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OFFICIAL GAZETTE GOVERNMENT OF GOA

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No. 5

State Election Commission, Goa**Order**

No. 4/51/Gen-Eln/ZP/2025-26/SEC/284

Date : 29-Nov-2025

Sub.:- Maximum Limit of Expenditure to be incurred by the Contesting Candidates for General Election to North Goa Zilla Panchayat and South Goa Zilla Panchayat.

Read:- 1/199/Standing orders/2020-SEC/1233 dated 30-10-2020.

Whereas, under Article 243K of the Constitution of India, read with Section 237 (1) of the Goa Panchayat Raj Act, 1994, the State Election Commission is vested with the power of Superintendence, direction and control for, Conduct of, all elections to the Panchayat or Zilla Panchayat.

Whereas it is necessary and expedient to provide in the interest of purity of election to Zilla Panchayat Constituency an account of expenditure incurred by the candidate and for matters connected therein.

Now, therefore, this Commission hereby directs as follows:-

1. Monitoring of election expenditures incurred by the candidates shall be as per above referred Order.
2. The maximum limit of total election expenses by a Candidate in a Constituency of Zilla Panchayat Elections has been fixed at Rs. 5,00,000/- (Rs. Five Lakh only).

Menino D'Souza, IAS (Retd.), Commissioner, State Election Commission, Goa.

Altinho, Panaji.

Order

No. 4/51/Gen-Eln/ZP/2025-26/SEC/285

Date : 29-Nov-2025

Sub: Manner of Voting for General Election to North Goa Zilla Panchayat and South Goa Zilla Panchayat.

Whereas the General Election to North Goa Zilla Panchayat and South Goa Zilla Panchayat will be held on **20th December, 2025**.

And whereas, under Article 243K of the Constitution of India, read with Section 237 (1) of the Goa Panchayat Raj Act, 1994, the State Election Commission is vested with the power of Superintendence, direction and control for, Conduct of, all elections to the Panchayat or Zilla Panchayat

Now therefore, in exercise of the powers vested in me Section 125(2) of the Goa Panchayat Raj Act, 1994, I, Menino D'Souza, IAS (Retd.), State Election Commissioner, Goa do hereby decide that Votes shall be given by **Ballot**.

Menino D'Souza, IAS (Retd.), Commissioner, State Election Commission, Goa.

Altinho, Panaji.

Order

No. 4/51/Gen-Eln/ZP/2025-26/SEC/287

Date : 29-Nov-2025

Whereas, the General Election to North Goa Zilla Panchayat and South Goa Zilla Panchayat in the State of Goa will be conducted on 20th December, 2025.

And whereas, on the day of polling, the Presiding Officers are required to verify the identity of the elector with reference to his/her respective entry in the Voter's List at the Polling Booth.

Now therefore, as a necessary measure to avoid the malpractice of impersonation, and in exercise of Article 243K of the Constitution of India and Section 237 of Goa Panchayat Raj Act, 1994, read with Rule 34 of the Goa Panchayat and Zilla Panchayat (Election Procedure) Rules, 1996 the following documents are hereby prescribed; any one of which has to be produced by the Elector at the polling booth:

1. Elector Photo Identity Card (EPIC) issued by the Election Commission of India.
2. Photo Identity Card issued by any department of Central Govt. or State Govt. or any Govt. Undertaking.
3. Smart Card or any other Photo Identity Card issued by the Govt. of India or Govt. of Goa.
4. Valid driving license or passport issued by the competent authority.
5. PAN card issued by the Income Tax department.
6. Pass book of any nationalized/scheduled/co-operative bank containing photograph of the account holder with stamp of the bank.
7. Photo Identity Card issued by the Head of any educational institute recognized by Government of India or Govt. of Goa.
8. Aadhar card.

The elector may produce any one of the above listed documents to establish his/her identity at the polling booth.

