEACHES AND OTHER TOURIST PLACES AND SELLING THE PRINTS TO THEM

FORM XXII
See Rule 14 (2)

Photo of Applicant

To,
The Prescribed Authority

☐ North Zone Office,
1st Floor, Paryatan Bhavan, Patto - Panaji
Goa - 403001

☐ South Zone Office,
Block No.43, Ground Floor,
Mathany Saldanha Administrative Complex,
Margao Goa - 403601

Sir,
I request that I, may be registered as a Photographer taking pictures of tourist on the beaches and other tourist places and selling the prints to them for the year _____. The particulars are as follows.

☐ New Registration ☐ Renewal In case of renewal, enter Identity Card No ☐☐☐☐☐☐☐☐☐☐

Renewal for ☐ Years(Maximum renewal upto5 years).

1 FULL NAME OF THE APPLICANT*

2 Present Address*

AREA*

VILLAGE/TOWN*

TALUKA* PINCODE*

TELEPHONE NO.* MOBILE NO.*

E-MAIL ID*

PAN CARD NO. AADHAR NO.

3 Permanent Address* ☐ ***Same As Present***

AREA*

VILLAGE/TOWN*

TALUKA* PINCODE*

4 QUALIFICATION

5 Tourist area of operation

Taluka

Place

6 Photography course done: ☐ YES ☐ NO

7 Applicant Permanent resident of Goa:* ☐ YES ☐ NO

8 Languaged Known and Spoken

1
2
3
4

For office use only			
Inward ID: _____	Form Processing Status	☐ Data Entry	☐ Doc Uploaded
Inward Date: _____		☐ Application Verified	

Declaration:-

I _____ hereby state that I have read and shall strictly abide by the "Terms and Conditions" governing the registrations as stated in the Goa Registration of Tourist Trade Act 1982 and rules made there under, Goa Tourist Places (Protection and Maintenance Act 2001) along with all amendment and all other orders relating to the registration / renewal of Photographers in Goa from time to time.

In case of default/violation or breach of non-compliance by me to any of the terms and conditions of the Acts/Rules/Policy or any violation as are prohibited under prevailing laws, will lead to immediate cancellation of the Registration/License/NOC and Fees/Security Deposit if paid would be forfeited to Government treasury and necessary action would be taken up against me by the department.

Place: _____

Signature of the Applicant _____

Date: D D M M Y Y Y Y

Enclosures:- Tick mark necessary documents enclosed with the application form

Document Type																
☐ 15 years Residence Certificate issued by Mamlatdar of the taluka of Goa.*	Doc No															
	Validity	D	D	M	M	Y	Y	Y	Y							
	Issue Date	D	D	M	M	Y	Y	Y	Y							
☐ Character certificate issued by Deputy Collector & SDM Goa.*	Doc No															
	Validity	D	D	M	M	Y	Y	Y	Y							
	Issue Date	D	D	M	M	Y	Y	Y	Y							
☐ Certificate of Photography course undergone/experience certificate in Photograph	Doc No															
	Issue Date	D	D	M	M	Y	Y	Y	Y							
Other Document (Specify name and other details in the space provided below)																
1		NOC/Doc No														
		Validity Date	D	D	D	M	M	M	Y	Y	Y	Y				
		Issue Date	D	D	D	M	M	M	Y	Y	Y	Y				
2		NOC/Doc No														
		Validity Date	D	D	D	M	M	M	Y	Y	Y	Y				
		Issue Date	D	D	D	M	M	M	Y	Y	Y	Y				
3		NOC/Doc No														
		Validity Date	D	D	D	M	M	M	Y	Y	Y	Y				
		Issue Date	D	D	D	M	M	M	Y	Y	Y	Y				

NOTE:- 1) THE APPLICANT SHALL BRING ALL ORIGINAL DOCUMENTS FOR VERIFICATION AT THE TIME OF REGISTRATION/RENEWAL
2) ALL FIELDS MARKED WITH *(ASTERIX) ARE COMPULSORY.

DEPARTMENT OF TOURISM
GOVERNMENT OF GOA
PANAJI-GOA
Form XXII (i)
See Rule 14 (ii)

TOURIST PHOTOGRAPHER

I.D CARD NO.: _____

Name: _____

Area of Operation (Beach): _____

Valid Till: _____

Prescribed Authority

Deputy Director

Signature of card holder

Residential _____
_____
_____

Date of Issue: _____

Contact No: _____

INSTRUCTIONS

1) This Identity Card is not transferable.

2) The same should be Produced when on duty.

3) Unauthorised person using the card will be dealt with under the Goa Registration of Tourist Trade Act, 1982 and rules made thereunder.

4) In case the card is lost, the issuing authority should be intimated immediately.

5)This identity card should be surrendered to the issuing authority as soon as the bearer ceases to be a Tourist Photographer.

Government of Goa
Department of Tourism
1st Floor, Paryatan Bhavan, Patto - Panaji

APPLICATION FOR REGISTRATION OF NEW HOMESTAY/RENEWAL OF EXISTING HOMESTAY / BED & BREAKFAST

FORM XXIII
See rule 3(1) and (6)

Photo of Applicant or Authorized Signatory

To,
The Prescribed Authority,
☐ North Zone Office, 1st Floor, Paryatan Bhavan, Patto - Panaji
☐ South Zone Office, Block No.43, Ground Floor, Mathany Saldanha

Sir,
I/We request that I/We may be registered as HomeStay Keeper under the Goa Registration of Tourist Trade Act, 1982.

Category applied for (Gold/Silver) ☐☐☐☐☐☐

☐ New Registration ☐ Renewal In case of renewal, enter Certificate ☐☐☐☐☐☐☐☐☐☐

1 Operated By* ☐ Compan ☐ Individual Nationality* (Company / Individual) ☐☐☐☐☐☐☐☐☐☐

2 Name of the person/company authorized to manage establishment

NAME* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

ADDRESS* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

VILLAGE/TOWN* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

TALUKA* ☐☐☐☐☐☐☐☐☐☐☐ PINCODE* ☐☐☐☐☐☐

PAN CARD* ☐☐☐☐☐☐☐☐☐☐ AADHAAR (Incase of Individual) ☐☐☐☐☐☐☐☐☐☐☐☐

MOBILE* ☐☐☐☐☐☐☐☐☐☐ OFFICE NO.* ☐☐☐☐☐☐☐☐☐☐☐☐

EMAIL ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

APPLICANT PERMANENT RESIDENT OF GOA* ☐ YES ☐ NO

Distance of Establishment inKms Airport ☐☐ Railway Station ☐☐ City Centre ☐☐
Nearest Main Shopping Centre ☐☐ Nearest Bus Stand ☐☐

3 Name of the proprietors(in case of company, authorized signatories, in case partners name of all the partners)

SR.NO	NAME*	MOBILE NO*	AADHAR NO	PANCARD NO

4 Name of Homestay Establishment /with Postal Address

NAME OF THE HOMESTAY* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

ADDRESS* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐
☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

VILLAGE/TOWN* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

TALUKA* ☐☐☐☐☐☐☐☐☐☐☐ PINCODE* ☐☐☐☐☐☐

TELEPHONE NO* ☐☐☐☐☐☐☐☐☐☐ FAX ☐☐☐☐☐☐☐☐☐☐☐☐

WEBSITE ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

5 Name of Manager* ☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐☐

MOBILE NO* ☐☐☐☐☐☐☐☐☐☐ OFFICE NO* ☐☐☐☐☐☐☐☐☐☐☐☐

For office use only

Inward ID: _____ Form Processing Status ☐ Data Entry ☐ Doc Uploaded

Inward Date: _____ ☐ Application

6 Area for operation of homestay

TALUKA*

PLACE*

7 Homestay Premises* ☐ OWNED ☐ ON LEASE

9 No of Rooms* Single Room ☐ Double Room ☐ # Total Bed ☐

11 Having Sewege Treatment Plant)* ☐ YES ☐ NO # If yes* ☐ WORKING ☐ NON-WORKING

13 Whether operating within Coastal Regulation Zone(CRZ)* ☐ Yes ☐ No

14 Whether bldg use permission is duly approved from the local authority on or 31st day of March 2018 ☐ Yes ☐ No

15 Width of the road on which establishment is located(mts)

16 Details of Parking area available in the establishment or its vicinity

17 Plot Area Sq.mtrs

18 Covered Area Sq.mtrs

19 Number of rooms (attached with Bathroom/w/c)

20 Common Area (Give details, in Sq.mtrs)

a) Lobby Lounge b) Dining Space c) Eco-friendly facilities

d) Additional facilities, if any

e) Fire-Fighting/hydrants, if any

21 Types of food to be provided

22 Tariff for rooms

Single Bedroom Double Bedroom

23 Particulars of owner or authorised person residing in the establishment giving age, profession, family members with their relationship & brief note on the background of owner or representative(Attach checklist of facilities available as per schedule "A")

24 Option for Validity / Renewal

Declaration:-

I _____ hereby state that I have read and shall strictly abide by the "Terms and Conditions" governing the registration/renewal of Homestay Keeper as stated in the Goa Registration of Tourist Trade Act 1982 and rules made thereunder, Goa Tourist Places (Protection and Maintenance Act 2001), direction issued by the Goa Coastal Zone Management Authority (GCZMA) including all amendments and all other orders relating to the Registration of Homestay in Goa from time to time.

In case of default/violation or breach or non-compliance by me to any of the terms and conditions of the Acts/Rules/Policy or any violation as are prohibited under prevailing laws, will lead to immediate cancellation of the Registration/License/NOC and Fees/Security Deposit if paid would be forfeited to Government treasury and necessary action would be taken up against me by the department.

Place: _____

Date: D D M M Y Y Y Y (Signature of the Applicant) _____

Enclosures:- Tick mark necessary documents enclosed with the application form

Details of Enclosures Supplied with the Application

☐ Copy of site drawing or Plan.	Document No:	
	Issue Date:	D D M M Y Y Y Y
☐ Copy of licence/NOC of the Gram Panchayat/Municipal Council to run the premises as Homestay.	Document No:	
	Validity Date:	D D M M Y Y Y Y
	Issue Date:	D D M M Y Y Y Y
☐ Copy of Trade Tax / House Tax Receipt(in original).*	Document No:	
	Validity Date:	D D M M Y Y Y Y
	Issue Date:	D D M M Y Y Y Y
☐ Valid NOC from Directorate of Fire and Emergency Services.	N.O.C. No:	
	Validity Date:	D D M M Y Y Y Y
	Issue Date:	D D M M Y Y Y Y
☐ Copy of tariff card(for the current financial year).		

☐ Lease and licence agreement (if leased) OR Notarized copy of NOC from the owner of the premises.	Document No:	
	Validity Date:	D D M M Y Y Y Y
	Issue Date:	D D M M Y Y Y Y
☐ Ownership Document (in case premises is owned.)*	Document No:	
	Validity Date:	D D M M Y Y Y Y
	Issue Date:	D D M M Y Y Y Y
☐ Valid NOC from the Goa Coastal Zone Management Authority (incase homestay is located in coastal area).	Document No:	
	Validity Date:	D D M M Y Y Y Y
	Issue Date:	D D M M Y Y Y Y

Other Document (Specify name and other details in the space provided below)			
1	☐ Valid Noc from Goa State Pollution Control Board .	Doc/NOC No	
		Validity Date	D D M M Y Y Y Y
		Issue Date	D D M M Y Y Y Y
2	☐ Copy of Homestay / Bed & Breakfast + Licence from Ministry of Tourism, Govt of India	Doc/NOC No	
		Validity Date	D D M M Y Y Y Y
		Issue Date	D D M M Y Y Y Y
3		Doc/NOC No	
		Validity Date	D D M M Y Y Y Y
		Issue Date	D D M M Y Y Y Y
4		Doc/NOC No	
		Validity Date	D D M M Y Y Y Y
		Issue Date	D D M M Y Y Y Y
5		Doc/NOC No	
		Validity Date	D D M M Y Y Y Y
		Issue Date	D D M M Y Y Y Y

Note **1 All documents should be self attested by the applicant.**

2 In case of multiple NOC/Certificate/Insurance please fill details in **"Other Document"** section as mentioned above.

3 In case of more than 5 other documents please provide details on additional blank page.

4 Fields marked with * are Mandatory.

5 Copies of applications made to GSPCB, Directorate of Fire & Emergency Services and Local Bodies/ Panchayat & Municipality (wherever applicable) shall be produced at the time of registration. However, copies of Noc's shall be produced at the time of renewal.