It is further clarified that in case of unclear photos or mismatch of photo on the EPIC issued by Election Commission of India, the issue of ballot paper shall not be refused merely on the ground of unclear photo or mismatch of photo, if the identity of the elector is otherwise established.

The Returning Officers shall provide a copy of this order to the Presiding Officers at the time of training.

Menino D'Souza, IAS (Retd.), Commissioner, State Election Commission, Goa.

Altinho, Panaji.

Order

No. 4/51/Gen-Eln/ZP/2025-26/SEC/288

Date : 29-Nov-2025

Sub.: Rate chart of the materials used for campaigning purposes in election.

Whereas, it has been considered necessary to notify uniform rate chart of the materials relating to campaign during elections;

And whereas in order to facilitate and to maintain the accounts and to have uniformity amongst all the candidates, this Commission is generally adopting the applicable rate list of items as notified by the concerned Collector of the district and for the time being in force;

And therefore, the State Election Commission hereby adopts rate chart notified by the Collector North Goa and Collector South Goa for General Election to Lok Sabha, 2024 vide Notification No. 6/46/2024/Rate-Chart/ELN/770 dated 16-03-2024 and Notification No. 79/133/LS 2024/ELN/Rate Chart/1053 dated 18-03-2024.

And therefore, the State Election Commission hereby directs all the candidates and the political parties that the expenses incurred by them during the campaign shall be calculated on the basis of the rate list Notification No. 6/46/2024/Rate-Chart/ELN/770 dated 16-03-2024 and Notification No. 79/133/LS 2024/ELN/Rate Chart/1053 dated 18-03-2024.

The ROs for General Election to North Goa Zilla Panchayat shall furnish a copy of the rate list of items adopted by the Commission i.e. Notification No. 6/46/2024/Rate-Chart/ELN/770 dated 16-03-2024 to the candidate while tendering the register to maintain the accounts of expenses.

The ROs for General Election to South Goa Zilla Panchayat shall furnish a copy of the rate list of items adopted by the Commission i.e. Notification No. 79/133/LS 2024/ELN/Rate Chart/1053 dated 18-03-2024 to the candidate while tendering the register to maintain the accounts of expenses.

This shall be followed scrupulously by all concerned and also taken into consideration by all the Expenditure Observers for expenditure calculation purposes.

Menino D'Souza, IAS (Retd.), Commissioner, State Election Commission, Goa.

Altinho, Panaji.

Order

No. 4/51/Gen-ElN/ZP/2025-26/SEC/289

Date : 29-Nov-2025

In exercise of the powers vested in me under Article 243K of the Constitution of India read with Section 237 of the Goa Panchayati Raj Act, 1994, I, Menino D'Souza, IAS (Retd.), State Election Commissioner, Goa do hereby appoint the following Officer of Government of Goa as **Expenditure Observer** for the General Election to South Goa Zilla Panchayat in the State of Goa which will be conducted on **20th December, 2025**.

The **Expenditure Observer** appointed herein shall monitor the Election Expenditure incurred by each of the candidates and accordingly submit periodical reports to this Commission.

Sr. No.	Name and designation of the Officer appointed as Expenditure Observer	Name of the Returning Officers	Name of the Constituencies
1.	Smt. Samita P. K. Helekar, AAO, Directorate of Urban Development, Panaji-Goa	Additional Director, Urban Development, Panaji-Goa	01-Usgao-Ganje 02-Betqui-Candola 03-Curti 04-Veling-Priol
2.	Smt. Swati A. Pednekar, AAO, Directorate of Health Services, Campal, Panaji-Goa	Dy. Director (North), Department of Tribal Welfare, Panaji-Goa	05-Queula 06-Borim 07-Siroda
3.	Shri Vidyesh Bapu Mhamal, AAO, O/o the Chief Engineer, Water Resources Department, Porvorim-Goa	Deputy Director (Admn.), Department of Tourism, Panaji-Goa	08-Raia 09-Nuvem 10-Colva 11-Velim 12-Benaulim