DEPARTMENT OF TOURISM
GOVERNMENT OF GOA
PANAJI-GOA
FORM XXIII(i)
(See Rule 3)

Certificate of Registration

"Homestay/Bed & Breakfast"

Certificate No: _____ ***Silver/ Gold***

This is to certify that _____ *resident of* _____ _____ *has been registered under the Goa Registration of Tourist Trade Act,1982 to carry on the business of* _____ *under the name and style* _____ *located at* _____ _____ *having _ No. of Rooms.*

This certificate is valid upto _____

Place: ***Department Of Tourism, North Zone Office*** ***Prescribed Authority***

Issue Date: _____

ENDORSEMENT

Sr No	*Date of Inspection*	*Name of Official*	*Signature of Official*

*** This certificate is valid upto the validity of the NOC of the Gram Panchayat/Municipal Council .**
***This certificate provided by Department of tourism is merely to show that this activity is registered under Goa Registration of Tourist trade Act 1982, for the current activity financial year.This certificate should not be used as a legal document or as any ownership document to any court or department.**

9. *Substitution of Annexure A.*— For Annexure 'A' of the principal Rules, the following Annexure shall be substituted, namely,—

"ANNEXURE "A" (PART A)

Criteria for Classification of Accommodation

Sophisticated Accommodation "A" Category

Facilities General: The following services/facilities shall be provided to all guests which are mandatory:

i) Establishment to have all necessary trading licenses/permissions.

ii) 24 hr lifts for buildings higher than ground plus two floors.

iii) The establishment, including all beds, bathrooms, public area and kitchens should be cleaned on a daily basis.

iv) Parking facilities should be adequate in relation to the number of rooms & banquet/ /convention hall capacity. There should be exclusively earmarked accessible parking nearest to the entrance for differently abled guest.

v) It is mandatory to have a swimming pool. The swimming pool should have a trained lifeguard during times of operation, signboard containing Do's and Don'ts, no diving sign, pool depth, children and adult area to be displayed at a strategic location near the pool area.

vi) Smoking zone to be made.

Guest Room: The following services/facilities shall be provided to all guests which are mandatory:

i) Minimum size of bedroom excluding bathroom, outdoor verandah/balcony should be 180 sq. ft. Single occupancy rooms may be 20 sq. ft. less. Room sizes should be informed to guests, and displayed clearly in information packets, brochures, website etc. Verandah/Balcony area should be kid safe.

ii) Mattress thickness should be minimum 10 cm.

iii) Minimum bedding 2 sheets, pillow and case, blanket, mattress protector/bed cover should be provided in clean condition for every guest. Linen should be changed on a daily-basis and between check-in.

iv) Air conditioning should be for 100% of rooms; Temperature should be between 20 to 28 degree Celsius, with ideal temperature of minimum 24 degrees.

v) Suite room- 2 suites mandatory having a bedroom and separate sitting area, having one bathroom and one powder room.

vi) In room safe for safe keeping.

vii) Mini bar/Fridge should be made available. It should be clearly specified what the instructions are, which items in the bar/fridge are free of cost and chargeable and rates of charge. Mini bar/Fridge with contents confirming to local laws.

viii) Establishment should provide clean, filtered water for consumption of guests in eco- -friendly, clean glass bottles. If requested specifically by guests, establishment should provide up to 2 sealed bottles of branded packaged drinking water of minimum 1L per person per day on complimentary basis.

ix) Shelves/drawer space.

x) Wardrobe with minimum 4 cloth hangers per bedding.

xi) Sufficient lighting (1 lamp per bed).

xii) A 5-amp earthed power socket.

xiii) A bedside table and drawer (1 per twin bed and two for a double bed).

xiv) LED TV/Cable- TV must have a remote, exception for eco and nature resorts, TV/Cable is not mandatory, however it is mandatory that they provide a television with cable in the lobby or common area.

xv) A writing surface with sufficient lighting.

xvi) Chairs.

xvii) Wastepaper basket.

xviii) Opaque curtains or screening at all windows.

xix) A mirror at least half length (3 ft.).

xx) A stationery folder containing stationery.

xxi) A 'do not disturb' notice.

xxii) Linen room (well ventilated).

xxiii) Energy saving lighting.

Bathrooms: The following services/facilities shall be provided to all guests which are mandatory:

i) All rooms to have attached bathrooms. Minimum size of bathroom to be 40 sq. ft.

ii) All bathrooms to have western style WC.

iii) Intercom facility should be made available in the bathroom.

iv) 1 bath towel and 1 hand towel to be provided per guest.

v) Guest toiletries to be provided. Minimum 1 soap should be made available per guest.

vi) Bathmat.

vii) Bottled toiletries to be provided.

viii) Cloth line (preferably retractable) should be made available on request in all rooms.

ix) Sanitary bin.

x) All "A" category hotels shall provide water sprays or bidets or wash lets or other modern water-based post – toilet paper hygiene facilities.

xi) Adequate drainage outlets and drainage systems to be maintained with no seepage. Floors and walls to have non-porous surfaces.

xii) Hot and cold running water available 24 hours.

xiii) Shower cabin.

xiv) Bathtub mandatory in suite room otherwise desirable.

xv) Water saving taps and showers.

xvi) Energy saving lighting.

xvii) Hair Dryers are mandatory; Power ports for electric shavers/trimmers also mandatory.

Public Area: The following services/facilities shall be provided to all guests which are mandatory.

i) Lobby shall have furniture and fixtures which shall include chairs/armchairs, sofa, tables and fresh floral display.

ii) Doorman on duty or staff on duty shall be mandatory around the clock 24/7.

iii) Reception facility to be manned 24/7.

iv) Valet parking services to be available.

v) Air-conditioning mandatory for all public areas.

vi) Public restrooms for ladies and gents with cold and hot running water.

vii) No smoking signages to be displayed in all public areas.

Room and Facilities for the differently abled guest: The following services/facilities shall be provided to all differently abled guests which are mandatory:

i) At least one room for the differently abled guest which should have the following facilities.

ii) The room should have low height furniture, low peep hole, cupboard with low clothe hangers, audible and visible (blinking light) alarm system and doorbell.

iii) The cupboard doors in the differently abled room should be sliding to enable opening the same by the differently abled person.

iv) Blinking light in the room and bathroom should also be connected with the doorbell for the hearing impaired.

v) Cordless telephone in the room. Direct calling facility to the front desk or operator.

vi) Bathroom Door width for room of the differently abled persons and bathroom of such rooms should allow easy accessibility of wheelchair made available by the hotel.

vii) Minimum door width of such rooms and their bathroom shall be minimum 90 cm.

viii) Bathroom for the differently abled guest shall have suitable fixtures like low wash basin with wheelchair accessibility, low vanity unit, Wall mounted seat in shower area, hand shower, Grab bars next to the WC and shower area.

ix) Ramps with anti-slip floors and anti–slip ramp to be provided in all public areas.

x) All "A" category hotels should have a public restroom for differently abled guests (unisex) with minimum door width which allows easy accessibility of wheelchair (made available by the hotel). Low height urinal with grab bars.

Food and Beverage Outlets: The following services/facilities shall be provided to all guests which are mandatory:

i) Multi Cuisine Restaurant cum Coffee Shop and one speciality restaurant mandatory.

ii) Provide good quality crockery and glassware; ban on plastic/melanine/non eco-friendly disposable plates etc. for all categories.

iii) Provide good quality metal cutlery; ban on plastic/melanine/aluminium/non eco-friendly disposable plates etc. for all categories.

iv) Bar-Wherever bar is allowed as per local law, the hotel will have to obtain bar license before applying to the Department of Tourism for classification of hotel. Liquor shops/liquor stores will not be considered while granting classification under 'with alcohol' category.

v) No smoking signages to be displayed.

Food Production Area: The following services/facilities shall be provided to all guests which are mandatory:

i) Refrigerator with deep freezer- Capacity based on quantum of operations.

ii) Segregated storage of meat, fish and vegetables by storing in separate freezers.

iii) Tiled walls, nonslip floors.

iv) Colour coded synthetic chopping boards.

v) Head covering for production staff.

vi) Good quality cooking utensils/vessels.

vii) All food grade equipment containers.

viii) Drinking water treated with UV+ filtration.

ix) Ventilation system.

x) Garbage to be segregated (wet and dry) to encourage recycling.

xi) Wet garbage area to be air-conditioned.

xii) Receiving area and stores distinct from garbage area, having sink with table surface, weighing machine, quality control and pre-washing.

xiii) Six monthly medical check-ups for production staff.

xiv) First aid training for all kitchen staff.

xv) Pest control.

Staff: The following services/facilities shall be provided to all staff which are mandatory:

i) Staff uniforms mandatory for all departments and sections i.e. Front office, Housekeeping, Food and Beverage and Food Production etc.

ii) Percentage of Supervisory staff-80% with qualified heads of departments having certification from Degree/Diploma from Central IHM's/FCI's or from NCHMCT affiliated IHM's or from other reputed Hospitality schools.

iii) Percentage of Skilled staff-60% with the supervisory or the skilled staff having training or skill certification as follows: Degree/Diploma from Central or Star IHMs/FCIs or from NCHMCT affiliated IHMs or from other reputed Hospitality schools/skill training certificate issued under the guidelines and scheme of Ministry of Tourism.

iv) English speaking front office staff.

Staff Welfare Facilities: The following services/facilities shall be provided to all staff which are mandatory:

i) Staff rest rooms-separate for male and female employees with bunk beds. The rooms should be well lighted and ventilated.

ii) Staff locker rooms.

iii) Toilet facilities-Full length mirrors, hand dryer with liquid soap dispenser.

iv) Separate dining area and facility.

Code of conduct for safe and honourable tourism:

i) Display of pledge- Pledge to be displayed prominently in the staff/back areas/office premises of all the Head of Departments (HOD's).

ii) Training for 'Code of Conduct' for safe & Honourable Tourism-At time of Joining (orientation programme and subsequent in–house training).

iii) Maintenance of Action Taken Report with regards to compliance of the provisions of the Code. Signatories of the 'Code of Conduct' to maintain record of action taken in compliance of the provisions of the code.

iv) Focal points/Nodal officer- Two nodal officers to be nominated (from HRD and Security side etc.) for hotel with more than 25 personnel and one focal point for hotel with less than 25 personnel.

Guest Services: The following services/facilities shall be provided to all guest which are mandatory:

i) Provision for wheelchair for the differently abled guest to be made on complimentary basis in all 'A' category hotels.

ii) Dry cleaning/laundry-In house or can be outsourced.

iii) Tea/coffee making facility in the room on complimentary basis.

iv) Iron and Iron Board facility to be provided in each and every lettable room.

v) Paid transportation on call for guest to travel from hotel.

vi) Shoe cleaning shoehorn & slippers on complimentary basis.

vii) Ice (from drinking water) on demand on complimentary basis.

viii) Acceptance of common credit cards and facility/infrastructure for accepting/making payments by digital transactions.

ix) Assistance with luggage on request.

x) A public telephone on premises. Unit charges made known, also to cater to differently abled guest.

xi) Wake-up call service on request.

xii) Facilities for recording messages for guests to be made available.

xiii) Name, address and telephone number for emergency services such as nearby hospital, fire and police should be provided in every room.

xiv) Newspapers available.

xv) Access to travel desk facilities.

xvi) Left luggage facilities-This must be in a well secured room/24 hours manned area. All "A" category hotels shall provide luggage racks, portable or fixed, for two large suitcases. This will be stated on the hotel's website under the head 'Facilities and Amenities provided on complimentary basis' and mentioned to guest while checking in.

xvii) Health & Fitness facilities (Spa/Gym) mandatory; other facilities such as beauty salon/barber shop, florist, are desirable.

Safety and Security: The following safety and security services/facilities shall be provided to all guests/staff which are mandatory:

i) Metal detectors (door frame or handheld).

ii) CCTV at strategic location.

iii) Each bedroom door fitted with lock and key, viewport/peephole & internal securing device.

iv) Each bedroom door fitted with lock and key & internal securing device.

v) Under belly scanners to screen vehicles.

vi) Staff trained in firefighting Drill-All hotels to conduct periodic fire drills and maintain 'Manuals' for disaster management, First Aid and Fire Safety.

vii) Security arrangements for all hotel entrances.

viii) Smoke Detectors.

ix) Fire and Emergency alarms should have visual & audible signals.

x) First aid kits should be made available in each establishment.

xi) Adequate number of fire extinguishers, proportional to hotel size, as per local laws.

xii) Fire Exit Signs on guest floors with emergency/backup power

Communication facilities: The following services/facilities shall be provided to all guests which are mandatory:

i) All "A" category hotels shall provide at least two multipurpose sockets capable of handling US, European Community and Japanese plugs at or just above the table level. It should be possible for guest to charge a laptop and cell phone simultaneously.

ii) Intercom facilities in the room.

iii) E-mail, fax, photocopy and printing services.

iv) In room internet/Wi-Fi connection on complimentary basis.

v) Business centre should be in a dedicated area.

vi) Conference facilities should be available.

Eco-Friendly Practices: The following services/facilities shall be provided which are mandatory:

i) Sewage Treatment Plant will be mandatory condition for all "A" category hotels.

ii) Effective Food Waste Management systems to be implemented.

iii) Rainwater harvesting.

iv) Waste segregation should be followed as per rules issued/practices adopted by concerned panchayat/local body. All rooms, common area, toilets to have waste disposal facilities according to the procedure.

v) Pollution control methods for air, water and light.

vi) Introduction of non-CFC equipment for refrigeration and air conditioning and other Eco--friendly measures/initiatives.