4.	Shri Anthony Fernandes, AAO, O/o the Superintending Engineer, Circle-IX, PWD, Altinho, Panaji-Goa	OSD, CSR Authority, Planning, Statistics & Evaluation, Porvorim- Goa	13-Davorlim 14-Guirdolim 15-Curtorim 16-Navelim
5.	Smt. Chitra Arvind Dhavalikar, AAO, Sub-District Hospital, Ponda-Goa	Deputy Commissioner of State Taxes (LTU), Department of State Tax, Panaji-Goa	17-Sanvordem 18-Dharbandora
6.	Shri. Tamayya A. Gauda, AAO, Goa University, Taleigao-Goa	Deputy Director, Mines-I, Directorate of Mines & Geology, Panaji-Goa	19-Rivona
7.	Shri. Vidhesh Ramesh Borkar, AAO, Directorate of Mines & Geology, Panaji-Goa	Deputy Director (Admn.), Department of Information Technology, Electronics and Communications, Panaji-Goa	20-Xeldem 21-Barcem
8.	Shri Ramesh B. More, AAO, Directorate of Transport, Panaji-Goa	Deputy Commissioner of State Taxes (Enforcement South), Department of State Tax, Margao-Goa	22-Cola 23-Poigunim
9.	Shri Gunaji S. Chawan, AAO, South Education Zone, Margao-Goa	Assistant Commissioner of Excise- II, Department of Excise, Panaji- Goa	24-Sancoale 25-Cortalim

The Expenditure Observers shall report to the State Election Commission, Goa for necessary instructions. The RO shall provide them the logistic support and other assistance for functioning.

The duties and responsibilities attached to the Observer shall be as mentioned in the Order No. 1/199/Standing Orders/2020-SEC/1234 dated 30-10-2020 (copy enclosed).

The Controlling Officer shall relieve the above concerned Officers immediately.

Menino D'Souza, IAS (Retd.), Commissioner, State Election Commission, Goa.

Altinho, Panaji.

Order

No. 4/51/Gen-Eln/ZP/2025-26/SEC/290

Date : 29-Nov-2025

In exercise of the powers vested in me under Article 243K of the Constitution of India read with Section 237 of the Goa Panchayati Raj Act, 1994, I, *Menino D'Souza*, IAS (Retd.), State Election Commissioner, Goa do hereby appoint the following Officer of Government of Goa as **Expenditure Observer** for the General Election to North Goa Zilla Panchayat in the State of Goa which will be conducted on **20th December, 2025**.

The **Expenditure Observer** appointed herein shall monitor the Election Expenditure incurred by each of the candidates and accordingly submit periodical reports to this Commission.

Sr. No.	Name and designation of the Officer appointed as Expenditure Observer	Name of the Returning Officers	Name of the Constituencies
1.	Kum. Pradnya Sumant Dessai, AAO, Directorate of Technical Education, Porvorim-Goa	Deputy Director (Admn.), Directorate of Panchayats, Panaji-Goa	01-Arambol 02-Morjim 03-Dhargal 04-Torxem

2.	Shri. Sunny Narendra Narvekar, AAO, Department of Civil Supplies & Consumer Affairs, Panaji-Goa	Dy. Director (Admin.), Department of Transport, Panaji-Goa	05-Siolim 06-Colvale 07-Aldona 08-Sirsaim 09-Anjuna
3.	Shri. Raju S. Banavalikar, AAO, Corporation of the City of Panaji, Panaji-Goa	Deputy Director, Urban Development, Government of Goa, Panaji-Goa	10-Calangute 11-Socorro 12-Reis-Magos 13-Penha-de-France
4.	Smt. Nilima Murrari Parab, AAO, Goa State Aids Control Society, Panaji-Goa	Deputy Director, Department of Civil Supplies and Consumer Affairs, Panaji-Goa	14-St. Cruz 15-Taleigao 16-Chimbel 17-Corlim 18-St. Lawrence
5.	Smt. Pranjali P. Polle, AAO, Directorate of Art & Culture, Panaji-Goa	Assistant Commissioner of Excise-I, Department of Excise, Panaji-Goa	19-Latambarcem 20-Karapur-Sarvan 21-Maem 22-Pale
6.	Shri. Sarvesh Ramesh Sakhardande, AAO, Directorate of Agriculture, Tonca, Caranzalem, Goa	Dy. Director (Admin.), Directorate of Industries, Trade & Commerce, Panaji-Goa	23-Honda 24-Querim 25-Nagargao