Medium Class Accommodation "B" Category

Facilities General: The following services/facilities shall be provided to all guests which are mandatory:

i) Establishment to have all necessary trading licenses/permissions.

ii) 24 hr lifts for buildings higher than ground plus two floors.

iii) The establishment, including all beds, bathrooms, public area and kitchens should be cleaned on a daily basis.

iv) Parking facilities should be adequate in relation to the number of rooms & banquet/ /convention hall capacity. There should be exclusively earmarked accessible parking nearest to the entrance for differently abled guest.

v) It is mandatory to have a swimming pool. It should have a trained lifeguard/attendant during times of operation, signboard containing Do's and Don'ts, no diving sign, pool depth.

vi) Smoking zone to be made.

Guest Room: The following services/facilities shall be provided to all guests which are mandatory:

i) Minimum size of bedroom excluding bathroom, outdoor verandah/balcony should be 130 sq. ft. Single occupancy rooms may be 20 sq. ft. less. Room sizes should be informed to guests, and displayed clearly in information packets, brochures, website etc. Verandah/Balcony area should be kid-safe.

ii) Mattress thickness should be minimum 10 cm.

iii) Minimum bedding 2 sheets, pillow and case, blanket, mattress protector/bed cover should be provided in clean condition for every guest. Linen should be changed on a daily-basis and between check-in.

iv) Air conditioning should be for minimum 75% of rooms;

v) Suite room-2 suites mandatory having a bedroom and separate sitting area, having one bathroom and one powder room.

vi) Mini bar/Fridge is mandatory. It should be clearly specified what the instructions are, which items in the bar/fridge are free of cost and chargeable and rates of charge.

vii) Establishment should provide clean, filtered water for consumption of guests in eco-friendly, clean glass bottles. If requested specifically by guests, establishment should provide up to 2 sealed bottles of branded packaged drinking water of minimum 500 ml per person per day on complimentary basis.

viii) Shelves/drawer space.

ix) Wardrobe with minimum 4 cloth hangers per bedding.

x) Sufficient lighting (1 lamp per bed).

xi) A 5-amp earthed power socket.

xii) A bedside table and drawer (1 per twin bed and two for a double bed).

xiii) LED TV/Cable-TV must have a remote, exception for eco and nature resorts, TV/Cable is not mandatory, however it is mandatory that they provide a television with cable in the lobby or common area.

xiv) A writing surface with sufficient lighting.

xv) Chairs.

xvi) Wastepaper basket.

xvii) Opaque curtains or screening at all windows.

xviii) A mirror at least half length (3 ft).

xix) A stationery folder containing stationery.

xx) A 'do not disturb' notice.

xxi) Linen room (well ventilated).

xxii) Energy saving lighting.

Bathrooms: The following services/facilities shall be provided to all guests which are mandatory:

i) All rooms to have attached bathrooms. Minimum size of bathroom to be 32 sq ft.

ii) All bathrooms to have western style WC.

iii) Intercom facility should be made available in the bathroom.

iv) 1 bath towel and 1 hand towel to be provided per guest.

v) Guest toiletries to be provided. Minimum 1 soap should be made available per guest.

vi) Bathmat.

vii) Cloth line (preferably retractable) should be made available on request in all rooms.

viii) Bottled toiletries to be provided.

ix) Sanitary bin.

x) All "B" category hotels shall provide water sprays or bidets or wash lets or other modern water-based post–toilet paper hygiene facilities.

xi) Adequate drainage outlets and drainage systems to be maintained with no seepage. Floors and walls to have non-porous surfaces. Floors and walls to have nonporous surfaces.

xii) Hot and cold running water available 24 hours.

xiii) Shower curtain.

xiv) Water saving taps and showers.

xv) Energy saving lighting.

xvi) Hair dryers are mandatory.

Public Area: The following services/facilities shall be provided to all guests which are mandatory:

i) Lobby shall have furniture and fixtures which shall include chairs/armchairs, sofa, tables and fresh floral display.

ii) Doorman on duty or staff on duty shall be mandatory around the clock 24/7.

iii) Reception facility to be manned 24/7.

iv) Airconditioning mandatory for all public areas.

v) Public restrooms for ladies and gents with cold and hot running water.

vi) No smoking signages to be displayed in all public areas.

Food and Beverage Outlets: The following services/facilities shall be provided to all guests which are mandatory:

i) Multi Cuisine Restaurant cum Coffee Shop and Room Service.

ii) Provide good quality crockery and glassware; ban on plastic/non eco-friendly disposable plates etc. for all categories.

iii) Provide good quality metal cutlery; ban on plastic/aluminium/non eco-friendly disposable plates etc. for all categories.

iv) Bar: Wherever bar is allowed as per local law, the hotel will have to obtain bar license before applying to the Department of Tourism for classification of hotel. Liquor shops/liquor stores will not be considered while granting classification under 'with alcohol' category.

v) No smoking signages to be displayed.

Food Production Area: The following services/facilities shall be provided to all guests which are mandatory:

i) Refrigerator with deep freezer-Capacity based on quantum of operations.

ii) Segregated storage of meat, fish and vegetables by storing in separate freezers.

iii) Tiled walls, nonslip floors.

iv) Colour coded synthetic chopping boards.

v) Head covering for production staff.

vi) Good quality cooking utensils/vessels.

vii) All food grade equipment containers.

viii) Drinking water treated with UV+ filtration.

ix) Ventilation system.

x) Garbage to be segregated (wet and dry) to encourage recycling.

xi) Wet garbage area to be air-conditioned.

xii) Receiving area and stores distinct from garbage area, having sink with table surface, weighing machine, quality control and pre-washing.

xiii) Six monthly medical check-ups for production staff.

xiv) First aid training for all kitchen staff.

xv) Pest control.

Staff: The following services/facilities shall be provided to all staff which are mandatory:

i) Staff uniforms mandatory for all departments and sections i.e. Front office, Housekeeping, Food and Beverage and Food Production etc.

ii) Percentage of Supervisory staff-50% with qualified heads of departments having certification from Degree/Diploma from Central IHM's/FCI's or from NCHMCT affiliated IHM's or from other reputed Hospitality schools.

iii) Percentage of Skilled staff-30% with the supervisory or the skilled staff having training or skill certification as follows: Degree/Diploma from Central or Star IHMs/FCIs or from NCHMCT affiliated IHMs or from other reputed Hospitality schools/skill training certificate issued under the guidelines and scheme of Ministry of Tourism.

iv) English speaking front office staff.

Staff Welfare Facilities: The following services/facilities shall be provided to all staff which are mandatory:

i) Staff rest rooms-separate for male and female employees with bunk beds. The rooms should be well lighted and ventilated.

ii) Staff locker rooms.

iii) Toilet facilities- Full length mirrors, hand dryer with liquid soap dispenser.

iv) Separate dining area and facility.

Code of conduct for safe and honorable tourism:

i) Display of pledge- Pledge to be displayed prominently in the staff/ back areas/office premises of all the Head of Departments (HOD's).

ii) Training for 'Code of Conduct for safe & Honourable Tourism- At time of Joining (orientation programme and subsequent in–house training).

iii) Maintenance of Action Taken Report with regards to compliance of the provisions of the Code. Signatories of the 'Code of Conduct' to maintain record of action taken in compliance of the provisions of the code.

iv) Focal points/Nodal officer-Two nodal officers to be nominated (from HRD and Security side etc.) for hotel with more than 25 personnel and one focal point for hotel with less than 25 personnel.

Guest Services: The following services/facilities shall be provided to all guest which are mandatory:

i) Provision for wheelchair for the differently abled guest to be made on complimentary basis in all 'B' category hotels.

ii) Tea/coffee making facility in the room on complimentary basis.

iii) Iron and Iron Board facility to be provided in each and every lettable room.

iv) Paid transportation on call for guest to travel from hotel.

v) Ice (from drinking water) on demand on complimentary basis.

vi) Acceptance of common credit cards and facility/infrastructure for accepting/making payments by digital transactions.

vii) Assistance with luggage on request.

viii) A public telephone on premises. Unit charges made known, also to cater to differently abled guest.

ix) Wake–up call service on request.

x) Facilities for recording messages for guests to be made available.

xi) Name address and telephone number for emergency services such as nearby hospital, fire and police should be provided in every room.

xii) Newspapers available.

xiii) Access to travel desk facilities.

xiv) Left luggage facilities-This must be in a well secured room/24 hours manned area. All "B" category hotels shall provide luggage racks, portable or fixed, for two large suitcases. This will be stated on the hotel's website under the head 'Facilities and Amenities provided on complimentary basis' and mentioned to guest while checking in.

xv) Health, Fitness facilities (Spa & Gym) are desirable but not mandatory.

Safety and Security: The following safety and security services/facilities shall be provided to all guests/staff which are mandatory:

i) Metal detectors (door frame or handheld).

ii) CCTV at strategic location.

iii) Each bedroom door fitted with lock and key, viewport/peephole & internal securing device.

iv) Under belly scanners to screen vehicles.

v) Staff trained in firefighting Drill - All hotels to conduct periodic fire drills and maintain 'Manuals' for disaster management, First Aid and Fire Safety.

vi) Security arrangements for all hotel entrances.

vii) Smoke Detectors.

viii) Fire and Emergency alarms should have visual & audible signals.

ix) First aid kits should be made available in each establishment.

x) Adequate number of fire extinguishers, proportional to hotel size, as per local laws.

xi) Fire Exit Signs on guest floors with emergency/backup power.

Communication facilities: The following services/facilities shall be provided to all guests which are mandatory:

i) All "B" category hotels shall provide at least two multipurpose sockets capable of handling US, European Community and Japanese plugs at or just above the table level. It should be possible for guest to charge a laptop and cell phone simultaneously.

ii) Intercom facilities in the room.

iii) E-mail, fax, photocopy and printing services.

iv) In room internet/Wi-Fi connection on complimentary basis.

Eco Friendly Practices: The following services/facilities shall be provided which are mandatory:

i) Sewage Treatment Plant will be mandatory condition for all "B" category hotels.

ii) Effective Food Waste Management system should be implemented.

iii) Waste segregation should be followed as per rules issued/practices adopted by concerned panchayat/local body. All rooms, common area, toilets to have waste disposal facilities according to the procedure.

iv) Pollution control methods for air, water and light.

v) Introduction of non-CFC equipment for refrigeration and air conditioning and other Eco--friendly measures/initiatives.

Economy Class Accommodation "C" Category

Facilities General: The following services/facilities shall be provided to all guests which are mandatory:

i) Establishment to have all necessary trading licenses/permissions.

ii) The establishment, including all beds, bathrooms, public area and kitchens should be cleaned on a daily basis.

iii) If there is a swimming pool in the facility, it should have a trained staff during times of operation, signboard containing Do's and Don'ts, no diving sign, pool depth.

iv) Smoking zone to be made.

Guest Room: The following services/facilities shall be provided to all guests which are mandatory:

i) Minimum size of bedroom excluding bathroom, outdoor verandah/balcony should be 110 sq. ft. Single occupancy rooms may be 20 sq. ft. less. Room sizes should be informed to guests, and displayed clearly in information packets, brochures, website etc. Minimum size of bedroom excluding bathroom, outdoor verandah/balcony should be 200 sq. ft. Single occupancy rooms may be 20 sq. ft. less.

ii) Minimum bedding 2 sheets, pillow and case, blanket, should be provided in clean condition for every guest. Linen should be changed between check-in and alternate days.

iii) Air-conditioning should be for minimum 50% of rooms

iv) Establishment should provide clean, filtered water for consumption of guests in eco--friendly, clean glass bottles. If requested specifically by guests, establishment should provide up to 2 sealed bottles of branded packaged drinking water of minimum 500 ml per person per day on complimentary basis.

v) Shelves/drawer space.

vi) Wardrobe with minimum 4 cloth hangers per bedding.

vii) Sufficient lighting (1 lamp per bed).

viii) A 5-amp earthed power socket.

ix) A bedside table and drawer (1 per twin bed and two for a double bed).

x) LED TV/Cable-TV must have a remote, exception for eco and nature resorts, TV/Cable is not mandatory, however it is mandatory that they provide a television with cable in the lobby or common area.

xi) Chairs.

xii) Wastepaper basket.

xiii) Opaque curtains or screening at all windows.

xiv) A mirror at least half length (3 ft).

xv) A 'do not disturb' notice.

xvi) Energy saving lighting.

Bathrooms: The following services/facilities shall be provided to all guests which are mandatory:

i) Minimum six of bathroom to be 25 sq. ft.

ii) All bathrooms to have western style WC.

iii) 1 bath towel and 1 hand towel to be provided per guest.

iv) Guest toiletries to be provided. Minimum 1 soap should be made available per guest.

v) Sanitary bin.

vi) All "C" category hotels shall provide water sprays or bidets, or wash lets or other modern water-based post–toilet paper hygiene facilities.

vii) Adequate drainage outlets and drainage systems to be maintained with no seepage. Floors and walls to have non-porous surfaces.

viii) Hot and cold running water available 24 hours.

ix) Water saving taps and showers.

x) Energy saving lighting.