The Expenditure Observers shall report to the State Election Commission, Goa for necessary instructions. The RO shall provide them the logistic support and other assistance for functioning.

The duties and responsibilities attached to the Observer shall be as mentioned in the Order No. 1/199/Standing Orders/2020-SEC/1234 dated 30-10-2020 (copy enclosed).

The Controlling Officer shall relieve the above concerned Officers immediately.

Menino D'Souza, IAS (Retd.), Commissioner, State Election Commission, Goa.

Altinho, Panaji.

Order

No. 4/51/Gen-Eln/ZP/2025-26/SEC/291

Date : 29-Nov-2025

Sub: Issue of Postal Ballot.

Under Rule 46 of Goa Panchayat & Zilla Panchayat (Election Procedure) Rule, 1996, a person who is on election duty and not able to vote at polling station shall send an application in Form No. 18 to the Returning Officer so as to reach atleast 4 days before the date of poll.

The Returning Officer should supply Form 18 to all the employees who have been drafted for election duty at least during the first training.

The RO should prepare a Postal Ballot Paper for all employees who have applied in Form 18 and shall deliver the Postal Ballot Papers during the second training under an acknowledgement. The facilitation of casting the vote through ballot paper will be done during the second training session. A drop box shall be kept at training the location and the employees who have been issued the postal ballot paper shall be informed to deposit the ballot paper in the drop box after marking them. The detail procedure should be explained to the employees for depositing the postal ballot papers.

The Superintendent of Police shall depute a nodal officer at each RO level to collect the application in Form 18 from the Police officers engaged for the election duty and submit them to the concerned RO atleast 4 days before the Poll date. The RO shall prepare the Ballot Papers for the Police Officers who have applied in Form 18 and send them to the concerned applicants at their given address.

The RO shall maintain a register in the following format:

Sr. No.	Name of employees who has filed application in Form 18	Name of Zilla Panchayat Constituency	Part No. & Serial No.	Signature of the person collected the Ballot Paper	If No, when the PB dispatched	Remarks
Signature of Returning Officer						

Menino D'Souza, IAS (Retd.), Commissioner, State Election Commission, Goa.
Altinho, Panaji.

Notification

No. 4/51/Gen-Eln/ZP/2025-26/SEC/286

Date : 29-Nov-2025

Whereas, the General Election to North Goa Zilla Panchayat and South Goa Zilla Panchayat will be conducted on **20th December, 2025** and the polling will be from 8.00 hrs. to 17.00 hrs.

And whereas, Rule 34A of the The Goa Panchayat and Zilla Panchayat (Election Procedures) Rules, 1996 provides for an indelible ink mark to be put on the left forefinger of every voter before issue of ballot paper at the polling station. This is aimed at preventing impersonation at the polling station.

Now, therefore, in exercise of the powers vested under Article 243K of the Constitution of India and also under Section 237 of the Goa Panchayat Raj Act, 1994 it is hereby directed that the indelible ink mark shall be put on **Left forefinger** of every voter of North Goa Zilla Panchayat and South Goa Zilla Panchayat at the polling station before issue of ballot paper.

Menino D'Souza, IAS (Retd.), Commissioner, State Election Commission, Goa.
Altinho, Panaji.