Public Area: The following services/facilities shall be provided to all guests which are mandatory:

i) Reception facility to be manned 24/7.

ii) No smoking signages to be displayed in all public areas.

Food and Beverage Outlets: The following services/facilities shall be provided to all guests which are mandatory:

i) Crockery: Provide good quality crockery and glassware; ban on plastic/non eco-friendly disposable plates etc. for all categories.

ii) Cutlery: Provide good quality metal cutlery; ban on plastic/aluminium/non eco-friendly disposable plates etc. for all categories.

iii) No smoking signages to be displayed.

Food Production Area: The following services/facilities shall be provided to all guests which are mandatory:

i) Refrigerator with deep freezer- Capacity based on quantum of operations.

ii) Segregated storage of meat, fish and vegetables by storing in separate freezers.

iii) Tiled walls, nonslip floors.

iv) Colour coded synthetic chopping boards.

v) Head covering for production staff.

vi) Good quality cooking utensils/vessels.

vii) All food grade equipment containers.

viii) Drinking water treated with UV+ filtration.

ix) Ventilation system.

x) Garbage to be segregated (wet and dry) to encourage recycling.

xi) Receiving area and stores distinct from garbage area, having sink with table surface, weighing machine, quality control and pre-washing.

xii) Six monthly medical checkups for production staff.

xiii) First aid training for all kitchen staff.

xiv) Pest control.

Staff: The following services/facilities shall be provided to all staff which are mandatory:

i) Staff uniforms mandatory for all departments and sections i.e. Front office, Housekeeping, Food and Beverage and Food Production etc.

ii) Percentage of Supervisory staff-30% with qualified heads of departments having certification from Degree/Diploma from Central IHM's/FCI's or from NCHMCT affiliated IHM's or from other reputed Hospitality schools.

iii) Percentage of Skilled staff-15% with the supervisory or the skilled staff having training or skill certification as follows: Degree/Diploma from Central or Star IHMs/FCIs or from NCHMCT affiliated IHMs or from other reputed Hospitality schools/skill training certificate issued under the guidelines and scheme of Ministry of Tourism.

Staff Welfare Facilities: The following services/facilities shall be provided to all staff which are mandatory:

i) Toilets.

ii) Dining area.

Guest Services: The following services/facilities shall be provided to all guest which are mandatory:

i) Acceptance of common credit cards and facility/infrastructure for accepting/making payments by digital transactions.

ii) Assistance with luggage on request.

iii) Wake–up call service on request.

iv) Facilities for recording messages for guests to be made available.

v) Name address and telephone number for emergency services such as nearby hospital, fire and police should be provided in every room.

Safety and Security: The following safety and security services/facilities shall be provided to all guests/staff which are mandatory:

i) CCTV at strategic location.

ii) Each bedroom door fitted with lock and key & internal securing device.

iii) First aid kit should be made available in each establishment.

iv) Adequate number of fire extinguishers, proportional to hotel size, as per local laws.

Communication facilities: The following services/facilities shall be provided to all guests which are mandatory:

i) All "C" category hotels shall provide at least two multipurpose sockets capable of handling US, European Community and Japanese plugs at or just above the table level. It should be possible for guest to charge a laptop and cell phone simultaneously.

ii) Intercom facilities in the room.

iii) In room internet/Wi-Fi connection on complimentary basis.

Eco-Friendly Practices: The following services/facilities shall be provided which are mandatory:

i) Sewage Treatment Plant will be mandatory condition for all "C" category hotels.

ii) Waste management, including waste segregation should be followed as per rules issued/ /practices adopted by concerned panchayat/local body. All rooms, common area, toilets to have waste disposal facilities according to the procedure.

iii) Pollution control methods for air, water and light.

Other Accommodation "D" Category

(Rented/serviced apartments, Bungalows, Homestays etc. ment for Tourists)

Facilities General: The following services/facilities shall be provided to all guests which are mandatory:

i. Establishment will have a minimum of 1 lettable room and a maximum of 6 lettable rooms.

ii. The establishment should be cleaned on a daily basis.

Guest Room: The following services/facilities shall be provided to all guests which are mandatory:

i. A clean change of bed and bath linen daily and between check-in.

ii. Establishment should provide clean, filtered water for consumption of guests.

iii. Shelves/drawer space.

iv. Sufficient lighting (1 lamp per bed).

v. Chairs.

vi. Wastepaper basket.

vii. Opaque curtains or screening at all windows.

viii. A mirror at least half length (3 ft).

ix. Energy saving lighting.

Bathrooms: The following services/facilities shall be provided to all guests which are mandatory:

i. All bathrooms have western style WC.

ii. 1 bath towel and 1 hand towel to be provided per guest.

iii. Sanitary bin.

iv. Floors and walls to have non-porous surfaces.

v. Water saving taps and showers.

vi. Energy saving lighting.

Public Area: The following services/facilities shall be provided to all guests which are mandatory:

i. No smoking signages to be displayed in all public areas.

Guest service: The following services/facilities shall be provided to all guests which are mandatory:

i. Acceptance of all common credit cards and facility/infrastructure for accepting/making payments by digital transactions.

ii. Assistance with luggage on request.

iii. Facilities for recording messages for guests to be made available.

iv. Name address and telephone number for emergency services such as Doctor, Fire and Police should be provided in every room.

Safety and Security: The following services/facilities shall be provided to all guests/staff which are mandatory:

i. First aid kit mandatory in each establishment.

ii. All doors (room and bathroom) should have functioning locks, which can secure on the inside and outside.

Eco-Friendly Practices: The following services/facilities shall be provided which are mandatory:

i. Waste management, including wastes segregation should be followed as per rules issued/ /practices adopted by concerned panchayat/local body. All rooms, common area, toilets to have waste disposal facilities according to the procedure".

Homestay/Bed & Breakfast classification:

1. The classification for Homestay Establishment will be given only in those cases where the owner/promoter of the establishment along with his/her family is physically residing in the same establishment and letting out minimum one room and maximum six rooms (12 beds).

2. The Classification for Bed & Breakfast Establishment will be given only in those cases where the owner/promoter of the establishment does not reside at the establishment himself/herself, but an agent or operator, so designated by him/her resides in the establishment premises for providing the necessary services to the visitors/guest. The establishment would have a minimum of 1 lettable room and a maximum 6 lettable rooms (12 beds)

Checklist for Bed & Breakfast/Homestay Establishment.

Sr. No.	General	Silver	Gold
1	Well maintained and well equipped house and guest rooms with quality carpets/area rugs/tiles or marble flooring, furniture, fittings etc. in keeping with the traditional lifestyle.	M	M
2	Sufficient parking with adequate road width.	D	M
3	Guest rooms: Minimum one lettable room and maximum rooms (12 beds). All rooms should be clean, airy, pest free, without dampness and with outside window/ventilation.	M	M
4	Minimum floor area in sq. ft. for each room. Plains Hills	120 100	120 100

5	Comfortable bed with good quality linen & bedding preferably of Indian design;	M	M
6	Attached private bathroom? with every room alongwith toiletries.	M	M
7	Minimum size of each bathroom in sq.ft.	30	40
8	WC toilet to have a seat and lid, toilet paper	M	M
9	24 hours running hot & cold water with proper sewerage connection	M	M
10	Water saving taps/shower	D	M
11	Well maintained smoke free, clean, hygienic, odour free, pest free kitchen.	M	M
12	Dining area serving fresh Continental and/or traditional Indian breakfast.	M	M
13	Good quality cutlery and crockery.	M	M
14	Air-conditioning & heating depending on climatic conditions with room temp. between 20 to 25 degrees Centigrade in the offered room.	M	M
15	Iron with iron board on request.	M	M
16	Internet Connection.	D	M
17	15 amp earthed power socket in the guest room.	M	M
18	Telephone with extension facility in the room.	D	M
19	Wardrobe with atleast 4 clothes hangers in the guest room.	M	M
20	Shelves or drawer space in the guest rooms.	M	M
21	Complimentary aqua guard/RO/mineral water.	M	M
22	Good quality chairs, working table and other necessary furniture.	M	M
23	Washing machines/dryers in the house with arrangements for laundry/dry cleaning services.	D	M
24	Refrigerator in the room.	D	M
25	A lounge or seating arrangement in the lobby area.	D	M
26	Heating and cooling to be provided in enclosed public rooms.	D	M
27	Garbage disposal facilities as per Municipal laws.	M	M
28	Energy Saving Lighting (CFL/LED) in guest rooms and public areas.	M	M
29	Acceptance of cash/cheque/D.D.	M	M
30	Message facilities for guests.	M	M
31	Name, address and telephone number of doctors.	M	M
32	Left luggage facilities	D	M
33	Assistance with luggage, on request.		
34	Safekeeping facilities in the room.	D	M
35	Smoke/heat detectors in the house.	D	D
36	Security guard facilities	D	M
37	Fire extinguisher/Fire fighting system	D	M
38	Maintenance of register (physical or electronic format) for guest check-in and check-out records including passport details in case of foreign tourists.	M	M

* 'M' stands for mandatory

** 'D' stands for- desirable.

Note:- The grading in the various categories will depend on the quality of accommodation, facilities and services provided.

10. *Insertion of new Annexures B & C.*— After Annexure A appended to the principal Rules, the following Annexure shall be inserted, namely,—

"ANNEXURE "B"
(see rule 9)
Criteria for classification of Travel Agent

1.	A Category Travel Agent	Turnover should be more than 15 crores, should have a registered office space and should have at least more than 10 staff working for the Travel Agency.
2.	B Category Travel Agent	Turnover should be 10 crores and above, should have a registered office space and should have more than 5 staff working for the Travel Agency.
3.	C Category Travel Agent	Turnover should be more than 5 crores, should have office space and then 3 staff members working for the Travel Agency.
4.	D Category Travel Agent	Turnover should be less than 5 crores, should have office space and should have less than 3 staff members working for the Travel Agency.".

11. Insertion of Annexure C.- After Annexure B appended to the principal Rules, the following Annexure shall be inserted, namely.-

ANNEXURE – C

(See rule 3A(3))

NORTH GOA – 259 nos.

'A' Stretches				'B' Stretches			
Sr. No.	Name of the Beach	Size of the Shack	No. of Shacks	Sr. No.	Name of the Beach	Size of the Shack	No. of Shacks
1	Calangute			1	Keri	18 m X 8m	06
	(a) SauntaVaddo	First four Shacks at the entrance 12m X 8m balance shacks 18x8 m	25	2	Arambol	do	12
	(b) KhobraVaddo	18m X 8m	17	3	Mandrem	do	10
	(c) UmtaVaddo	do	16	4	Morjim	do	11
	(d) MaddoVaddo	do	11	5	Ozrant	do	08
	(e) TivaiVaddo	do	17	6	Anjuna	do	07
	(f) GauraVaddo	do	22	7	Vagator	do	05
2	Candolim			8	Siridao	do	02
	(a) Ximer	18m X 8m	12	9	Chapora	do	02
	(b) EscrivaoVaddo	do	10				
	(c) CamotimVaddo	do	19				
	(d) Murud	do	12				
	(e) Vaddie	do	26				
	(f) Dando	do	09				

SOUTH GOA – 105 nos.

'A' Stretches				'B' Stretches			
Sr. No.	Name of the Beach	Size of the Shack	No. of Shacks	Sr. No.	Name of the Beach	Size of the Shack	No. of Shacks
1	Majorda	18m X 8m	10	1	Velsao	18m X 8m	02
2	Colva	do	08	2	Arrosim	do	04
3	Lounginhos (Colva)	do	03	3	Utorda	do	07
4	Colmar (Colva)	do	01	4	Thonvaddo (Betalbatim)	do	07
5	Benaulim	do	12	5	Ranvaddo (Betalbatim)	do	02
6	Calvaddo	do	03	6	Sunset Beach (Betalbatim)	do	01
7	Varca	do	04	7	Ghonsua (Betalbatim)	do	02
8	Fatrade (Varca)	do	07	8	Sernabatim (Colva)	do	03
9	Mobor (Cavelossim)	do	06	9	Velludo (Benaulim)	do	04
10	Khandivaddo (Cavelossim)	do	11	10	Zalor	do	04
				11	Baina	do	02
				12	Bogmalo	do	02

N.B: In Sauntavaddo the size of the first four beach shacks will be 12m x 8m. In other beach areas though the size will be uniform and maintained at 18m x 8m, the Department will reserve the right of reducing the size to 12m x 8m depending on the beach width, public access and other factors.

By order and in the name of the Governor of Goa.

Menino D'souza, Director (Tourism).

Panaji, March, 2021.

Government Printing Press

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